

# RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council: Sue Arnold, c/o Parish Council office, Memorial Hall, High Street,  
Ramsbury

Tel no. 01672 520045 (answerphone)

E mail [parishcouncil@ramsbury.org](mailto:parishcouncil@ramsbury.org)

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 17<sup>TH</sup> MAY 2004 in Ramsbury Memorial Hall

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PRESENT: Mora Abell, Roy Alexander, Steve Cook, Cllr Susan Findlay, Sheila Glass, George Hawes, Fiona Kimber, Debbie Marshall, Chris Morgan, Geoffrey Rissone, Geoffrey Treherne, 2 members of the public.

In the absence of the clerk, Mora Abell kindly took the minutes.

1. **Apologies for absence** –Diann Barnett Paul Court Alan Plenderleith ,Matthew Tester, Cllr Chris Humphries, Cllr Brian Twigger.
2. **Election of Chairman** Steve Cook took the chair. Sheila Glass was proposed by S Cook, seconded by George Hawes. There were no other nominations. Sheila Glass was elected.
3. **Election of Vice Chairman**-Sheila Glass took the chair. Steve Cook was nominated by Sheila Glass, seconded by Geoffrey Treherne. There were no other nominations. Steve Cook was elected.
4. **Committees**- Councillors had indicated that they were prepared to serve on the same committees as last year with the addition that Chris Morgan will join the Emergency Committee. The clerk will issue a list of committees and their members when the Chairmen have been elected at meetings before the June meeting.
5. **Disclosure of interest:** Roy Alexander item 9 S Glass notice board G Hawes Item 9B
6. The minutes of the meeting held on April 19<sup>th</sup> were approved.
7. **Matters arising:**

**Tourist signs:**These have been erected. G Rissone suggested that the sign at Knighton crossroads is difficult to see –Chairman suggested that this may only be when the sun is low. It was agreed that the new signage at Knighton crossroads is an improvement.

**Best Kept Village:**Junior Football Club has done a cleanup. Notice in diary to ask residents to keep their patch clean.

**Village Shop Survey**-has been sent by Chairman.

**Lengthsmen**-G Hawes to liaise re white lines outside Oakes House.

**Potholes**-have been reported by clerk Back Lane-ref 105372 Saxon Forge ref 105376

**Replacement noticeboard**-C Glass has offered to replace the noticeboard for approx £350- green powder coated with plastic windows-offer to be accepted **Action Chairman**

Geoffrey Treherne asked for information on the number of public noticeboards in the village- there are two.

### 8. New Correspondence for discussion:

927	26/04/04	R Price	Suggestion that footpaths from Ashley Piece to new surgery and Whittonditch Rd are claimed as rights of way and added with footpath from Isles Road to Swans Bottom and 51 Ashley Piece to Whitehill Close to the Definitive Map. Given to Geoffrey Treherne <b>Clerk to contact Esther Daly re procedures Action Clerk</b>
949	05/05/04	Wiltshire Community Area Information	Highways information – Area 6 Marlborough. Given to Sheila
957	08/05/04	Ramsbury Parish Charities	Retirement of Trustee <b>Fiona Kimber agreed to replace Priscilla Price-clerk to notify Moya Dixon before July 7<sup>th</sup></b> <b>Action Clerk</b>
959	08/05/04	Frank Harding, Mildenhall	Copy of correspondence relating to speeding on C6, Ramsbury – Marlborough Rd <b>Chairman to write to WCC re comments about speed on rural roads Action Chairman</b>

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**Items** 963 and 964 Request from PCC to apply for planning permission for rebuilding wall so that they will save on fee and for contribution to cost.

It was agreed that the parish council would apply on their behalf and that a contribution would be discussed when the work is completed and invoices to hand.

Item 968 Premium for insurance Community First. We are still awaiting a quote from Cornhill. Since the premium becomes due before the next meeting the Chairman asked for leave to pay the best price (between £700 and £800) when the quotes are both available. Proposed G Hawes Seconded g Rissone-agreed.

