

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY OCTOBER 17th 2005 in Ramsbury Memorial Hall

PRESENT: Mora Abell, Diann Barnett, Paul Court, Cllr Susan Findlay George Hawes, Sheila Glass (Chairman), Fiona Kimber, Chris Morgan Alan Plenderleith, Geoffrey Rissone, Matthew Tester, Geoffrey Treherne, Sue Arnold (Clerk) and 4 members of the public.

- 1 **Apologies for absence:** Roy Alexander, Steve Cook, Debbie Marshall, Cllr Brian Twigger, Cllr Chris Humphries
- 2 **Disclosure of interest:** None
- 3 **The minutes of the meeting held on September 19th** were approved.
- 4 **Matters arising:**
 - a) **Public Conveniences:** Should the Parish Council take over the public conveniences it would cost at least £9000 per annum in cleaning and maintenance. It was therefore agreed to raise the budgeted amount of £4000 by £5000 to £9000 for the precept. **Action: S. Glass** to clarify the legal position regarding the building.
 - b) **Hedge at Whittonditch near the playground:** The work has been completed.
 - c) **Surgery Houses** – See section 6A - Planning
 - d) **Queen's Award for Voluntary Service.** The application for an award to the Project 2005 project team has been submitted.
 - e) **Rural Needs Survey. Action: S. Glass to complete.**
 - f) **White lines.** WCC has asked the Parish Council to suggest where white lines are required in the village. Suggestions included opposite Love's Lane and the far side of Union Street along Newtown Road. Ben Tottenham was asked to suggest a list on behalf of the Amenity Group. **Action: All to e-mail suggestions to parishcouncil@ramsbury.org or candsglass@aol.com.** Regarding parking, PC Kuklinski has confirmed that he is happy with the suggestion of leafleting properties in The High Street, and putting leaflets under car windscreen wipers to highlight the problem that parking can cause the fire brigade. The Parish Council will also publicise the rules relating to parking within 10 yards of a junction. Parking around the tree in The Square also needs to be addressed.

5 New Correspondence for Discussion:

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| 1571 | 11/10/05 | Marlborough Community Area Strategic Partnership | Marlborough Community Area Plan. Action: S. Glass to circulate to the policy committee for comments. |
| 1573 | 11/10/05 | WCC | Rural Facilities survey. Action: S. Glass to complete |
| 1574 | 11/10/05 | WCC | Response to letter on Highway observations on planning applications. Given to G. Hawes. The PC planning committee will implement a new procedure to e-mail any comments relating to the highways aspect of a planning application to a contact at WCC Highways to ensure that they are aware of Parish Council concerns. |
| 1584 | 17/10/05 | Mile Wilmot, KDC | Response to mail from S. Glass regarding houses on Old Surgery site. Confirms retrospective planning application received seeking to retain houses at current ridge height. See Planning – 6A Special Notice item |

6 COMMITTEE REPORTS:

A Planning
Planning Applications returned to KDC since 15 August 2005

Chairman: G. Hawes

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| K/52922/F Full Planning | Roof extension to bungalow to form first floor accommodation, dormer windows and Covered rear terrace Springmead, Back lane, Ramsbury. Mr and Mrs I Cowan No objection |
| K/52950/TR2 Tree Works | Pollard 4 Lime Trees to side of drive 22 Oxford Street, Ramsbury. Mrs S Suchopar No objection |
| K/52958/F Full Planning | Change of roof line to accommodate french door Pear Tree Cottage, Axford. Mr J Lappin No objection Comment: The PC dislike retrospective applications |
| K/53004/TR2 Works to trees | Fell twin stem beech trees closest to house 4 The Square, Ramsbury. Mr Page No objection |
| K/53015/F Full planning | Part single storey/part two storey rear extension 37 High St, Ramsbury. Ms K George No objection |
| K/53034/TR2 Works to trees | Reduction of existing conifer on the eastern boundary by 50% The Boot, Scholars Lane, Ramsbury. Mr C Brooke No objection |

Planning applications approved by KDC since 15th August 2005

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| K/52660/LBC Listed Building Consent | Insertion of new window in former opening to dining room Elmdown Farm, Ramsbury |
| K/52749/F Full Planning | Proposed extension and alterations Moons Mill, Mill Lane, Ramsbury |
| K/52760/F Full Planning | Single storey attached shed 15 Back Lane Ramsbury |
| K/52779/VAR Variation to Condition | Replacement of tarmac driveway with stone driveway Planning Approval K/46142 Autumnmist House, Whittonditch Ramsbury. Brayville Homes Ltd |
| K/52881/F Full Planning | Re-siting of detached garage approved under K/50912. Enlargement of garden. Erection of summerhouse and studio/workshop Aldbrook House, Whittonditch Road, Ramsbury. Sherbourne Developments |
| K/52950/TR2 Works to trees | As above |

Planning applications refused by KDC since 15 August

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| K/52471/F Full Planning | Burdett Arms. Conversion to accommodation. Refused |
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Planning Applications in Circulation/Just received

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| K/53074/F Full planning | Amendment to K/51995/F – link building between existing pigeon lofts Crowood House, Ramsbury. Mr J F Dennis |
| K/53077/TR2 Works to trees | Height reduction of 6 lime trees by approx. 25 ft. General trimming of the sides of these trees by approx. 15ft. Reduction of height of Silver birch tree by approx. 20 ft. and reduction of a Robinia Pseudoacacia by approx. 20 ft 31 High St, Ramsbury. Mrs E Jarrett |
| K/53110/TR2 Works to trees | Fell silver birch in garden of the property and replacement shrub proposed. 13 Back Lane, Ramsbury. Mr and Mrs S North |

KDC Notification of withdrawal

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| K/52891/F | New barn to provide 10 loose boxes, change of use of land from agricultural to equine Elmbank Whittonditch Rd Ramsbury Mr P Westall |
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Special Notice

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| K/53081/F Full planning | Variation of condition no. 8 of planning permission K/51671/F (ridge height restriction) to allow retention of higher roofs. |
| RETROSPECTIVE | The Old Surgery Site High St, Ramsbury |
| | Heath Design and Build The PC is convening a special planning committee meeting on Monday 24 Oct at 19.00 hrs in the Memorial Hall to discuss this application. Plans and the Parish Council's comments will be available for inspection. |

Comments on planning application. S. Findlay explained the procedure for putting comments to the Kennet Planning Committee. Any person wanting their comments on a planning application to be put in front of the Planning Committee needs to ask Cllr Findlay or Cllr Twigger to do this on their behalf, no more than 3 weeks after the application is submitted. The planning application cannot then be dealt with under delegated powers. Similarly any planning application to which there are 3 or more objections also cannot be dealt with under delegated powers.

B Finance**Chairman: Steve Cook**

- a. External Audit:** The auditors have accepted the accounts for 2004-5. **Action: Clerk to display statutory information on noticeboard.**
- b. The Draft Budget for 2006-7.** **Action: Clerk to put on next month's agenda.**
- c. Annual Grants to Village Organisations.** **Action: S. Glass to arrange a meeting to start the grant process.**

C Rights of way**Chairman: Geoffrey Treherne**

Geoffrey Findlay has agreed to act as backstop, and Ian Ritchie to lead next year's Boundary Walk. Fiona Kimber and Debbie Marshall are willing to do the coffee stop.

D Play Areas and Seats**Chairman: Fiona Kimber**

- a.** Report received from RoSPA confirms that no safety surface is needed under the springer, although the Sarsen report recommends it.
- b.** Play Management have been instructed to proceed with the repairs to the single point swing, adjust the level of the junior swing, and asked to quote for repairs to the seat of the fish swinger and for re-siting that springer from the Whitehill Close Play Area to the Knowledge Crescent Play Area.
- c.** It was reported that a vehicle regularly travels across the Knowledge Crescent Play Area to pick up a person from a bungalow. **Action: S. Glass to follow up.**

E Emergency Committee**Chairman: Matthew Tester**

- a.** The annual emergency practice has been delayed at the request of KDC. Matthew Tester suggested the evening of Thursday 17th November as a new date – no response as yet.
- b.** Emergency Paraffin heaters may need some attention. **Action: Discuss after emergency practice.**

F School Governor**Chairman: Paul Court**

A presentation was made to Ian Smith who retired as a governor after 16 years service. His successor is Victoria Compton.

G Recreation Centre**Chairman: Alan Plenderleith**

Most of the work on the multi-sports cage is now complete.

H Policy Committee**Chairman: S Glass**

See Correspondence item 1571 - Marlborough Community Area Plan. **Action: S. Glass to circulate to the policy committee for comments.**

7 Public Forum - Standing orders suspended for this item

- a) Ben Tottenham asked if the November parish Council meeting would be held in Axford. Yes – see Item 8.

- b) Ben Tottenham asked the Parish Council to advise project 2005 that the new trees should not be planted too close together. M. Tester confirmed that Kennet's tree officer and a leading arborculturalist were advising on planting.
- c) The Amenity Group has been bequeathed some money which it would like to use to produce a village map, and asked if this could be incorporated into the Square refurbishment. All agreed.
- d) On behalf of Brian Twigger, Susan Findlay reported that a 10 yard skip had been level filled with plastic for recycling, the best performance by any Parish so far. He suggested that if plastic bottles tops are removed, the bottles squashed and the tops replaced they take up less space. (Fiona Kimber said that the Methodist Hall is also collecting red blue and green milk tops at present.) The range of plastic items that can be re-cycled is wider than first advised, and now includes yoghurt pots. Two skips were provided for plastic re-cycling, but one was not filled. It was suggested that the 2nd skip be used for cardboard and the Parish Council agreed. This may be an interim measure as cardboard may be accepted in the green waste collection in the future. The Yellow Pages are not recyclable, but some equine trainers shred them and use them for bedding. **Action: M. Tester to investigate this possibility.**

8 Axford.

- a) A speed check (metro count) of traffic through Axford was organised for September. The equipment was vandalised leaving only 1 day's results available. This showed the highest speed through the village as 68.9mph. It was suggested that should the exercise be repeated the equipment should be installed in a different location away from the roadside seat.
- b) Next month's parish Council meeting will be held in Axford. **Action: G. Treherne to book the village hall. Clerk to put Youth Club on the agenda.**

9 Nature Reserve

- a) Nigel Groves of Isles Court discovered vandalism involving a fire of magazines and damage to the chicken wire on the viewing platform at the Nature Reserve. He reported the damage, and cleared it up himself. **Action: Clerk to write to Mr. Groves thanking him on behalf of the Parish Council.**
- b) The Wiltshire Wildlife Trust is scheduled to work on the pond on Tuesday 18th October, and there will be a site meeting with Catherine José regarding the on-going maintenance of the site.

10 The Ramsbury Roxy.

- a) 70 people attended the performance of Whalerider on 14th October. The next performance is Brief Encounter on Friday 28th October, with a fish and chip supper option.
- b) Richard Daniels of Union Street has loaned some good quality sound equipment to the project. This was used for the first time on 14th October.
- c) The project now has its own DVD/VHS player.
- d) The project is badly in need of its own projector. Roger Henry is pursuing grant aid towards this.

11 Square refurbishment. G. Rissone is drafting an application for funds to AONB. AONB has indicated that the work must include natural stone sets, not the cheaper option of granite.

12 Oral History. Interviews are continuing and typing is now underway with 7 completed typescripts received.

13 Police Surgery. PC Kuklinski reported prior to the meeting, as he had to leave to attend an incident following the police surgery which 2 people attended.

- a) Crime figures for Ramsbury September 16th – October 16th: There were a total of 40 calls to the police, including 8 reported crimes - 4 cases of criminal damage, 2 assaults and 2 thefts.
- b) There have been incidents of damage being committed in the High St, and a number of cars have been 'keyed'. Police are currently investigating the matter, and would like anyone with information to contact them at Marlborough Police station – 512311.
- c) Following incidents of criminal damage last New Year's Eve, text had been prepared for the Diary and Parish magazine, and discussed with PC Kuklinski. The Police have agreed to patrol the village after midnight.
- d) The Police are organising a disco on November 7th for 11 – 15 year-olds in a club in Marlborough. **Action: P. Court to get publicity for the event and try to find a parent who is both police checked and willing to drive the Flyer to and from the event.**

14 Village Clean-up. The Cubs and Scouts collected 24 bags of rubbish.

15 Accounts for Payment

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| 1773 | G.M. Cox – Grass cutting – Manor Lane Footpath | 150.00 | | | No |
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| I774 | Playground Management Ltd (RoSPA). Annual Sites inspection | 277.30 | | 41.30 | No |
| I775 | Mazars. Fee for 2004-5 External Audit | 305.20 | | 45.50 | No |
| I776 | S. Glass- Plants for square & special delivery postage for Queen's Award nomination | 30.07 | | | No |
| I777 | S. Arnold – Clerk's Salary, July – Sept 2005 | 550.00 | | | No |
| I778 | Ramsbury Scouts – Donation in recognition of Village clean-up (litter grant) | 150.00 | | 0 | Yes |
| I779 | G.M. Cox – Mowing Manor Lane Footpath | 100.00 | | 0 | No |
| I780 | Midway Stores. Newspapers for library w/e 17th Sept – 8 th Oct | 4.60 | | 0 | No |

TOTAL FOR PAYMENT = £1,567.37 Agreed unanimously

16 PAYMENTS RECEIVED

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| R22 | Precept from KDC | 10,725.00 | 16/09/05 | Transfer | |
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Total Payments Received £10,725.00

NB. 2 cheques sanctioned at the September meeting (to the Silver Band and Roger Day) have not yet been issued – awaiting invoices)

17 BANK BALANCE ON 01/10/05 CURRENT ACCOUNT = £14,253.02

DEPOSIT ACCOUNT = £22,699.34

18 OTHER CORRESPONDENCE – as listed below:

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| 1553 | 11/10/05 | Glasdon | Street Furniture Catalogue |
| 1554 | 11/10/05 | KDC | Re delivery of recycling boxes to PC office. Action: Clerk |
| 1555 | 11/10/05 | Astor Group | Zurich Engineer's report on Hilldrop Close Playground. Given to S. Glass |
| 1556 | 11/10/05 | Astor Group | Zurich Engineer's report on Atherton Close Playground. Given to S. Glass |
| 1557 | 11/10/05 | RoSPA | Report on Play areas. Given to S. Glass |
| 1558 | 11/10/05 | West Berks | Planning Strategy for West Berks – 'Have your say' – Includes questionnaire. Given to S. Glass |
| 1559 | 11/10/05 | West Berks | Planning Strategy for Newbury Town Centre – 'Have your say' – Includes questionnaire. |
| 1560 | 11/10/05 | KDC | Organisation of Firework Displays - regulations |
| 1561 | 11/10/05 | WCC | Sign to Axford at the green Marlborough. Existing road sign to be replaced with traditional fingerpost sign including Axford. |
| 1562 | 11/10/05 | Mazars | Audited accounts. 2004-5. No recommendations. Action: Clerk to display copy of audited return on notice board. |
| 1563 | 11/10/05 | KDC | Adoption of KDC's Statement of Community Involvement. CD in office |
| 1564 | 11/10/05 | Wilts Music Centre | Annual Review 2004-5 |
| 1565 | 11/10/05 | KDC | Precept form for 2006/7. Given to S. Glass |
| 1566 | 11/10/05 | Kennet action for Single Homeless | Request for number of rough sleepers in the area. |
| 1567 | 11/10/05 | CPRE: Kennet Group | Half-yearly newsletter. Advance notice of 2006 AGM (14/7/2005 at 7pm) |
| 1568 | 11/10/05 | Alliance Leicester | Deposit account statement. £22,699.34 |
| 1569 | 11/10/05 | Alliance Leicester | Current account statement 1 st Oct. £14,253.02 |
| 1570 | 11/10/05 | Character Landscapes | Advertising – grounds maintenance company. |
| 1572 | 11/10/05 | Voluntary Action Kennet | Kennet Voluntary News. Given to Diann Barnet |
| 1575 | 11/10/05 | Environment Agency | Invitation for Flood Management Survey. Given to M. Tester |
| 1576 | 17/10/05 | WCC | 4th Meeting of Wiltshire & Swindon Waste Development Forum – Overview of sites. Given to M. Tester |
| 1577 | 17/10/05 | Sarsen Housing Association | Annual Review |

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| 1578 | 17/10/05 | Becky Glover, Oxford Street | Lantern attached to no 1 Oxford Street still not working. Action: S. Glass to phone SEC again – done. Work expected to be done within the next 2 weeks. |
| 1579 | 17/10/05 | Randall Construction, Swindon | Request to be added to list of approved contractors – done. |
| 1580 | 17/10/05 | Dave Smeeth | Request to be added to list of approved contractors – done |
| 1581 | 17/10/05 | D R & R A Pittams | Quote for tree and hedge work between Ashley Piece and Playing field. |
| 1582 | 17/10/05 | R.A. Copp | Quote for tree and hedge work between Ashley Piece and Playing field. Action: Clerk to respond. |
| 1583 | 17/10/05 | R.A. Copp | Quote for footpath mowing, Summer 2006. Action: Clerk to respond. |
| 1584 | 17/10/05 | Jane Handford, High Street | Litter in Village |
| 1585 | 17/10/05 | Anne Storm, Orchard Closes | Weeds around Orchard Close/Loves lane junction in pavements and gutters. Reported. Job ref. 167770. |
| 1586 | 17/10/05 | Jessie Gunton Harefield House | Query regarding ownership of trees on boundary between her land and Swan's Bottom. Mrs Gunton advised she needs to contact WCC to establish where the boundary between her land and the byway falls. |
| 1587 | 17/10/05 | WALC | Invitation to Standards, quality and Communication Seminar |
| 1588 | 17/10/05 | WCC | Wilts Waste Development Forum: Meeting 4 Outcomes report. Given to M. Tester |
| 1589 | 17/10/05 | Community First | Invitation to voluntary sector conference. Given to D. Barnett. |
| 1590 | 17/10/05 | CPRE | Countryside Voice Magazine. In Office |
| 1591 | 17/10/05 | SMP | Seminar invitation – Play and provision for Parish Councils. Given to F. Kimber |

**DATE OF NEXT MONTHLY COUNCIL MEETING –MONDAY NOVEMBER 21st
2005 7.45pm**

Axford Village Hall

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME