

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY July 17th 2006 in Ramsbury Memorial Hall

PRESENT: Mora Abell, Diann Barnett, Steve Cook, Paul Court, Anne Dixon, Cllr Susan Findlay, Sheila Glass (Chairman), George Hawes, Fiona Kimber, Debbie Marshall, Geoffrey Rissone, Geoffrey Treherne, Chris Morgan, Cllr Chris Humphries, Cllr Brian Twigger and one member of the public.

- 1 **Apologies for absence for approval:** Graeme Fearon - approved.
- 2 **Disclosure of interest:** None
- 3 **The minutes of the meeting held on June 19th** were approved with the following amendment – Page 394, par 14 Change *Contractors* to *KDC*.
- 4 **Matters arising:** None

5 NEW CORRESPONDENCE for discussion:

1988	10/07/06	Via telephone	Naming those suspected of vandalising public loos. Information passed to police
1989	10/07/06	Via e-mail	Details of 6 separate acts of vandalism in village. Information passed to police.
1996	10/07/06	Citizens Advice Bureau	Request for donation. Given to S. Glass
2001	10/07/06	Wilts Highways Partnership	Notification of personnel changes in Marlborough Division. Peter Hanson has replaces Steve Cross as Divisional Highways Manager, Dennis Compton of the Marlborough Area has moved on but Paul Bollen will take on the position from 1 st August. Given to S. Glass.

6 COMMITTEE REPORTS:

A Planning

Chairman: G. Hawes

K/54530/F	Ground floor extension to rear 10 Kennet Rise, Axford. Mr and Mrs Grant
PC Comment KDC Decision	No Objection Awaited
K/54354/TR2	The reduction in height of yew trees, situated in the lower part of the walled garden on the boundary, to 10 feet in order to form a hedge Ramsbury Hill, Back Lane, Ramsbury. Mr. Blunt
PC Comment KDC Decision	No objection Granted
K/54618/F	Removal of condition no.1 of K/52270/F [requirement to render exposed Boundary wall block work]. Riverside House, Axford. H.M. Watson
PC Comment KDC Decision	The Parish Council STRONGLY objects. Removal of the condition after such a lengthy process to resolve this retrospective application would make a nonsense of the planning process. Awaited
K/54295/TR2	The removal of a large red cedar tree adjacent to the front gateway of the property Knapp House, Scholars Lane, Ramsbury. Mr.N. Shaw
PC Comment KDC Decision	Object. Although this is NOT a red cedar it is in a very prominent position in the landscape. Awaited

K/54297/VAR	Relaxation of condition 2 of planning permission K/41144[restriction on insertion of openings in east and west elevations] to allow insertion of obscurely glazed roof light in west facing elevation serving bathroom. 2, Knowledge Crescent, Ramsbury. Mr. and Mrs. Foale
PC Comment	No objection. Comment to ensure that this variation applies specifically to this one opening with obscure glazing
KDC Decision	Granted
K/54415/F	New greenhouse 2.43 x 7.79m, new thatched hut 2.4m octagon. The Old Mill, Ramsbury. A and J Dallas
PC Comment	No objection
KDC Decision	Granted
K/54428/LBC	New shower rooms, study and general repairs including new central heating. Kennet Mews Cottage, Ramsbury. Mr. L. Hogan and Mrs. C. Vigors
PC Comment	No objection
KDC Decision	Awaited
K/54459/F	Removal of existing outbuildings. Erection of summerhouse/studio. The Old Mill, Ramsbury. Mrs. A .Dallas
PC Comment	No objection
KDC Decision	Granted
K/54399/ADV	Erection of steel lectern with visitor information The Square, Ramsbury. Mr. R. Price
PC Comment	No objection to the idea of a lectern but would welcome consideration of design matters
KDC Decision	Awaited
K/54514/TR1	Works to a horse chestnut tree in the garden of the property to consist of crown raising by 2 metres and re-balancing. The tree is protected by tree preservation order 94-G1 1 Townfield, Ramsbury Mr. J. Sampson
PC Comment	No Objection
KDC Decision	Granted
K/54611/F	Two storey side extension 46 Whittonditch Road, Ramsbury. Mr. S. D. Morley
PC Comment	No objection
KDC Decision	Awaited
K/54647/TR2	The felling of two conifers and the clearance of shrubs Land adjacent to 5 Saxon Forge, High Street, Ramsbury. Mr. C. Grant, Sarcen Housing Association
PC Comments	No objection
KDC Decision	Awaited
K/54617/F	Fixing of plant supports to garden wall Riverside House, Axford. Mr.H. M. Watson
PC Comments	In circulation. Discussion/meeting required
KDC Decision	Awaited
K/54531/LBC	Replacement of conservatory to rear of house The Redhouse, Back Lane, Ramsbury. Mrs S Kendall
PC Comment	No Objection
KDC Decision	Awaited
K/54549/F	External staircase to garage Aldbrook House, Whittonditch Road, Ramsbury Mrs. S. C. Rutland
PC Comments	No objection
KDC Decision	Awaited
K/54585/F	Conversion of farm track to hard surface track, construct all weather exercise track, construction of a horse shelter [open sided]
PC Comment	No objection
KDC Decision	Awaited
K/54259/F	Single and two storey extension to existing dwelling 4 Green Acres, Ramsbury Mr. and Mrs C Helmer

PC Comment KDC Decision	In circulation Granted
K/54513/TR2	Works to trees on the eastern boundary of the garden of the property to consist of; the crown reduction and removal of overhanging lower branches on a large ash tree, the pollarding of another ash tree at the point where it starts to fork, the thinning of a smaller ash tree, the removal of a tree stump, and the trimming of a weeping willow tree including removal of overhanging branches and pollarding as appropriate 1 Townfield, Ramsbury. Mr .J. Sampson
PC Comment KDC Decision	No objection. Granted
K/54504/F	Two storey extension and detached double garage Shepherds Cottage, Stone Lane, Axford
PC Comment KDC Decision	No Objection Awaited

Notes to report.

A planning committee meeting has been called for Monday 24th July to consider Application K/54617/F, at the Parish Council office, Memorial Hall Ramsbury.

B Finance

Chairman: Steve Cook

- a. Clerk's Salary.** The Chairman of Finance committee proposed that because the PC now only employs a Clerk and not a bookkeeper as well, the Clerk's salary should be increased to reflect this. Steve Cook (Chairman) proposed an increase of 10%, £220 p.a. Seconded by George Hawes. Agreed unanimously.
- b. 2005-6 Accounts.** The Clerk and Chairman of the Parish Council to agree Statement of Accounts which were read to the Council for their information by Steve Cook.
The Internal Auditor was present at the meeting and had produced his report. He had recommended that there be a voucher system to keep track of smaller amounts of money received by the Parish Council e.g. via the sale of Walking Maps.
The main difference between the 2004-5 accounts and the 2005-6 accounts is a borrowing of £29,789 in 2005-6, compared with 0 in the previous year.
The Accounts were proposed by George Hawes and seconded by Sheila Glass. Agreed unanimously.

C Rights of way

Chairman: Geoffrey Treherne

- a. Amenity Group Walks. Action: Anyone with a suggestion for attracting more people to the Sunday afternoon walks led by Ronnie Price to contact S. Glass or Ronnie Price.**
- b. Report on changes to vehicle use of Rights of Way. Actions: Clerk to put this on August's agenda. S. Glass to email all councillors with Graeme Fearon's report.**
- c. Boundary Walk.** At a review meeting with Ian Ritchie several points were discussed and agreed upon and certain amendments made for next year. It was agreed that next year a loo would be provided at the coffee stop. It has been suggested that some historical notes are made to point out places of interest on the walk. Ian Ritchie has agreed to lead the walk again next year. .
- d. Mill Lane Work. S Glass reported that she had spoken to WCC and they are in discussion with the contractors.**

D Play Areas and Seats.

Chairman: Fiona Kimber

Sheila Glass read out a letter from Sarsen regarding their insurer's recommendations for the Whittonditch play area.
Action: S. Glass to negotiate further with Sarsen.

E Emergency Committee

Chairman: Chris Morgan

- a. Information for street wardens. Action: C. Morgan to send a list of residents to area Wardens to be updated.**
- b. Emergency Exercise.** No report received back from Emergency Exercise. **Action: Clerk to write requesting this.**

F School Governor

2 people have expressed interest in the post. They are being asked to write a short note & biography for the Parish Council. **Action: Clerk to put on August's agenda.**

Chairman: Paul Court

G Recreation Centre

No report.