### **Committee Reports**

#### **9 Planning**

Applications received since last meeting-none. This has been checked with KDC to ensure that it is not a new computer system problem!

Planning applications approved

K/047338/T	18 Isles Road, Ramsbury Mr & Mrs Muller Crown lift lime to approx 5 metres above ground level
K/047339/T	Cranmer Cottage, Ramsbury David Arnold Fell flowering cherry & remove roots.

#### Planning applications rejected

There were none

#### **10 Finance**

Accounts have gone to internal auditor. Will be ready for presentation to Council in July ready for public inspection in August.

Application form for loan for donation to recreation Centre has been received. S Cook will liaise with the Rec Centre committee to determine what we should purchase.

**Action S Cook**

#### **11. Rights of way**

Beating the Bounds went well-several good comments on organisation and refreshments. Draft list of walkers on the noticeboard. No-one qualified for 5 year medal this year.

#### **12 Play Areas and Seats**

Painting of equipment is coming along. Quote for slide for Knowledge Cres received-Fiona to seek quote for a higher slide. Cost will be approx £4,300 including safety surface. Painting of seats doing well. Sheila Chris Debbie Fiona to meet Thursday to finish painting play equipment.

#### **13 Emergency Committee**

Generator plans for Axford are proceeding-Diane Barnett offered that her son will do concrete base if necessary. Sheila has written to Office of Deputy Prime Minister re use of Electoral Roll

#### **14 School Governor**

No Report

#### **15 Recreation Centre**

No Report

#### **17 Public Forum Standing orders suspended for this item**

Ben Tottenham reported that he and Ronnie Price had checked the village re BKV and found deficiencies. Chairman replied that report may be a little premature-work still to be done. Ben will put a note in the Diary urging residents to clean up their own area.

#### **18 Axford**

G Treherne reported smell from sewage works. Chairman suggested that Axford residents contact Thames Water and KDC Environmental Health and keep a diary of dates when the smell is at its worst There are to be no more skips in Axford

G Treherne had liaised with Mr Grant of Sarcen Housing re flattening the car park,

### **19 Nature Reserve**

R Alexander reported a meeting between himself, G Rissone and Catherine Hosie of WWT on 11<sup>th</sup> May 2004 to discuss changes to the Management Plan. Provisional agreement was reached on the following:

1 Management as a traditional watermeadow on the flood/cut/rake/graze routine was impractical.

2 Composting and leaving on site equally impractical and possibly harmful.

3 Revised Management Plan to be prepared subject to confirmation by WWT giving circular walkway requiring regular cutting giving access to two bays on the riverbank and terminating by steps up to the boardwalk.

4 Trees and shrubs, mainly willow and viburnum opulus, to be planted at selected places.

5 Cutting of specific areas to be carried out only when needed.

6 The WWT programme of improvement to the pond to be pursued more vigorously.

7 Steps to be added to the boardwalk in two places.

8 A plan incorporating these proposals to be prepared by the warden and sent to the Trust for approval.

### **20 Square Refurbishment**

G Rissone reported that letters have been sent to WCC Highways (Marlborough), KDC (Conservation Officer) and The [Bell@Ramsbury](mailto:bell@ramsbury) suggesting a meeting or meetings to discuss priorities in the project and cost saving measures to make the scheme affordable.

### **21 Community Plan**

It was agreed that no action should be taken re parking at GWH and the affordable housing problem re St John's single site.

### **22 GP Surgery Representative**

Debbie Marshall agreed to replace Rosie Pauline. Clerk to write to Practice Manager

**Action Clerk**

### **23 Website**

Plans are proceeding. It was agreed that money from the sale of walking maps should be used to fund this - approx £500-£700 will be needed initially. Some income will be gained by allowing local businesses to advertise for a small fee. Edward Judge will set it up and has agreed to maintain it free of charge. Sue Findlay suggested putting the Boundary Walk map on next year.

