

# RAMSBURY & AXFORD PARISH COUNCIL

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**324**

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY July 18<sup>th</sup> 2005 in Ramsbury Memorial Hall

PRESENT: Mora Abell, Roy Alexander, Diann Barnett, Steve Cook (Chair), Paul Court, Cllr Susan Findlay, George Hawes, Fiona Kimber, Chris Morgan, Alan Plenderleith, Geoffrey Rissone, Matthew Tester, Geoffrey Treherne, Cllr Brian Twigger, Cllr Chris Humphries, Sue Arnold (Clerk), Melanie Jezzard (Wilts Fire Service), PC Williamson and 3 members of the public.

- 1 **Apologies for absence:** Sheila Glass, Debbie Marshall.
- 2 **Disclosure of interest:** Roy Alexander – Item 12; Steve Cook - Item 6 no. 1467, Paul Court- item 6 nos. 1440, 1458, 1471.
- 3 **Melanie Jezzard of Wiltshire Fire Brigade who is responsible for community safety for Wilts gave a presentation on the smoke alarm campaign.** Every house in Ramsbury is entitled to free smoke alarms. The new design has a sealed 10-year battery. The alarms are easy to test, and can be silenced for a 5-minute period if for example, something gets burned while cooking. Special alarms are available for householders who are visually impaired or deaf. The fire brigade will fit the appropriate number of alarms for the premises in appropriate locations free of charge. While doing this, they also offer a risk assessment and to help the householder prepare a fire plan for an emergency. This initiative is part of a wider safety campaign that also targets young drivers and does work in schools.  
**Action 1: Fire brigade to supply 1 leaflet per household to Ramsbury Parish Council which Paul Court volunteered the Ramsbury Fire Brigade to deliver.**  
**Action 2: Clerk to put on August's agenda, as there needs to be a procedure for collecting application forms and passing the details on to Wilts Fire Brigade in batches. (P. Court has suggested that completed forms could be returned to Ramsbury Fire Station).**
- 4 **The minutes of the meeting held on June 20<sup>th</sup> were approved.**
- 5 **Matters arising: a) Public Work Loans Board.** The direct debit has now been set up to repay the loan in six-monthly payments over 10 years.  
**b) Ashley Piece– Surgery Footpath: Action 1: Clerk to follow up progress on repair to fence. Action 2: S. Cook offered to apply weed killer to path if PC paid for chemicals. (No objections will be discussed with Sheila Glass before taking action).**
- 6 **New Correspondence for Discussion:**

1435	27/06/06	WCC	Retention of single mobile classroom with toilets, Ramsbury School. Copy given to S. Glass. (Planning Application, S. Glass to visit school). Letter to G. Hawes.
1436	27/06/05	Martin Shallcross, Humberts	Clarification of land ownership relating to Ashley Piece to Surgery footpath. Copy given to S. Glass
1442	10/07/05	Maureen Palmer	Notice that Mrs Palmer is standing down as one of the Ramsbury PC Patient representatives at the Surgery
1443	10/07/05	Ben Tottenham, Ramsbury Amenity Group	Request for grant towards production costs of Village Diary <b>Action: Include in next round of Parish Council Grants.</b>
1444	10/07/05	KDC	Kennet Landscape Conservation Strategy now adopted as Supplementary Planning Guidance. Available on website: <a href="http://www.Kennet.gov.uk">www.Kennet.gov.uk</a> under Forward Planning in the Planning section. Given to S. Glass
1448	10/07/05	Kennet Community Safety Partnership	Invitation to event to explore diversity in Kennet from Diversity Task Group, 10 – 4. 19 <sup>th</sup> Sept Bouverie Hall, Pewsey. Given to S. Glass
1456	10/07/05	Kennet Citizens Advice Bureau	Invitation to AGM, 21 <sup>st</sup> July, 6.00 Kennet CABS, Devizes. Given to S. Glass
1461	10/07/05	Allan Davison, Treasurer Meals on Wheels	Request for grant towards new thermal boxes. Awaiting estimate of costs.

