

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council: Sue Arnold c/o Parish Council office, Memorial Hall, High Street, Ramsbury Tel no.
01672 520045 (answerphone)
E-mail parishcouncil@ramsbury.org

330

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY AUGUST 15th 2005 in Ramsbury Memorial Hall

PRESENT: Steve Cook (Chair), Paul Court, George Hawes, Sheila Glass (Chairman), Debbie Marshall, Chris Morgan, Alan Plenderleith, Geoffrey Rissone, Matthew Tester, Geoffrey Treherne, Sue Arnold (Clerk) PC Lyndsey Smith and 0 members of the public.

- 1 **Apologies for absence:** Mora Abell, Roy Alexander, Diann Barnett, Cllr Susan Findlay, Fiona Kimber, Cllr Brian Twigger, Cllr Chris Humphries.
- 2 **Declaration of acceptance of office:** Sheila Glass formally accepted the position of chairman for the year 2005-6 and signed the declaration.
- 3 **Disclosure of interest:** None
- 4 **The minutes of the meeting held on July 18th** were approved with the following amendment: Item 3 page 324: Change *Ramsbury* to *Ramsbury & Axford*.
- 5 **Matters arising:**
 - a) **Ashley Piece– Surgery Footpath.** The path is clear at present. The fence is awaiting repair.
 - b) **Smoke Alarms:** Awaiting application forms from The Fire Brigade.
 - c) **Hedge at Whittonditch near the playground:** Ownership is unclear, but it has previously been cut back by a Parish Council work party.
 - d) **Recycling of plastic bottles** will start in October.
- 6 **New Correspondence for Discussion:**

| | | | |
|------|----------|--|--|
| 1448 | 10/07/05 | KDC | Safety for all- anti-discrimination conference. |
| 1483 | 25/07/05 | East Kennet District Community Transport | Invitation to meeting 7.30 Wed 27 th July, Jubilee Centre Marlborough |
| 1489 | 07/08/05 | Cllr C. Humphries | Copy of e-mail from Simon King, Wilts Police regarding training civilians to use speed detection equipment. There is no plan to introduce a scheme with speed cameras operated by civilians in this area. No response as yet from PC Kuklinski regarding a police operated speed check in the village. |
| 1494 | 07/08/05 | Community First | Invitation to AGM, Wed 7 th Sept 2005, and newsletter. Given to S. Glass |
| 1495 | 07/08/05 | RoSPA | Notice of inspection in September. Given to S. Glass. Action: S. Glass to discuss with F. Kimber |
| 1496 | 07/08/05 | KDC | Request to return Best Kept Village, Large category plaque. Given to S. Glass. Action: Plaque given to S Findlay for return to KDC. |
| 1498 | 07/08/05 | KDC | Recycling – request that a local business or organisation holds up to 15 black recycling boxes for residents requiring an additional box. Action 1: Parish Council to hold spare boxes in Parish Office. Action: Clerk to respond. Action 2: Clerk to supply text for Parish mag & diary. NB Compost boxes are also available from KDC. Bins are available from 330 litre £5.00 to 1050 litre £30.00. 330 litre bin is 100cm high, 80 cm wide big enough for most gardens. Order tel 0845 073 2002 www.recyclenow.com/compost Warning of possible changes to recycling days – no definite schedule yet. |
| 1503 | 07/08/05 | Society of Local Clerks | Invitation to regional conference – focus on anti-social behaviour & vandalism, running meetings and risk management. (30 th Sept) |
| 1508 | 15/08/05 | Paul Court, Ramsbury Fire Brigade | High Street impassable to fire engine due to parking, 3.00 am Sunday 7 th August. See Item 15c. |

| | | | |
|------|----------|--|--|
| 1515 | 15/08/05 | Lottery Grants (Home Front Recall) | Confirmation of grant of £1050 for July 10 th . |
|------|----------|--|--|

