

# RAMSBURY & AXFORD PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY June 20<sup>th</sup> 2005 in Ramsbury Memorial Hall

PRESENT: Mora Abell, Roy Alexander, Paul Court, Sheila Glass (chair), Cllr Susan Findlay, George Hawes, Debbie Marshall, Chris Morgan, Alan Plenderleith, Geoffrey Rissone, Matthew Tester, Geoffrey Treherne, Cllr Chris Humphries, Sue Arnold (Clerk) and 3 members of the public.

- 1 **Apologies for absence:** Steve Cook, Diann Barnett, Fiona Kimber Cllr Brian Twigger
- 2 **Disclosure of interest:** None
- 3 **The minutes of the meeting held on May 16th**
- 4 **Matters arising:**
  - a) **Public Work Loans Board application.** A cheque for the £30,000.00 has been sent to the Recreation Centre for project 2005. The Recreation Centre was requested to provide a written acknowledgement. **Action. G. Hawes to contact Recreation Centre.**
  - b) **Ashley Piece – Surgery Footpath:** S. Glass has had a meeting with the footpath officer Barbara Burke at the site. She suggested that as the Parish Council has a right of access to the path for 50 years, the current arrangements should stand. Martin Shallcross of Humberts has agreed that they will make up the 3 metres of pathway at the surgery end of the path that was overlooked during building work.

### 5 **New Correspondence for Discussion:**

|      |          |  |  |
|------|----------|--|--|
| 1397 | 10/06/05 | Ashley de Safrin & Nick Swan             | Apology for letter to Gazette wrongly implying Parish Council was involved in meeting re Axford Housing. Given to S. Glass   |
| 1422 | 13/06/05 | Ben Tottenham                            | Axford Houses (by e-mail). The letter supporting limited social housing in Axford was read to the meeting. The Parish Council agreed that they could neither support nor oppose housing development in Axford while no actual proposal had been submitted. |
| 1398 | 10/06/05 | Jane Scott, Leader WCC                   | Invitation for 2 councillors to attend 'meet & greet' meeting at WCC, 29 <sup>th</sup> June, 7.00 – 8.30. Given to S. Glass  |
| 1401 | 10/06/05 | KDC                                      | Kennet Community Strategy & Questionnaire. Given to S. Glass   |
| 1409 | 10/06/05 | Marlborough Community Area Members Forum | Invitation to Pathways for Change meeting, 22 <sup>nd</sup> June, 7.30, Savernake Hospital. This was passed to D. Marshall as surgery rep. S. Findlay may also attend.   |
| 1417 | 13/06/05 | WALC                                     | Pointers to good practice, notice of AGM, newsletter. Contains info on funding available for environmental projects. 1 copy to S. Glass, 1 to G. Rissone. <b>Action: S. Glass to see if funding may be available for improvement of The Square.</b>        |

### 6 COMMITTEE REPORTS:

All chairmen of committees were re-elected for 2005-6. There were no changes to committee members with the exception that Chris Morgan has joined the Planning Committee.

#### A Planning

Chairman: G. Hawes

#### Planning Applications returned to KDC since 16 May 2005

|                            |  |
|----------------------------|--|
| K/51791/F<br>Full planning | Amended. Formation of access and parking area for one vehicle on north side of lane. Field adjoining Riverside Cottage, Ramsbury<br>M D Abell<br>Parish Council has divided views and it is our policy to object in these circumstances. |
|----------------------------|--|

**Planning Applications Approved by KDC since 16.5.05**

|   |   |
|---|---|
| K/51751/LBC<br>Listed Building Consent<br>&<br>K/51877/F<br>Full Planning | Erection of part single storey/part two storey rear extension<br>Old Smithy Cottage, Whittonditch, Ramsbury<br>Mr T Derrick<br>No objection                                 |
| K/51791/F<br>Full planning  | Amended. Formation of access and parking area for one vehicle on north side of lane.<br>Field adjoining Riverside Cottage<br>Ramsbury                                       |
| K/51949/F<br>Full Planning<br>Retrospective                               | Change of use of land from agriculture to domestic curtilage; retention of buildings, swimming pool and BBQ area for domestic use. Bolstridge Farm, Hilldrop Lane, Ramsbury |
| K/51986/F<br>Full Planning  | First floor side extension<br>Ravenbourne, Union Street, Ramsbury   |
| K/51995/F<br>Full Planning  | Erection of Link building between existing pigeon lofts<br>Crowood House, Ramsbury  |
| K/52088/LBC<br>Listed Buildings Consent                                   | Removal of window and the provision of French doors and an additional window.<br>Elmdown farm, Ramsbury   |

**Planning Applications in Circulation/Just received**

|   |   |
|---|---|
| K/52234/F<br>Full Planning              | Extension to existing dwelling<br>43 Ashley Piece, Ramsbury<br>Mr and Mrs N Waite   |
| K/52250/LBC<br>Listed Buildings Consent | Formation of new window to dining room<br>Elmdown Farm, Ramsbury<br>Mr R Devereux   |
| K/52254/F<br>Full Planning              | Extension and alterations to garage to facilitate use as ancillary residential dwelling<br>Smithy Cottage, Union Street, Ramsbury<br>Mr and Mrs Broomberg<br>Note: Parish Council have already strongly objected to the LBC application for the above (K/52099/LBC) |
| K/52271/F<br>Full Planning              | Change of use of former cowshed and timber shed to ancillary domestic accommodation<br>Riverside House, Axford<br>Mr H M Watson   |
| K/52270/F<br>Full Planning              | New garden wall, greenhouse, retaining walls. Re-position gates to main entrance.<br>Riverside House, Axford<br>Mr H M Watson   |

**B Finance**

**Chairman: Steve Cook**

The accounts for 2004-5 have been approved by the external auditor. They will be presented at the July Parish Council meeting. It was agreed that a small gift should be given to the external auditor, and to Ros Eyles who had helped the new clerk with the accounts. **Action: Clerk to Purchase.**

**C Rights of way**

**Chairman: Geoffrey Treherne**

The new footpath over Priory water meadow is overgrown. This has been reported to Alistair Ewing who will take action. Esther Daly has been contacted regarding the Hoppen Lane footpath where the tarmac has broken up rendering it unsafe for buggies, small children and the elderly. She will try to organise a temporary repair quickly and consider re-laying it in the autumn. **Action1: G. Treherne to contact the Cartys for an estimate. Action 2: G. Treherne to re-oil seat. Cost of oil to be reimbursed by Parish Council.**

**D Play Areas and Seats**

**Chairman: Fiona Kimber**

F. Kimber is pursuing an updated quote for the repair of the single point swing in the Ashley Piece playground. S. Findlay reported that the hedge between Ashley Piece and the playground is becoming overgrown, making it difficult for parents to see children playing there. **Action: S. Glass to contact B. Twigger regarding a working part to cut back the hedge. P. Court volunteered to get rid of the cuttings.**

**E Emergency Committee** - nothing to report

**Chairman: Matthew Tester**

**F School Governor**

**Chairman: Paul Court**

Marcia Northeast from Ramsbury School has been shortlisted for the Primary School Music Teacher of the Year competition. The prize for the winner is £10,000 to spend on instruments and music for the school. The Parish Council expressed congratulations to Ms. Northeast and appreciation for the work she has done for music at Ramsbury School.

**G Recreation Centre** – nothing to report

**Chairman: Alan Plenderleith**

**H Policy Committee**

**Chairman: S Glass**

The Kennet Community Strategy document will be circulated to policy committee members.

**Action: Comments to be submitted to S. Glass who will fill in the accompanying questionnaire.**

**7 Public Forum - Standing orders suspended for this item**

- a) B. Tottenham thanked the chairman for reading out his letter regarding Axford Housing. He believed that a local landowner would be prepared to release land for access to new housing within Axford, and asked how the idea could be progressed. S. Findlay suggested that the landowner would need to contact Sarsen, which would enable Sarsen to look at costs and grants.
- b) B. Tottenham raised the issue of the satellite dish within the conservation area on Saxon Court and visible from the High Street. KDC had informed him that as the dish is on a sideways-facing reveal rather than the front face of the building it was within the rules. **Action: S. Glass to write to KDC.**
- c) R. Price said that a past survey had shown that building 8 bungalows at Axford would release 8 council houses each inhabited by a single person. At that time housing could not be built as no access to the land could be agreed.
- d) Regarding the Ashley Piece to the Surgery footpath, R. Price would like it to become a public right of way. He said that if 9 documents showing evidence that a path had been in long-term use for 21 years were produced, it could be declared a public footpath and added to the definitive map. He added that the public footpaths from Isles Road to Swans Bottom, and from Ashley Piece to Whitehill Close had been agreed some years ago, but still not been included in the definitive map. **Action: S. Glass to write to B. Burke again regarding these two short areas.**
- e) R. Price reported that after many years of lobbying both the landowner and WCC, footpath 21, which has been obstructed by crops for many years, has been cleared by WCC.

**8 Axford.**

- a) A car with no engine has been removed from the car park.
- b) Long grass behind the recycling area needs clearing so that it is not used as a dump. **Action: G. Treherne to pursue this and keep the PC informed.**
- c) Traffic calming. G. Treherne, with the full backing of the Parish Council, is working to find an effective scheme at a reasonable cost. A notice has been put on the PC noticeboard in Axford asking residents for their comments.

**9 July 10<sup>th</sup>.** There will be a service at Holy Cross at 3.00 pm on July 10<sup>th</sup>, followed by wreath laying at the War Memorial. This will be followed by a tea party in the Memorial Hall to which all the village is invited. Acknowledgement of a grant application for £1000 has been received. The catering has been organised, there will be an exhibition organised by Roger Day, the band will play and P. Court and B. Tottenham are organising a display of military vehicles. The village walk on July 10<sup>th</sup> will take place at 5.00 p.m.

**10** Maureen Palmer has indicated that she would like to stand down as Surgery Representative. G. Hawes volunteered to take on the role.

**11** Cleaning Grant. The cubs are willing to undertake the clean up. **Action. Clerk to remind cub leader to contact S. Glass.**

**12 Nature Reserve.** Most of the newly planted trees and shrubs are doing well but need rain. **Action: P. Court volunteered to water the trees.** The nursery of willow trees is a great success, - they will be planted in their final positions in the autumn. The walkways have been cut fortnightly over the last 2 months. R. Alexander and the council thanked David Jenkins for his help with this. The laying of the anti-weed mat is not yet finished and clearance and removal of debris from the riverbank is needed. R. Alexander appealed for more volunteers to help maintain the nature reserve, as there is an intolerable burden on a few people. Nick Farr was thanked for his help. BCTV will be asked to provide a working party. The cost will be £130

per day. The pond is currently overgrown and the water level low – The Wiltshire Wildlife trust needs to undertake this work.

13 **Village of the Year Competition Prize Money.** A grant of £100 for the Luncheon Club was approved.

14 **Ramsbury Roxy.** A grant application is currently being processed and a response is awaited.

15 **Square refurbishment.** Nothing to report.

16 **Police Surgery.** There was 1 visitor to the May 26<sup>th</sup> Surgery. Unfortunately the Parish Council office was not opened up for the Surgery on 16<sup>th</sup> June. PC Kuklinski can have a card and key for future access. It was suggested that the position of the Parish Council office was not good for access for people with mobility difficulties, and the small meeting room at the Church Room was suggested as an alternative location.

**Action: S. Glass to talk to Mary Cook.**

17 **Oral History.** 7 Interviewers are now working on the project and 20+ interviews have been recorded. It was suggested that Joe Smith now living in Mildenhall should be approached as a potential interviewee.

#### 18 Accounts for Payment

|      |  |        |  |       |     |
|------|--|--------|--|-------|-----|
| I741 | KDC – Grounds Maintenance Contract Jan – March 2005  | 293.75 |  | 43.75 | No  |
| I742 | Midway Stores – Library Newspapers. W/E 2/4/05 – 21/5/05   | 9.46   |  | 0     | No  |
| I743 | G.M. Cox – Grass cutting – Manor Lane Footpath 6/5/5 & 24/5/5  | 100.00 |  | 0     | No  |
| I744 | Sheila Glass –Plants for tubs in Square  | 38.92  |  | 5.80  | No  |
| I745 | Sue Arnold – stamps for office - £4.80<br>Oral History – envelopes, labels, paperclips, Plastic box - £12.05 | 16.86  |  | 2.25  | No  |
| I746 | Luncheon Club – donation from Village of the Year Prize Money  | 100.00 |  |       | Yes |

Total for payment = £558.99

#### 19 PAYMENTS RECEIVED

|     |                         |          |          |          |  |
|-----|-------------------------|----------|----------|----------|--|
| R18 | Precept from KDC        | 10,725   | 14/05/05 | Cheque   |  |
| R19 | Public Works Loan Board | 29,975   | 31/05/05 | Transfer |  |
| R20 | VAT refund              | 1,238.67 | 17/06/05 | Cheque   |  |

**Total payments received = £41,938.67**

20 **BANK BALANCE ON 1/06/04:** CURRENT ACCOUNT £44,313.89

DEPOSIT ACCOUNT £13,699.34\*

£2000 transferred from Deposit to Current account in May to cover payments authorised at May meeting.

#### 21 OTHER CORRESPONDENCE - as listed below:

|      |          |                              |  |
|------|----------|------------------------------|--|
| 1395 | 10/06/05 | WCC                          | Statement of Community Involvement. Given to S. Glass. Summary available for councillors.  |
| 1396 | 10/06/05 | Averil Finn, Foundry Cottage | Ramsbury Newtown Neighbourhood Watch. Request for map.<br><b>Action: Clerk</b>   |
| 1399 | 10/06/05 | KDC                          | Confirmation that Chris Humphries re-elected as County Councillor  |
| 1400 | 10/06/05 | West Wilts NHS               | Pathways for Change – a stakeholder review of health Services. Given to S. Glass   |
| 1402 | 10/06/05 | M.A. Shallcross Humberts     | Confirmation that short length of tarmac path adjoining surgery to be re-instated. Given to S. Glass. <b>Action: Clerk to Respond re right of way.</b> |
| 1403 | 10/06/05 | Mr. R. Price, Union Street   | Thanks for birthday celebration  |
| 1404 | 10/06/05 | Techniform Ltd               | Storage catalogue  |
| 1405 | 10/06/05 | KDC                          | Regulatory Committee Agenda. Given to S. Glass   |
| 1406 | 10/06/05 | North Wessex Downs AONB      | Newsguide. 1 copy to Roy Alexander. 1 available at meeting   |
| 1407 | 10/06/05 | Public Work Loans Board      | Direct Debit Forms. Given to S. Cook   |

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|      |          |  |   |
|------|----------|--|---|
| 1408 | 10/06/05 | Wilts Highways Partnership               | Copy of presentation given at Tidworth in April. Given to S. Glass  |
| 1410 | 10/06/05 | Alliance Leicester                       | Current Account statement, 1 <sup>st</sup> June - £44,313.89 (includes precept and Loan for Project 2005)   |
| 1411 | 10/06/05 | Alliance Leicester                       | Current Account statement, 1 <sup>st</sup> June - £13,699.34  |
| 1412 | 10/06/05 | CPRE                                     | Countryside Voice Mag. Given to R. Alexander  |
| 1413 | 10/06/05 | KDC                                      | Proposed Street Closure, High Street, 2 <sup>nd</sup> June for Street Fair.   |
| 1414 | 10/06/05 | KDC                                      | Request for Year Book Details - Submitted.  |
| 1415 | 10/06/05 | HM Customs & Excise                      | VAT Form  |
| 1416 | 10/06/05 | CPRE Kennet District                     | Notice of 2005 AGM and minutes from 2004. Given to R. Alexander   |
| 1418 | 13/06/05 | WCC                                      | Invitation to Waste meetings (landfill) 30 June & 20 <sup>th</sup> July. <b>Action: M. Tester to accept.</b>  |
| 1419 | 13/06/05 | Victim Support Wilts                     | Request for Donation  |
| 1420 | 13/06/05 | CPRE. Annual report                      | Given to R. Alexander   |
| 1421 | 13/06/05 | Barbara Burke, Right of way officer, WCC | Footpath, Ashley Piece to Surgery   |
| 1423 | 17/06/05 | Melanie Jezzard, Wilts Fire Brigade      | Phone call. Request to give presentation to Parish Council on campaign to fit free smoke alarms with 10-year life. <b>Action: Clerk to put on agenda of July meeting.</b> |
| 1424 | 17/06/05 | Cllr Brian Twigger                       | Press Release: Weed Removal Partnership. <b>Action: Clerk to put on notice boards.</b>  |
| 1425 | 17/06/05 | Voluntary Action Kennet                  | Volunteering Opportunities.   |
| 1426 | 17/06/05 | WCC                                      | Emergency Planning Newsletter, 1 copy to S. Glass, 1 to Matthew tester, 1 on file   |
| 1427 | 17/06/05 | KDC                                      | Unauthorised works at Riverside House, Axford, incl. boundary wall & erection of a green house. Retrospective planning application submitted. Given to G. Hawes.          |
| 1428 | 17/06/05 | Defra                                    | Clean Neighbourhoods & Environment Act 2005. New powers for Parish Councils. Given to S. Glass  |
| 1429 | 17/06/05 | Record Playground Equipment              | Equipment for 11 – 15 year olds. Given to F. Kimber.  |
| 1430 | 17/06/05 | A Le Guilcher                            | Quotation for repairing link fence at Whittonditch rd (near surgery) £40.00   |
| 1431 | 17/06/05 | J C O'Shea                               | (By e-mail received 22/5/5, but logged retrospectively). Declining invitation to Parish Council meeting.  |

**DATE OF NEXT MONTHLY COUNCIL MEETING –MONDAY July 18<sup>th</sup> 2005**

**at 7.45pm Ramsbury Memorial Hall**

**COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**