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1462	10/07/05	Steve McGrath, Wilts Police	Re police surgeries. <b>See item 15.</b>
1467	17/07/05	B. Burke Rights of Way officer WCC	Re footpaths 36 (Isles Road to Swans Bottom) and 58 (Ashley Piece to Whitehill Close). Now on List of maintainable Highways. For S. Glass. <b>Action: Clerk to make R. Price aware of this.</b>
1476	17/07/05	Ramsbury Scouts	Apologies for missing AGM. Details of how part of grant spent on toilet tent (obtained for 50% of estimated price) and request to spend residue on new tent. For S. Glass. <b>Action: Clerk to reply approving request.</b>
1480	17/07/05	WCC, Waste Management	Waste development forum – meeting 2, Outcomes report. M. Tester reported on the meeting saying that there is only 1 site in Wilts licensed for hazardous waste and it will be full within a year. He said that landfill is now the last resort for managing waste. <b>(See Item 8 – Public Forum).</b>

### 7 COMMITTEE REPORTS:

#### A Planning

**Chairman: G. Hawes**

#### Planning Applications returned to KDC since 20<sup>th</sup> June 2005

K/52234/F Full planning	Extension to existing dwelling. 43 Ashley Piece, Ramsbury No objection
K/52250/LBC Listed Building Consent Now withdrawn	Formation of new window to dining room Elmdown Farm, Ramsbury No objection
K/52271/F Full Planning	Change of use of former cowshed to ancillary domestic accommodation Riverside House, Axford Comments: The Parish Council does not condone retrospective applications. There must be no possibility of creating a new separate dwelling.
K/52270/F Full Planning	New garden wall, greenhouse, retaining walls, reposition gates to main entrance Riverside House, Axford Comments: The Parish Council does not condone retrospective applications. The roadside facing of the wall should be finished in materials that complement the listed building and the surrounding built environment not concrete blocks as at present.
K/52254/F Full Planning	Extension and alterations to garage to facilitate use as ancillary residential accommodation Smithy Cottage, Union St., Ramsbury. The Parish Council strongly objects on the following grounds: 1) Loss of off-street parking in an already difficult area for congestion 2) Over-development of a very small site – see similar site on the same corner ref. K/51510/F which was refused.
K/52320/F	Side and rear extensions to existing house and creation of detached double garage to front/side. (Amendment to K/50912/F) Bulcorig, Whittonditch, Ramsbury No objection.
K/52328/F Full Planning and K/52329/LBC	Entrance Porch Elmdown Farm, Ramsbury No objection
K/52362/F Full Planning and K/52361/LBC	Replacement of pergola with first floor balcony Elmdown Farm, Ramsbury No objection
K/52366/F	Single and two storey extension to existing dwelling 4 Greenacres, Ramsbury No objection
K/00488 Wilts County Council	Retention of single mobile classroom with toilets. Ramsbury Primary School, Back Lane, Ramsbury No objection

**Planning applications approved by KDC since 20<sup>th</sup> June 2005**

K/52234/F Full Planning	Extension to existing dwelling 43 Ashley Piece, Ramsbury
K/52299/LBC Listed Building Consent	Smithy Cottage, 22 Union St., Ramsbury
K/51957/F Full Planning	Change of use from retail to residential The Granary, Back Lane, Ramsbury

**Planning Applications in Circulation/Just received**

K/52439/TR2 Works to trees	Works to trees in garden comprising: Felling of 4 lime trees, 1 sumac tree, 1 cherry tree and 1 holly tree. Minor pruning of sides of 4 remaining lime trees. 2 new trees will be planted. 22 Oxford St., Ramsbury Mrs. S Suchopar
K/52400/F Full Planning	Installation of solar heating collectors Kooringal, Axford Mrs S. Henderson
K/52442/F Full Planning	Erection of greenhouse 22 Oxford St., Ramsbury Mrs. S Suchopar
K/52471/F Full Planning	Conversion of Public House and landlord's accommodation to 3 self-contained flats The Burdett Arms, High St., Ramsbury Note: This application to be the subject of a full planning committee meeting on Monday 25 <sup>th</sup> July in the Memorial Hall at 7.30pm. Plans will be available for inspection from 7.00pm. <b>Action: Clerk to book Memorial Hall</b>

**B Finance**

**Chairman: Steve Cook**

The Parish Council confirmed that they are holding the Youth Club account in safe custody (current balance - £916.04), but that the money does not belong to the Parish Council.

The accounts for 2004-5 were presented and parish council members unanimously agreed the statement of assurance. Simon Blunt as internal auditor was presented with a gift in recognition of his services, and thanks were sent by Ros Eyles who had also received a small gift in recognition of her help in preparing the accounts.

**Action: S. Cook, S glass and S Arnold to complete the form for the external auditors.**

**C Rights of way**

**Chairman: Geoffrey Treherne**

Two footpaths in the area have been reported as impassable. Details have been passed to Esther Daly. A quotation has been requested for tarmacing Hoppen Lane footpath over the Weir – response awaited.

Beating of the Bounds – Beating of the Bounds – Ian Ritchie has provisionally agreed to lead next year's walk.

**D Play Areas and Seats**

**Chairman: Fiona Kimber**

A quote of £940 has been received for replacing the supports on the cantilever swing in the Ashley Piece playground. Further quotes will be sought. The work includes timber, breaking out the existing legs, foundations and replacement legs. B. Twigger agreed to lead a working party to cut back the hedge between Ashley Piece and the playground. **Action: B. Twigger to organise a working part to cut back the hedge. P. Court volunteered to get rid of the cuttings.**

**E Emergency Committee - nothing to report**

**Chairman: Matthew Tester**

**F School Governor**

**Chairman: Paul Court**

Marcia Northeast from Ramsbury School came second in the Primary School Music Teacher of the Year competition, winning a laptop for the school.

**G Recreation Centre**

**Chairman: Alan Plenderleith**

The Recreation Centre is to form a new sub-committee to help with its management.

H Policy Committee - nothing to report

Chairman: S Glass

**8 Public Forum - Standing orders suspended for this item**

- a) B. Tottenham asked if there was any news on when white lining will be undertaken in the village – none at present.
- b) B. Tottenham said that the amenity group no longer receives paper copies of planning applications. It was agreed that the Amenity Group can contact G. Hawes if they wish to see a particular plan.
- c) B. Tottenham reminded G. Treherne as footpath representative that work is needed on the footpath across water meadow by The Priory.
- d) B. Twigger said that Ramsbury has been accepted as a pilot for recycling plastic bottles. This will be via 2 skips placed at the Surgery recycling site on a 4-weekly cycle on Wednesdays from 8 – 10.30 a.m. (This coincides with every other recycling collection from households). Only plastic bottles can be recycled, (no caps from the bottles, no yoghurt pots etc).
- e) B. Twigger reported that the rooflines of the new houses on the old surgery site have been built 20cms higher than shown on the plan. G. Hawes stated that KDC had been alerted to this possibility before building started. The builder has been asked to put in a retrospective planning application to regularise the situation. D. Jenkins said he felt that the builders had not attempted to adhere to the plan. **Action: G. Hawes to draft a letter to KDC expressing the Parish Council's disapproval.**
- f) B. Twigger has been contacted by 4 residents expressing concerns over road safety. Issues raised included congestion in Oxford Street and access for refuse vehicles in Burdett Street. Cllr Twigger has asked Andrew Wyatt of WCC Highways to visit some of these 'hot spots'. Mr Wyatt needs the agreement of the Parish Council to do this. **Action: Clerk to write to Andrew Wyatt supporting this, and copy to Cllr Humphries.** M. Tester suggested investigating Community Speed Watch where local residents are taught to use a speed camera by police and then work in pairs to monitor traffic and forward the registration numbers of speeding vehicles to the police. **Action 1: M. tester to write to Chief Superintendent Jerry Wickham to ask if the scheme is applicable to this area. Action 2: Clerk to write to PC Kuklinski regarding the speed check proposed some months ago.**
- g) B. Twigger, speaking on behalf of CARE, said that free cavity wall insulation is available during July and August for anyone over 60 years of age. C. Humphries pointed out that householders should be aware that this involves drilling holes in brickwork and should check the cosmetic effect before going ahead.
- h) Following the letter from KDC regarding the satellite dish on the reveal of Saxon Court, B. Tottenham pointed out that there is a similar reveal on the new houses at the surgery site.
- 9 **Axford.** G. Treherne has had a letter from Andrew Wyatt of WCC Highways saying there is no money in the 2005-6 budget for traffic calming measures in Axford. Cllr Humphries explained that an area is deemed a priority if it is an accident black spot and Axford does not fall into this category. **Action: G. Treherne to contact Chief Superintendent Jerry Wickham regarding the 'golden river' traffic monitoring tool.**
- 10 **July 10<sup>th</sup>.** The service and tea party were a success with positive comments received. There has been no response as yet to the application for a grant towards its funding.
- 11 **The Lengthsmen's visit.** Weeds at Knowledge Crescent, Hilldrop Close, and the top of Union Street are to be reported. Also potholes on the south side of back lane to the right of Burdett Street and in the half moon on Whittonditch road near the phone box. The weeds could also be dealt with by the new Weed partnership. **Action 1: Councillors to report any additional work needed to Clerk in the next couple of days. Action 2: Clerk to report to the lengthsmen all work needed.**
- 12 **Nature Reserve.** Work is progressing. No BCTV party has been arranged as yet – there may be enough local volunteers to undertake the work.
- 13 **Ramsbury Roxy.** A grant of £500 is being made by Community First Solve Options fund.
- 14 **Square refurbishment.** Good progress is being made looking at options. Samples of materials are being obtained at present.
- 15 **Police Surgery.** PC Williamson attended. He said that a new officer WPC Lyndsey Smith will be joining PC Mark Kuklinski as area officer for Ramsbury. He stressed that Police Surgeries are important tools now that the government is granting new powers to Parish Councils. Police Surgeries have not been well attended in Ramsbury. **Action 1: Clerk to contact PC Kuklinski regarding dates for future surgeries. Action 2: PC Williamson to contact Diann Barnett regarding a surgery in Axford.**
- 16 **Oral History.** Interviews are continuing, and the project has the loan of a new minidisk player and software that enables the minidisks to be easily copied to CD. 20+ interviews have now been copied.

**17 Accounts for Payment**

1747	Midway Stores – Library Newspapers. W/E 28/5/05 – 18/6/05	4.91		0	No
1748	Sue Arnold. Clerk’s Salary, April – June 2005	545.00		0	No
1749	Sue Arnold. Gifts for internal auditor & Ros Eyles – help with accounts	30.47		4.54	
1750	Memorial Hall – VE Day Tea party & exhibition	42.00		0	
1751	Angell’s Catering – catering for VE Day party	500.00		0	
1752	G.M. Cox – Grass cutting manor Lane footpath 7/6/05 and 21/6/05. Extra strimming 21/6/05	134.00		0	No

Total for payment = £1,256.38

**18** PAYMENTS RECEIVED - £0

**19** BANK TRANSFERS - £9000 transferred from Current to Deposit account in June.

**20** BANK BALANCE ON 10/07/04\*: CURRENT ACCOUNT £5,305.54

ON 01/07/05 DEPOSIT ACCOUNT ££22,699.34

**21 OTHER CORRESPONDENCE - as listed below:**

1432	27/06/05	Alliance & Leicester	Acknowledge of cheque for Vat refund (£1238.67)
1433	27/06/05	Kennet & North Wilts Advocacy Project	Poster. Clerk to put on notice board
1434	27/06/05	Kompan	Horsham Play Seminar 6 <sup>th</sup> July. Passed to F.Kimber
1437	27/06/05	Forestry Commission	Forest Design Plan Consultation – Hens Wood. Copy given to S. Glass
1438	27/06/05	Kennet News	Copies available for all councillors
1439	27/06/05	Simon Turner KDC	Permission to remove dying Sorbus Tree, Forge Cottage Crowood Lane. Given to G. Hawes
1440	27/06/05	Ramsbury Estates Ltd	Application for a new Justices Off Licence, Ramsbury Brewery
1441	27/06/05	Rights of Way Assistant, WCC	Arrangements for circulation of working copy of definitive map and statement, when a change is made.
1445	10/07/05	Imperial Services Ltd	Advertising cleaning services
1446	10/07/05	Glasdon	Self-watering planters & street furniture
1447	10/07/05	KDC	Copy of temporary Street Closure Order, Ramsbury Street Fair
1449	10/07/05	Ben Tottenham	Satellite dishes, Saxon Forge – as discussed during Public Forum at June’s meeting. Clerk has written to LDC as agreed at that meeting
1450	10/07/05	B. Twigger	Declaration of interests, Planning application 43 Ashley Piece
1451	10/07/05	KDC, Planning Services	Acknowledgement of letter re building work at 9 The Paddocks
1452	10/07/05	Margaret McKay, Ramsbury Luncheon Club	Belated report for AGM.
1453	10/07/05	Public Works Loan Board	Acknowledgement of direct debit authority
1454	10/07/05	Alliance & Leicester	Deposit Account Statement, Balance = £22,699.34
1455	10/07/05	WALC	Newsletter and enclosures. 1 copy to S. Glass, 1 in file
1457	10/07/05	Clerks & Councils Direct.	Newsletter.
1458	10/07/05	Ramsbury Estates Ltd	Application for New Justices Off licence, Salisbury Magistrates Court. Hearing time change to 9.45am 21 <sup>st</sup> July

1459	10/07/05	Sandling Fireworks	Brochure
1460	10/07/05	Alliance & Leicester	Telephone Bank Balance- Current Account £5,305.54
1463	17/07/05	Wilts CC Customer First Partnership	Offer to host Parish Council website
1464	17/07/05	Pewsey PC	Possible partnership for maintenance of public conveniences from 1/04/06. S. Glass has responded expressing interest
1465	17/07/05	East Kennet Community Transport	Notice of AGM. One copy in file. One for F. Kimber
1466	17/07/05	Marlborough Community Area Members' Forum	Minutes of meeting of 22/06/05. For S. Glass
1468	17/07/05	WCC	Mobile library service. Revised schedules. See <a href="http://www.wiltshire.gov.uk">www.wiltshire.gov.uk</a> . Comments by 12/09/05. For S. Glass
1469	17/07/05	KDC	Waste minimisation and recycling draft strategy. For S. Glass
1470	17/07/05	Splash (Wilts Police)	Guide for Summer activities
1471	17/07/05	Ramsbury Luncheon Club	Thanks for grant of £100 from Best Village prize money
1471	17/07/05	Ramsbury Estates Ltd	Copy of plans omitted from Licensing application. Given to G. Hawes
1472	17/07/05	KDC	Posters for Continental Market, High St, Marlborough, 21 <sup>st</sup> and 22 <sup>nd</sup> July.
1473	17/07/05	Kennet Community Safety Partnership	Strategy for reducing crime and combating drug & alcohol misuse in Kennet. For S. Glass
1474	17/07/05	WCC	Draft wilts landscape character assessment on <a href="http://www.wiltshire.gov.uk/mainindex/environment/countryside/environmentcountrysidelandscape/environmentcountrysidelandscapecharacterassessment.htm">www.wiltshire.gov.uk/mainindex/environment/countryside/environmentcountrysidelandscape/environmentcountrysidelandscapecharacterassessment.htm</a> (!) Comments by end of August.
1475	17/07/05	KDC Planning Services	Confirmation that development at 9 The Paddocks is in line with approved plans. For S. Glass
1477	17/07/05	KDC	Grant aid available, plus Best Value performance plan 2005/6 on <a href="http://www.kennet.gov.uk">www.kennet.gov.uk</a> . For S. Glass
1478	17/07/05	KDC	Regulatory Committee Meeting 21/07/05 at 2.15. For S. Glass
1479	18/07/05	KDC, Planning Services	Satellite Dish, Saxon Forge. Confirmation it does not breach current regulations.

**DATE OF NEXT MONTHLY COUNCIL MEETING –MONDAY August 15<sup>th</sup> 2005**

**at 7.45pm Ramsbury Memorial Hall**

**COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**