

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 19th July 2004 in Ramsbury Memorial Hall

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PRESENT: Mora Abell, Roy Alexander, Diann Barnett, Steve Cook, Cllr Susan Findlay, Sheila Glass, George Hawes, Fiona Kimber, Debbie Marshall, Chris Morgan, Alan Plenderleith, Geoffrey Rissone, Matthew Tester, Geoffrey Treherne, Cllr Chris Humphries, Cllr Brian Twigger. 4 members of the public.

1 **Apologies for absence:** Cllr Brian Twigger, Ben Tottenham, PC Ben Braine

2 **Disclosure of interest:** G. Hawes – item 6G; R. Alexander – item 9; S. Glass – Item 6.

An additional item was added to the agenda and dealt with immediately- ITEM 24:

Ian Smith explained that:

- ◆ Phase 1 of Project 2005 comprising landscaping, drainage and the new cricket wicket was now complete at a cost of £100,000 for which funding was in place.
- ◆ Additional costs are being incurred, and additional work is to be undertaken because the soil at one end of the land is of poorer quality than anticipated.
- ◆ Additionally estimates of between £3K and £12K have been received for an interim phase consisting of landscaping, and tree and hedge planting to be undertaken in September.
- ◆ Negotiations are now underway for the purchase of land to the north of phase 1 earmarked for use by the bowling club at a total cost (including legal fees) of between £12K and 12.5K.

While fundraising for project 2005 is on-going, and an application for a lottery grant is being prepared, I. Smith requested the early release of money already set aside by the Parish Council for Project 2005.

In answer to questions I. Smith explained that:

- ◆ The money from the Parish Council does not affect other dispositions
- ◆ The bowls club may be in a position to give some help with funds at a later date
- ◆ Additional money from the John O'Groats to Lands End cycle ride is coming in and additional grants are anticipated.

Discussion was deferred to agenda item 6B.

3 **The minutes of the meeting held on June 21st** were approved with the following amendment to Page 249 Item 7: The words *to Ramsbury customers* are to be inserted following *FDM are no longer offering broadband services*. Amendment proposed by A. Plenderleith & seconded by G. Treherne.

4 Matters arising:

Play Equipment: F. Kimber to pursue grants for play equipment and check with ROSPA whether the council can install its own equipment.

Lengthsmen: Scholard's Lane bank was strimmed, potholes in Union Street filled and a general tidy-up undertaken. Potholes in back lane were in a gateway off the highway so could not be repaired. White lines (requested for lines outside Oakes) are not the responsibility of the Lengthsmen. **Action: Clerk to write to WCC Highways requesting the white lining.**

Village of the year competition: Entry form sent off.

Wiltshire Charter: Policy committee to discuss.

Information Bus which gives information about drug use/misuse to teenagers and parents has asked if it may visit Ramsbury for a couple of hours on a weekday evening. It was agreed that this was a good idea. **Action: S. Glass to follow up.**