### **24 Lights**

Bob Hussey denied all knowledge but Chairman has a confirmatory email from him. Sue Findlay and Brian Twigger are following up.

### **25 Ambulance Response times**

Next month's agenda

### **26 Policeman**

Clerk to invite to next meeting

**Action Clerk**

**Accounts for payment**

I622	Humberts - Rent for Glebe Playing Field	150.00		0	No
I623	Ramsbury Memorial Hall – Electricity charge for office	17.89		0.71	No
I624	Kennet District Council – Grounds Maintenance Contract	285.23		42.48	No
I625	The Consortium – Purchase order No RPM060304	37.48			No
I 626	Ramsbury Memorial Hall – Rent of hall	591.25			No
I627	Ramsbury Community Bus – Hire for Beating of Bounds Walk	27.10			No
I628	Sheila Glass – Reimbursement of expenses for painting play equipment & village clean-up.	173.75			No
I629	Sheila Glass – Reimbursement of Expenses for Beating of the Bounds Walk	27.51			No
I630	Donation to village Football Club	150.00			No
1631	Mavis Manning 1 hr cleaning PC Office	6.00			No
1632	WCC Tourist signs on B4192	841.16		125.28	No
1633	Ab-fab Loos for Boundary Walk	64.63			No

**Total Paid out £1,061.79****Total received £12882.45 (£10,725 precept + £2,157.45 VAT refund)**

Proposed Sue Findlay Seconded G Hawes

Meeting closed at 9.05pm

**Other Correspondence**

919	17/04/04	Mazars	Notice of audit of accounts for year ended 31/3/2004. Given to Steve Cook
920	17/04/04	Wiltshire County Council	Wiltshire Waste Contract – Annual Service Review 2002-3
921	17/04/04	Zurich Municipal	Request for more details for insurance claim relating to damage to swings in Whittonditch play area. Given to Sheila
922	17/04/04	Wiltshire Association of Local Councils	Training program and application forms April – September 2004. Given to Sheila.
923	17/04/04	Community First	Leaflet asking for interest in setting up and running a Credit Union in Kennet
924	17/04/04	The Wit shire Bobby Van Trust	Update
925	17/04/04	Community First	Village Shop Survey. Given to Sheila.
926	17/04/04	Wiltshire Association of Local Councils	April News Letter. Given to Sheila. Additional copy in Office.
927	26/04/04	R Price	Suggestion that footpaths from Ashley Piece to new surgery and Whittonditch Rd are claimed as rights of way and added with footpath from Isles Road to Swans Bottom and 51 Ashley Piece to Whitehill Close to the Definitive Map. Given to Geoffrey Treherne
928	26/04/04	Wood Awdry & Ford, Solicitors	Change of address notification
929	26/04/04	Trowbridge Town Council	Wiltshire Towns/Parishes Band D Council Tax Charges for 2004/2005
930	26/04/04	Zurich Municipal	Authority to proceed with repairs to play equipment at Whittonditch play area. Given to Fiona Kimber
931	26/04/04	Wiltshire & Swindon Learning+Skills Council	Invitation to breakfast meeting 13 <sup>th</sup> May 8.30 at Corn Exchange Devizes for Strategic Area Review and planning of post-16 learning skills in the community

932	26/04/04	H.M. Customs & Excise	Vat Repayment Cheque £2, 157.45
933	26/04/04	H.M. Customs & Excise	VAT Claim form
934	26/04/04	Ramsbury W.I.	Annual Report
935	26/04/04	The Security Industry Authority	New licensing regulations for Door Supervisors
936	26/04/04	Age Concern Wiltshire	Request for volunteers for gardening and presenting Age Concern Given to D. Barnett
937	26/04/04	Age Concern Wiltshire	Info for Parish Magazine Editors. Given to Mary Cook
938	26/04/04	Thames Water	Final Output of Thames Rehabilitation Project – report, video & CD ROM – Given to Sheila
939	28/04/04	Silbury Group	Zurich Insurance engineer's report & recommendations for play area in Atherton Close. Given to Fiona Kimber
940	28/04/04	Kennet DC	Bank Holiday Waste Collection Arrangements
941	28/04/04	Allianz Cornhill	Insurance application forms – given to Sheila
942	28/04/04	Silbury Group	Zurich Insurance engineer's report & recommendations for play area at Hilldrop Close. Given to Fiona Kimber
943	28/04/04	Youth Action Wiltshire	Annual report
944	28/04/04/	Community First	Insurance renewal forms
945	05/05/04	Artstone, Devizes	Brochure of lime -based products for conservation work
946	05/05/04	Wiltshire Highways Partnership	Correction to post item 914 – Invitation to Community Area Presentation
947	05/05/04	Kennet District Council	Request for details for Town & Parish Council Yearbook 2004/5. Given to Sheila
948	05/05/04	Kennet District Council	Notice of European Parliamentary Elections 10/6/2004. Put on noticeboards
949	05/05/04	Wiltshire Community Area Information	Highways information – Area 6 Marlborough. Given to Sheila
950	05/05/04	Wiltshire County Council	Emergency Planning Newsletter (5 copies. 1 to Sheila, 1 to Matthew Tester, 1 filed, 2 in office)
951	08/05/04	Wiltshire Association of Local Councils	Loan Sanction Application Form. Given to Steve Cook
952	08/05/04	Alliance & Leicester	Current Account Statement. Filed with Bank accounts
953	08/05/04	Alliance & Leicester	Business Deposit Account Statement. Filed with Bank accounts
954	08/05/04	Alliance & Leicester	Acknowledgement of payment of £2157.45 into account (VAT rebate)
955	08/05/04	Kennet District Council	Notice that Local Plan has been adopted
956	08/05/04	CPRE	Invitation to AGM Wed 9 <sup>th</sup> June, 6.30 for 7.00, Alton Barnes

957	08/05/04	Ramsbury Parish Charities	Retirement of Trustee
958	08/05/04	Ramsbury Post Office	Acknowledgement of receipt pf 50 walking maps for sale or return
959	08/05/04	Frank Harding, Mildenhall	Correspondence (3 letters) relating to speeding on C6, Ramsbury – Marlborough Rd
960	17/05/04	Consortium	Catalogue
961	17/05/04	Bishop of Ramsbury	Thanks for organisation of Boundary walk
962	17/05/04	Nigel Groves	Letter asking that speakers at Annual meeting take account of deaf members of the audience
963	17/05/04	Ramsbury PCC	Asking Parish Council to consider making Listed Building application for repair to Churchyard wall as this will attract 50% reduction in fee
964	17/05/04	Ramsbury PCC	Asking for contribution to estimated cost of £2,430 for repair to churchyard wall.
965	17/05/04	Community First	Annual membership reminder £30.00
966	17/05/04	Happy Landings Limited	New type of safety surface for play areas Passed to Fiona
967	17/05/04	KDC	Notification of European Elections put on noticeboard
968	17/05/04	Community First	Premium for insurance
969	17/05/04	Wiltshire Wildlife Trust	Home composting scheme posters
970	17/05/04	KDC	Report on matters from the Standards board-put on June agenda
971	17/05/04	WCC	Wilts and Swindon Waste Local plan-Inspector's Report
972	17/05/04	Glasdon	Local Councils News sheet

Committee meetings before next Parish Council meeting

All meetings in Parish Council Office

Emergency Committee 7pm

Play Areas Committee 7.05 pm

Rights of Way 7.10 pm

Finance 7.15pm

Planning 7.25pm

DATE OF NEXT MEETING AND ABOVE COMMITTEE MEETINGS MONDAY JUNE 21<sup>ST</sup> IN THE PARISH COUNCIL OFFICE

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME-PLEASE COME