7 COMMITTEE REPORTS:**A Planning****Chairman: G. Hawes****Planning Applications returned to KDC since 18 July 2005**

| | |
|-------------------------------|--|
| K/52400/F Full Planning | Installation of solar heating collectors Koorungal, Axford Mrs S. Henderson No objection |
| K/52442/F Full Planning | Erection of greenhouse 22 Oxford St., Ramsbury Mrs. S Suchopar No objection |
| K/52471/F Full Planning | Conversion of Public House and landlord's accommodation to 3 self-contained flats The Burdett Arms, High St., Ramsbury Mr M Darling Due to the large amount of interest in this application, the Parish Council held a planning committee meeting in the village hall preceded by a display of the plans. Some 25 parishioners attended and expressed objections Both District Councillors attended The Parish Council objects to the application and comments as follows: <ol style="list-style-type: none"> 1. We regret the loss of an amenity within the village. 2. No easterly elevations have been supplied but it is obvious from the plans that 2 of the proposed dwellings will have the main entrance direct onto the carriageway of Burdett Street at the narrowest point where both waste clearance vehicles and emergency service vehicles, such as the fire engine, already experience difficulty in passing. Such a dangerous method of egress into the path of passing vehicles cannot be sensible – there is no room for even a porch to indicate the presence of a doorway to passing drivers. Hazards would be created for delivery people, such as the postman, who would have to risk oncoming traffic in carrying out their duty. These would be the only doorways opening direct onto the carriageway of Burdett Street and at its narrowest point. 3. We object to the absence of off-street parking provision. At least 2 of the 3 proposed dwellings are new and therefore 4 off-street parking bays should be provided as a minimum – preferably 6. |
| K/52540/F Full Planning | Part conversion /Part alteration and enlargement to outbuilding to form 2 cottages Westfield Yard House, Mill lane, Ramsbury Mr and Mrs Hardwick No objection Comment: Parking provision for both new dwellings should be provided off-street, probably within the front yard of the main house |
| K/52558/F Full Planning | Conversion of garage to Studio Elmdown Farm, Ramsbury Mr R Devereux No objection |
| K/52439/TR2 Works to trees | Felling of 4 lime trees, 1 pear tree, 1 shumach tree, 1 cherry tree and 1 holly tree. Minor pruning of sides of 4 remaining lime trees. 2 new trees will be planted. 22 Oxford St., Ramsbury Mrs. S Suchopar No objection |
| K/52603/F Full Planning | Field Shelter Land at Whittonditch Road Ramsbury Mr E Davies No objection |

| | |
|----------------------------|--|
| K/52613/F Full Planning | Rear conservatory 49 Ashley Piece, Ramsbury Mr and Mrs Chidsey No objection |
|----------------------------|--|

Planning applications approved by KDC since 18th July 2005

| | |
|-------------------------------|---|
| K/51683/F Full Planning | Change of use from commercial to residential use. Infilling of garage opening with wall/ window 34C High Street Ramsbury |
| K/52320/F Full Planning | Side and rear extensions to existing house and creation of detached double garage to front/side. (Amendment to K/50912/F) Bulcorig, Whittonditch, Ramsbury |
| K/52328/F & K/52329/LBC | Entrance Porch Elmdown Farm, Ramsbury |
| K/52362/F & K/52361/LBC | Replacement of pergola with first floor balcony Elmdown Farm, Ramsbury |
| K/52366/F | Single and two storey extension to existing dwelling 4 Greenacres, Ramsbury |
| K/52400/F Full Planning | Installation of solar heating collectors Koorungal, Axford |
| K/52439/TR2 Works to trees | Felling of 4 lime trees, 1 pear tree, 1 shumach tree, 1 cherry tree and 1 holly tree. Minor pruning of sides of 4 remaining lime trees. 2 new trees will be planted. 22 Oxford St., Ramsbury |

Planning Applications in Circulation/Just received

| | |
|--|--|
| K/52660/LBC Listed Building Consent Now withdrawn | Insertion of new window in former opening to dining room Elmdown Farm, Ramsbury Mr R Devereux |
| K/52749/F Full Planning | Proposed extension and alterations Moons Mill, Mill Lane, Ramsbury Mr and Mrs McMahon Note: no Listed Building Consent yet received |
| K/52760/F Full Planning | Single storey attached shed 15 Back Lane Ramsbury Miss J Macphee |
| K/52750/TR2 Works to trees | Cut back 2 flowering cherry trees and 2 Leylandii in front garden 2-3 Dyers Yard, Ramsbury Mrs M Blanchard |
| K/52757/TR2 Works to trees | Fell one conifer in back garden 44 Oxford Street, Ramsbury Mrs A Field |
| K/52779/VAR Variation to Condition | Replacement of tarmac driveway with stone driveway Planning Approval K/46142 |
| K/52758/O | Erection of detached three storey dwelling. Closure of existing vehicular access from Crowood Lane serving public house and formation of additional car parking spaces. The Crown and Anchor, 1 Crowood Lane, Ramsbury, Wiltshire, SN8 2PT . To be dealt with in a meeting of the Planning Committee meeting, following the full Parish Council meeting. |

Other matters notified by KDC

| | |
|-----------|---|
| K/52271/F | Change of use of former cowshed to ancillary domestic accommodation Riverside House, Axford and |
| K/52270/F | New garden wall, greenhouse, retaining walls, re-position gates to main entrance Riverside House, Axford Subject of site meeting attended by GJH, GT and BT |

333

S Glass reported that KDC planning and WCC Highways were happy to allow the application for Smithy Cottage to change garage to room in spite of warning about parking. The matter of the increase in height of the houses on the Old Surgery site is being pursued by the officer, Claire Coombs and the enforcement officer Mr Jenkins-S Glass to speak to CC to monitor action.

B Finance

Chairman: Steve Cook

- a) **External Audit:** As in the last 3 years, figures for long-term assets were not included in the submission of accounts this year. The external auditors require these figures, so are to return the forms for re-submission. **Action: Clerk to prepare forms for re-submission.**
- b) **Changes to banking Service:** The Alliance & Leicester will not provide monthly current account statements beyond December 2005. Monthly statements will then be available only via the bank's on-line service, which will necessitate an upgrade or replacement of the Parish Council office computer. **Action: Clerk and S Glass to seek quotes**
- c) **Budget 2006-7: Action: S. Cook to organise a finance committee meeting to get the budget process started.**

C Rights of way

Chairman: Geoffrey Treherne

A quotation for a gravel surface for the Hoppers Lane footpath has been received - £3000. A quote for tarmac is awaited. An alternative would be to remove the current broken surface, leaving an earth path. Esther Daly, footpaths officer, is to inspect the path and report back. **Action: G. Treherne to provide copies of quotes received so far.**

D Play Areas and Seats

Chairman: Fiona Kimber

- a) Two further companies have been asked to quote replacing the supports on the cantilever swing in the Ashley Piece playground – awaiting quotes.
- b) The seat has been removed from the yellow fish in the Ashley Piece playground. **Action: S. Glass to report to Playground Services**

E Emergency Committee - nothing to report

Chairman: Matthew Tester

F School Governor

Chairman: Paul Court

- a) The PTA raised £2200 for school finds at the party at The Crown & Anchor.
- b) The School is being re-painted in a terracotta colour.
- c) No news as yet on the pre-school project.

G Recreation Centre - Nothing to report

Chairman: Alan Plenderleith

H Policy Committee

Chairman: S Glass

Action: S. Glass to arrange a meeting of The Policy Committee.

8 Public Forum - Standing orders suspended for this item

No members of the public were present,

9 Axford.

- a) **Traffic calming:** Red road surface costs £2500 to £3000 per site, which the Parish Council does not have funds for. The preferred solution is flashing speed warning signs, but Andrew Wyatt of WCC Highways has said there is no money in the 2005-6 budget for traffic calming measures in Axford.
- b) **Mobile Library:** G.Treherne has heard rumours that the mobile library's visits to Axford will be discontinued at the end of October. A letter from WCC to the Parish council does not indicate this. **Action: G. Treherne to check the WCC website www.wiltshire.gov.uk**
- c) **Axford Recycling bins** are now sited on concrete slabs.
- d) **Road signs:** There are no longer any signs to Axford from Marlborough. **Action: Clerk to write to WCC Highways Dept. requesting signs.**

10 July 10th. The grant has been received and more than covers expenses so the unused portion will be returned once the final total cost has been calculated. **Action: S. Glass to contact The Silver Band and Roger Day for invoices.**

11 Quotes for small items of work for the Parish Council. Quotes are obtained for most items of work, but for work amounting to less than £100 it has been the PC's practice to contact local contractors directly. **Action: S. Glass to check standing orders at the Policy Committee meeting.** The Parish Council decided

334

to create a register of approved contractors. **Action: S. Glass to put a notice in the Parish Magazine requesting contractors who would be interested in doing such work to contact The Parish Council giving details of area of work they are interested in.**

- 12 Nature Reserve.** Chris Morgan has joined the Nature Reserve team. R. Alexander and he will work out a schedule of work for the next few months.
- 13 The Ramsbury Roxy.** A season of 8 films will begin on Friday 16th September. The programme is listed in the Parish Magazine and the Diary and on poster around the village. Season tickets at a reduced cost will be available in addition to tickets for individual films.
- 14 Square refurbishment.**
- a) **Grants.** S. Glass has been investigating projects Landfill Tax grants for conservation projects. **Action: G. Rissone to provide figures for refurbishment of The Square to allow S. Glass to pursue a grant.**
 - b) **Materials.** G. Rissone has been getting samples of conservation type materials and pursuing costings of different approaches for the central reservation area. The last samples are expected within 3 days of the meeting, and will be shown to KDC for approval.
- 15 Police Surgery.**
- a) PC Smith reported that the Police surgery held in the Church Rooms in Back Lane immediately prior to the Parish Council meeting had been well attended. She said that the majority of attendees had made complaints regarding anti-social behaviour and criminal damage, though some shed break-ins were also reported. One individual's name had been mentioned several times. PC Smith explained that evidence is needed to proceed with actions such as anti-social behaviour contracts and ASBOS.
 - b) **Burglaries.** PC Smith said that the police are aware of an increase in dwelling burglaries and are actively patrolling the area. She requested that suspicious behaviour and vehicles (particularly Transit vans) should be reported immediately to the police at **Marlborough Police Station - 512311 (24 hours).** **Action: Parish Council to publicise this telephone number.**
 - c) **Parking in the High Street.** P. Court brought to PC Smith's attention the problem at 3.00am on Sunday 7th August when the High Street was impassable to the fire engine due to parking. **Action: Chairman and Clerk to arrange for houses in the High Street to be leafleted to remind residents and their visitors of the need to keep the road clear for the fire engine.**
 - d) Road Safety Signs by the School have been sprayed with black paint.
- 16 Oral History.**
- a) **Progress:** Interviewing is continuing and Fiona Kimber has taken photographs of most of those people interviewed so far. A list of topics so far covered in the recording was presented. It was suggested that the project should try to get information on the watercress industry in the village.
 - b) **Transcribing recordings.** The Parish Council agreed to offer a payment of £10 per transcript to the audio typists who are transcribing the recordings, as long as the total does not exceed the sum generated by sales of the Millennium video and still held by the Parish Council.
 - c) **The archive** will consist of CDs and paper transcripts of the recordings, and photos of the interviewees. It will be held in the village and offered to The Country Records Office. A request has been received for a copy for The Mansion House in Marlborough.
- 17 Seats .**The Jubilee seat outside the Memorial Hall is looking its age. **Action: P. Court volunteered to sandblast the seat for re-oiling.**
- 18 New licensing regulations.** The Memorial Hall will be licensed under the new Licensing Act from 24th November 2005. Individuals booking the Hall will need to notify the trustees if they wish to serve alcohol. Permission will be given to suitable individuals and will relate to a specific date and time. Parish Councils are precluded from meeting on licensed premises. S Glass has discussed the new arrangements with the Hall Trustees and they are of the opinion that the premises are only considered licensed for the sale of alcohol when such a permission has been given. The Parish Council agreed that, if this is the case, then at the times that the Council meets no license is in force.