5 New Correspondence for discussion:

1024	26/06/04	John Winter Electoral Policy Division, Department of Constitutional Affairs	Response to Sheila Glass's letter re use of electoral roll for emergency planning. Letter passed to M. Tester. It does not answer questions raised by Parish Council. M. Tester is concerned that members of the public who opt out of the publicly available version of the electoral roll may be disadvantaged in an emergency. The edited roll can be made available in public buildings but not copied. The Council office may qualify as a public place. Action: Sheila to write again to office of deputy prime minister.
1026	26/06/04	WCC	Procedures for Claiming Rights of Way. Given to Sheila
1033	11/07/04	KDC	Details of summer play schemes. Given to Sheila. Memorial hall and Rec playing field requested for 4/11/18 & 25 August, 1.30 – 4.30. Actions: G. Hawes to check field available with Rec centre, S. Glass to check hall free. Parish Council to cover cost of hall.
1034	11/07/04	Mr. Ronny Price	Letter requesting action following erection of a 2 nd satellite aerial on front wall of Saxon Forge. Clerk has written letter to KDC. A further dish has appeared in Oxford St. Action: Clerk to write to KDC
1039	11/07/04	Crime Concern	Audit of Crime, Disorder & Drugs mis-use in Wiltshire. Given to Sheila
1043	11/07/04	KDC	More details on Audit of Crime, Disorder & Drugs mis-use in Wiltshire. Given to Sheila. To be dealt with at policy committee meeting.
1050	17/07/04	Brian Twigger	Copies of correspondence with Cllr Humphries re moving of 30mph speed limit further from the new surgery on Whittonditch Road. (Copies to Sheila). The 30mph sign can only be moved up to 10 metres without a traffic order, cost of which is £3-4K. The alternative of an information board saying <i>Surgery Entrance Ahead</i> was suggested. Diann Barnet was appointed road Safety representative, and will liaise with Andrew Wyatt of WCC. Action. S. Glass to write to WCC.
1051	17/07/04	PC Ben Braine	Queries re facilities for police 'surgery' and news of 2 nd policeman for Ramsbury. (Copied to Sheila) (see item 11)

6 Committee Reports**A Planning****Chairman: George Hawes****Planning applications received since 21 June 2004**

K/50215/VAR (Variation of Permission)	Permission to continue to use site without removal of mast at Eastridge Estate Orange Personal Communications Services. No objection. Site should be tidied up as condition of approval.
K/50335/F Full Planning Permission	Single Storey rear extension at Bredon Cottage, Tankard Lane. Mr P Quinlan. No objection.
K/50356/F Full Planning Permission	Restoration of existing Boundary Wall at Holy Cross Church. Ramsbury Parish Council – for Ramsbury PCC. No objection
K/50355/LBC Listed Buildings Consent	Restoration of part of existing Boundary Wall at Holy Cross Church. Ramsbury Parish Council for Ramsbury PCC. No objection.
K/50386/LBC Listed Buildings	Carry out extensive repairs and minor internal alterations at 4 Back Lane.

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Consent K/50388/TR2 Work to trees in Conservation Area	Mr and Mrs A G Pusey. Fell one Elder Tree at Dormer Cottage, Back Lane. Mrs J Pusey.	No objection. No objection
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K/50407/F Full Planning Permission	New Room over garage at Overtown, Crowood Lane. Mr and Mrs R Strange.
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Objection:

- (1) Height of new structure in close proximity to windows at No. 8 Crowood Lane.
- (2) Previous refusal application no. K/042034 dated 18.10.01. Same conditions apply.
- (3) If granted the building should be "tied to main house to prevent creation of separate dwelling."

Planning Applications Approved:

K/50141/F	Barn conversion to staff accommodation at Westfield Farmhouse, Mill Lane. Conditions apply.
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K/50215/VAR	Permission to continue to use site without removal of mast at Eastridge Estate. Orange Personal Communications Services. Conditions apply re re-instatement.
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Planning Applications Refused: None.

Local Site Meeting: (1.7.2004)

K/047123/0 Outline Permission	Erection of 1 house at The Limes, Oxford Street. Mrs S Suchopar. Permission granted with extensive conditions.
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Applications just received/in circulation

K/50479/F Full Planning Permission	Erection of first floor side extension and single storey rear extension at 15 Back Lane. Ms J Macphee.
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K/50440/F Full Planning Permission	First floor extension at 6 Ashley Piece. Mr and Mrs R Nemeth.
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B Finance

Chairman: Steve Cook

1. The annual accounts were agreed (proposed G. Hawes, Seconded D. Marshall). The Parish Council expressed gratitude and thanks to the internal auditor, Simon Blunt, for all his hard work. The chairman also thanked Ros Eyles for the good job she had done on the explanation of variances.
2. Possibility of grant to newsagent for racks etc. **Action: Clerk to put on August agenda**
3. Project 2005 request agreed. Payment deferred to next agenda. (Proposed S. Cook, Seconded M. Tester)

C Rights of way

Chairman: Geoffrey Traherne

Sheila Glass reported that an appeal against land on the South side of river at Spring Hill being designated as open down land had failed. The diversion to the Seven bridges footpath while work is done on the weir is temporary and the path will be fully re-instated.

D Play Areas and Seats

Chairman: Fiona Kimber

The swing at Whittonditch has been repaired and the swing seat at Axford replaced.

E Emergency Committee

Chairman: Matthew Tester

Axford generator – the housing will be ready in the next week. The Emergency committee is to visit and check the site for the generator.
The list of street wardens is to be updated.

The Kennet District Police Liaison Committee meeting scheduled for July has been cancelled as was the last meeting scheduled for March. **Action: M. Tester to write to the liaison Committee.**

F School Governor

No Report

Chairman: Paul Court

G Recreation Centre

Nothing to report

Chairman: Alan Plenderleith

7 Public Forum - Standing orders suspended for this item

R. Price pointed out that no notice had been given of the closure of the road up Spring Hill on 17/7. A notice period of 7 days is required for road closure. **Action: Clerk to write to WCC.**

S. Findlay reported that the contractors had done a very good job in Crowood Lane and been very courteous. Thanks should be included in the letter to WCC. **Action: Clerk.**

R. Price said that the top section of footpath 21 (through a field) to Marridge Hill is seriously obstructed by crops again this year and that a series of phone calls and letters to the footpath office has not resulted in any action. Cllr Humphries reported that WCC is putting the landowner on legal notice to comply next year.

8 Axford Chairman:

Geoffrey Treherne

Sarsen Housing have filled around the manhole cover which is now safe.

Sarsen have been asked to install concrete bases for the recycling bins. It was suggested that they should also be asked to provide additional bins for the cardboard and plastic containers that people use to take their glass to the bins.

Brian Twigger is to be asked if recycling schemes for materials other than paper are to be implemented.

Action: Clerk

The Axford sign on the green at Marlborough has been removed. Cllr Humphries to pass this information to WCC.

9 Nature Reserve

Chairman: Roy Alexander

Good progress has been made in implementing the new management plan. The walkways were cut by Robert Copp on 28th June. A second cut will be undertaken after a spell of dry weather. BCTV have constructed the steps from the walkway to the boardwalk and will complete the remaining work during the next few weeks. Substantial clearance of the riverbank is nearing completion. A favourable quotation for the purchase of a Haytor Wheeled brush cutter has been received (£369 Inc VAT). Hiring charges would be £40 per hiring. Purchase would therefore be the sensible choice. A trial run with the WWT machine will be arranged before a decision is taken.

10 Square Refurbishment. No response has yet been received from the solicitors of The Bell.

Action: G Rissone to contact Mr. Lord at KDC

11 Policeman. PC Braine has been seconded to operations so was unable to attend the meeting. A 2nd police officer has been assigned to Ramsbury. **Action: Clerk to write confirming the council office is available for the proposed police 'surgery'.**

12 Marlborough Community Area Members' Forum. S. Glass reported back. A traffic survey looking at parking has been done in Marlborough. Facilities in some schools (e.g. computers) are being made available after hours.

13 Wiltshire Charter. Policy Committee to discuss.

14 Ambulance Response Times. No response yet to letter to Ambulance Service.

15 Request for donation to First responder Scheme. Awaiting reply to letter sent to Ambulance Service (item 14).

Action: Clerk to put on next month's agenda

16 Website. Edward Judge is now gathering information for the new site. In response to a question from G Treherne, Edward is to be asked if the site is will also cover Axford. **Action: Steve Cook**

17 Lengthsmen's visit – see matters arising.

18 Lights in Oxford Street. Nothing to report.

19 Oral History. Recording equipment has been purchased and an article will be included in August's parish magazine asking interested people to come forward. Debbie Marshall volunteered to join the project. **Action: S. Findlay to contact Trilith who did the millennium video regarding the oral history project and putting the video into digital format.**