Chairman: Alan Plenderleith

H Policy Committee

Nothing to report

Chairman: S Glass

7 Public Forum - Standing orders suspended for this item

- a.** Hamish Watson of Riverside House, Axford spoke in detail asking the PC to support his planning applications regarding the wall between his property and Pear Tree Cottage, Axford.
- b.** Ben Tottenham spoke on the Information Lectern in the Square. The Amenity Group had been told that the application is to be refused. **Action: Ben Tottenham and KDC to negotiate a better placing for the Board.**
- c.** Cllr Brian Twigger raised some complaints he had received regarding the Sunsplash Weekend and loud music to the attention of the Parish Council. It was noted that the PC was not involved in the event and had received no complaints.
- d.** Hamish Watson asked if the PC could write to the owner of Clearwater, Axford asking that the path at the side of the house be cleared. **Action: Clerk to write to owner.**

8 Axford

- a. Vandalism.** Some acts of vandalism were reported. **Action: Axford Councillors to pass details to Clerk for inclusion in incidents log.**
- b. Speed checks.** **Action: Clerk to write to WCC Highways requesting a "speedtrap" in September (not August when people are away).**

9 Nature Reserve.

- a. Seat in memory of Roy Alexander** is in Memorial Hall waiting to be sited. **Action: C. Morgan to install bench in Nature Reserve.**
- b. Grass Cutting** is taking place weekly.

10 The Ramsbury Roxy

- a. Latest screening.** 108 seats were sold for "Mrs Henderson Presents" shown in conjunction with the Hungerford Arts Festival.
- b. Projector.** It is hoped to buy a projector for the Roxy shortly. The Parish Council wish to record their thanks to Cliff Andrews for loan of his projector for the whole season - it has been greatly appreciated.

11 Square refurbishment

Nothing new to report.

12 Lengthmen

- a. Changes to Lengthmen Scheme.** The name is to be changed to Parish Stewards. 20 single operatives will visit on a 12-week cycle. Full details to be send at end of July
- b. Additional Items for July 31st visit.** Clear weeds outside of Bell along the wall in Scholars Lane
Clear weeds on Newtown Road/Paddocks.
Cut overhanging tree at entrance to Paddocks.
Request for verge to be cut a Stitchcombe junction. **Action: Clerk to call Clarence**
Request for white lining in village including lines outside Oakes House. Chris Humphries reported the white lining would take place in the next two weeks. **Action: Clerk/Chairman to get in touch with Peter Hanson, Highways WCC.**
Sand bags and sand. **Action: Clerk/Chairman to contact Vince Kimber, KDC again.**
Weeds at Knowledge Crescent & other places in village. Clerk to contact Vince Kimber.

13 Police information Boxes. Outstanding Action: Clerk to order a box.

14 Savernake Hospital

Chairman has written objecting to closure and pointing out that Minor Injuries Unit should be retained

15 Oral History. No report.**16 Police Surgery**

- a. A Police Surgery** took place before PC meeting where the policeman was given the names of people who had vandalised the public conveniences.
- b. A new neighbourhood policing scheme** will come into place in 2008.

17 Public Conveniences

Rates. Chairman reported that the Parish Council is getting Small Business Rate Relief, halving the amount payable to £69 per month.

Vandalism. Quotes are being sought for new lloo door covers in steel.

18 Youth Club. Plans are ongoing.**19 Accounts for Payment**

1869	S. Arnold – Clerk’s Salary April - June	550.00		0	No
1870	S. Arnold – Stamps and minutes book	7.09		0	no
1802	G. Cox – Manor Lane Footpath 1/11/05. Replacement cheque – original issued in December and lost.	50.00		0	No
1871	Rates for Public Conveniences – due 1/08/06 by direct debit. NB Payments for original Higher amounts authorised last month were not debited from account.	65.69		0	No
1872	Dharma Garden Services – plants and work	53.00		0	No
1873	Midways Stores – Newspapers for library, w/e 8 th April 06 – w/e 24 th June 06	13.80		0	No
1874	Martin Copeman-Green – repairs to photocopier	52.88		7.88	No
1875	S Arnold proposed adjustment to salary see item 6B	55.00		0	No

Total Payment for July = £847.46

20 PAYMENTS TOTAL PAYMENTS RECEIVED - £0

21 BANK BALANCE ON 01/07/06 CURRENT ACCOUNT - £10,874.22

DEPOSIT ACCOUNT - £22,100.94

NB. £6,000 subsequently transferred from Current to Deposit Account on 10/07/06

22 OTHER CORRESPONDENCE

1970	22/06/06	Marlborough Community Area Members’ Forum	Health Consultations & the PCT Public meeting. Given to S. Glass
1971	28/06/06	Cllr Brian Twigger	Comments for June meeting. (Dealt with last meeting)
1972	28/06/06	Cllr Chris Humphries	Ramsbury Community Information day – copy of notice.
1973	28/06/06	Melanie Jezzard	Response to offer of help with publicity for Ramsbury Community Information Day – will supply posters
1974	28/06/06	Cllr Chris Humphries	Copy of e-mail to Esther Daly querying status of Mill Lane and response.
1975	28/06/06	Cllr Chris Humphries	Copy of further information re status of Mill Lane and need to consult Public Highways regarding any work affecting the public highway part of the lane.
1976	28/06/06	C. Payne Newbury Weekly News	Apology in response to PC’s complaint that the Clerk had been wrongly attributed a quote in an article relating to the sale of the red Cross building

1977	28/06/06	C. Payne Newbury Weekly News	Query regarding completion date of Oral History Project. Response sent.
1978	28/06/06	WCC	4 Consultation documents relating to Minerals & Waste. Covering letter given to Sheila.
1979	28/06/06	Wilts Emergency Planning officer	Questionnaire re facilities that could be used as Rest Centre in an emergency. Response Sent
1980	28/06/06	Urchfont Parish Council.	Results of pilot recycling scheme to reduce waste. See www.urchfont.org.uk
1981	28/06/06	KDC	Amendments to Electoral register – done
1982	28/06/06	Ramsbury Scouts	Acknowledgement of grant of £190 and apologies for not attending Annual Parish Assembly (no letter received). Details of Scouts activities are being put on the Ramsbury.org web site
1983	28/06/06	WCC	Proposed mobile library routes –see www.wiltshire.gov.uk/libraries Comments to joandavis@wiltshire.gov.uk by 15 th Sept.
1984	10/07/06	Linnet Allison	Request to be added to minutes e-mail distribution list. Done
1985	10/07/06	External Funding Network	Info regarding online search tool for community groups seeking grant aid. 1 copy on notice board, 1 to S. Glass
1986	10/07/06	KDC	Electronic version of Electoral Register
1987	10/07/06	PC Kuklinski	Re Speed checks in Axford. PC Kuklinski needs a certificate to operate speed check equipment which he is trying to get at present. He can then do speed checks in Axford to which councillors will be invited. Given to S. Glass. Copy for G. Treherne at meeting
1990	10/07/06	Alliance Leicester	Deposit account statement as of 1/07/06 - £22,100.94
1991	10/07/06	Alliance Leicester	Current account statement as of 1/07/06 - £10,874.22.
1992	10/07/06	KDC	Woodland Grant Scheme application – Ramsbury Estate. Given to G. Hawes
1993	10/07/06	KDC	Copy of retrospective planning application to West Berks re erection of 1 quiet Revolution 6kw wind turbine at Membury Airfield. Given to G. Hawes
1994	10/07/06	Wiltshire Police	New Police Records Management System
1995	10/07/06	Sarsen Housing Association	Response to RoSPA safety inspection report sent to them. Given to S. Glass
1997	10/07/06	KDC	Rating Bill 2006/7 – Small Business charge rate relief now shown reducing annual amount payable to £479.69. In Finance File.
1998	10/07/06	CPRE	Countryside Voice magazine. Given to S. Glass
1999	10/07/06	EIBE	Play Equipment catalogue. For F. Kimber at meeting
2000	10/07/06	Voluntary Action Kennet	Article for Parish Mag – passed to Mary Cook
2002	10/07/06	Wilts Highways Partnership	Copy of presentation from Annual Highways Maintenance meeting + CD-ROM. Notification that Lengthsmen will be replace by Parish Steward Scheme. Given to S. Glass
2003	17/7/06	MADT	Notice of Community Fair Marlborough College 22 nd July
2004	17 7 06	WCC	Adoption of County Council's Statement of Community Involvement
2005	17/7/06	WCC	Wilts & Swindon Waste Development Forum Meeting 10 Outcomes report
2006	17/7/06	Glasdon	Street furniture brochure

DATE OF NEXT MONTHLY COUNCIL MEETING –AUGUST 21st 2006 7.45pm

Ramsbury Memorial Hall

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC
YOU WILL BE VERY WELCOME - PLEASE COME