19 Accounts for Payment

| | | | | | |
|------|--|--------|--|-------|----|
| I753 | B. J Brooks – payment to L. Kimber and D. Williams for washing up for VE day anniversary party | 12.50 | | | |
| I754 | Ramsbury Post Office – stamps, file, dividers & notebook | 10.49 | | 0 | No |
| I755 | DIY Rainbows – oil for seat in Axford | 10.58 | | 1.58 | No |
| I756 | KDC – Grounds maintenance contract – April – June 2005 | 308.43 | | 45.93 | No |

335

| | | | | | |
|--------|--|--------|--|-------|----|
| I757 | PC Care – service fee web domain name | 69.72 | | 9.44 | No |
| I758 | Ab Fab Loos – Boundary Walk | 70.50 | | 10.50 | No |
| I759 | Ramsbury Memorial Hall – Planning meeting | 13.00 | | | No |
| I760 | GM Cox – Manor Lane Grass cutting | 100.00 | | 0 | No |
| I761 | BT – Telephone Bill | 72.55 | | 10.80 | No |
| I762 | CPRE – Subscription Renewal | 25.00 | | 0 | No |
| I723** | Reissue of cheque 285 for WALC membership – never received by them but authorised and included in April accounts | 491.96 | | 73.27 | No |

** Total excluded from this month's total as included in April

TOTAL FOR PAYMENT = £692.77

20 PAYMENTS RECEIVED - £0

21 BANK BALANCE ON 01/08/05 CURRENT ACCOUNT = £3937.21

DEPOSIT ACCOUNT = £22,699.34

22 OTHER CORRESPONDENCE - as listed below:

| | | | |
|------|----------|--|---|
| 1481 | 25/07/05 | Marilyn Pike | Querying when June minutes will be available on website. Action: Minutes will be distributed directly by e-mail to any residents who request them (Clerk). |
| 1482 | 25/07/05 | Under Pressure | Advertising – Drive patio & path cleaning services |
| 1484 | 25/07/05 | North Wessex Down | Sustainable Development Fund grants. Given to S. Glass |
| 1485 | 25/07/05 | Alliance & Leicester | Current Account Statement – 18 th July = £5,188.68 |
| 1486 | 25/07/05 | Society of Local Council Clerks | Advertising membership and annual conference |
| 1487 | 07/08/05 | Marilyn Pike | Query regarding absence of June minutes from web site |
| 1488 | 07/08/05 | Brian Twigger on behalf of D & C Brook | Queries regarding re-siting of street light to outside The Boot |
| 1490 | 07/08/05 | Mouchelparkman | Paint colour for school |
| 1491 | 07/08/05 | Wiltshire Rural Housing Association | Information Brochure. 1 cop in file, 1 to S. Glass, copies available at meeting for councillors |
| 1492 | 07/08/05 | KDC | Site Meeting re application no's K/52270/F & K/52271/F – Riverside House Axford. G. Hawes informed. |
| 1497 | 07/08/05 | Swindon BC | Regional Spatial Strategy Update. Given to S. Glass |
| 1499 | 07/08/05 | Swindon BC | Local Waste Plan on CD – given to S. Glass |
| 1500 | 07/08/05 | Charities Information Bureau | Grants available for disadvantage children & young people – given to S. Glass |
| 1501 | 07/08/05 | Voluntary Action Kennet | August newsletter. For D. Barnett |
| 1502 | 07/08/05 | KDC | Summary statement of accounts. Given to S. Glass |
| 1504 | 07/08/05 | KDC | August Bank Holiday refuse collections – normal. |
| 1505 | 07/08/05 | Alliance & Leicester | Deposit account statement. £22,699.34 |
| 1506 | 07/08/05 | Alliance & Leicester | Current account statement. £3937.21 |
| 1507 | 07/08/05 | WCC | To check PC contact info held on database. Responded |
| 1509 | 18/08/05 | WCC | Invitation to Waste Forum meeting. (M. Tester also has a copy) |
| 1510 | 15/08/05 | Alliance & Leicester | Change to transfer facilities. Filed with other general banking docs. |
| 1511 | 15/08/05 | WCC | Statutory Instrument 2004 no 1633. Environmental assessments of plans & programmes – Wilts & Swindon Mineral Local Development Documents. Notice of consultation from Mon 15 th Aug to Mon 19 th Sept. See www.wiltshire.gov.uk/environment/planning |

336

**DATE OF NEXT MONTHLY COUNCIL MEETING –MONDAY September 19th 2005
7.45pm**

Ramsbury Memorial Hall

**Policy Committee Friday Sept 2nd 8pm
Finance Committee Friday September 2nd 8.30pm**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC
YOU WILL BE VERY WELCOME - PLEASE COME**