20 Accounts for Payment

I643	WALC – Zurich Insurance	790.03		16.91	No
I644	KDC – Planning Application - PCC	55.00		0	No
I645	1 st Ramsbury Cub Pack - Donation	100.00		0	No
I646	S. Cook - Minidisc recorder, microphones & disks (for oral history project)	137.93		20.54	No
I647	S. Arnold - Stationery supplies for council office	27.67		2.98	No
I648	G. Cox. - Mowing Manor Lane footpath	45.00		0	No
I649	Theresa Maine - Planting Maintenance of memorial garden.	81.20		0	No
I650	Ramsbury Newsagents – Newspapers for library	49.08		0	No

TOTAL PAID £1,285.91

21 PAYMENTS RECEIVED

R4	Ramsbury PCC – reimbursement for planning application	55.00		Cheque	
R5	Crown & Anchor – tourist sign	100.00		Cheque	B004
R6	The Bell – Contribution towards Tourist Signs	100.00		Cheque	B006

TOTAL RECEIVED: £255.00

22 BANK BALANCE ON 1/7/04:

Current Account £11,566.32

Deposit Account £18,385.10

Proposed by G. Rissone and seconded by R. Alexander

23 Other Correspondence

1021	26/06/04	Information Officer North Wessex Downs AONB	Magazine guide – 1 st edition. One copy to Sheila, further copies available in office.
1022	26/06/04	Wiltshire Highways Partnership	Copy of presentation given for Parish Councillors on 15 th June. One copy to Sheila, Further copy available in Office
1023	26/06/04	KDC	June Newsletter. 1 copy per councillor. Further copies available in office
1025	26/06/04	KDC	Cooling Tower Survey and list of Health & Safety leaflets available
1027	26/06/04	Wiltshire Police	Splash guide (Children’s Summer Activities.)
1028	26/06/04	Marlborough Community Area members Forum	Additional info for agenda sent previously
1029	26/06/04	KDC	Copy of Kennet Local Plan – Available in office
1030	26/06/04	KDC	Copy of street Closure order for Street Fair 26/06/04
1031	01/07/04	Allianz Cornhill	Follow up to insurance quotation supplied in June
1032	01/07/04	Community First	Zurich Insurance Policy Schedule. Given to Sheila.
1035	11/07/04	Ramsbury Parish Charities	Acknowledgement of letter from parish council that Fiona Kimber is the new parish council representative on the Parish Charities
1036	11/07/04	KDC	Notice of Site meeting 12/7/04 at The Limes re planning application K/047123/0 Given to G. Hawes
1037	11/07/04	Alliance & Leicester	Deposit account statement

1038	11/07/04	Alliance & Leicester	Current Account Statement
1040	11/07/04	Kennet Care & Repair Services	Info on house maintenance & repair services for elderly disabled. Put on notice board
1041	11/07/04	BT	Confirmation of 1571 service on Parish Council Office number
1042	11/07/04	BT	How to use the 1571 service
1045	11/07/04	Alliance & Leicester	Details of Bank Rate changes
1048	11/07/04	The Bell	Contribution towards Tourist signs
1049	12/07/04	Sutcliffe Play Ltd	Catalogue request form
1052	17/07/04	Community First	AGM 6 th September. Given to Sheila
1053	17/07/ -4	WALC	July newsletter, plus enclosures: A handbook for Parish & Town Councils in the South West, and The State of Wiltshire Debate. Given to Sheila
1054	17/07/04	Frank Harding	Update on C6 limits campaign. Given to Sheila. (See also item 5/1050)
1055	17/07/04	KDC	Publication of Kennet & District Council Best Value Performance Plan 2004/5. Available online www.kennet.gov.uk . Given to Sheila

**DATE OF NEXT MEETING AND ABOVE COMMITTEE MEETINGS
MONDAY AUGUST 16th IN THE PARISH COUNCIL OFFICE**

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME