

# **RAMSBURY & AXFORD PARISH COUNCIL**

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**521**

## **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY DECEMBER 10<sup>th</sup> 2007 in Ramsbury Memorial Hall**

PRESENT: Paul Court, Diann Barnett, Graeme Fearon, Cllr. Susan Findlay, Sheila Glass (Chairman), George Hawes, Tim McQue, Chris Morgan, Geoffrey Rissone, Ian Ritchie, Cllr Humphries, Mr Brigstock and 4 members of the public.

**1 Apologies for absence for approval:** Brian Twigger

**2 Presentation by Keith Brigstock on the Military Vehicle Trust's Route to Victory event.** Mr. Brigstock outlined events due to take place on the May Bank holiday weekend to tell the story of the troops stationed in this area and their importance to Operation Market Garden. In the week before the events there will be visits to schools, including Ramsbury Primary School, and presentations to adults in the evenings. Saturday 3rd May will be America Day commemorating the American troops in the area. In the evening there will be a 1940's American fashion Show and dance demonstration in Aldbourne. The Sunday will be British Day and will involve the commemoration of the British troops including events at Netheravon Airfield. In the evening there will be a British fashion show, 1940's dance with band and searchlight demonstration in Ramsbury. Monday is a public day and will start with a parade of military vehicles along Newtown Road and Back Lane into what was Camp Ramsbury. There will be a parachute drop onto the field, air display and parade of veterans. There will be a charge for this of £5, veterans with a badge free. In addition there will be a re-enactment in the village with NAFFI, YMCA truck, air-raid wardens etc and the Memorial Hall will be transformed into Ramsbury Museum for the day. Free parking will be on an adjacent field.

Mr. Brigstock asked for the PC's help in the following areas:

- Making residents of Chapel Lane aware that this road will be the entrance to the car park.
- Ensuring that Newtown Road, Scholard's Lane and the start of Back Lane is free of parked cars for the Monday parade of military vehicles which will include tanks.
- Permission to put hardcore into the dip in Swan's Bottom, which will be the pedestrian route to the field and to grade entrance to the field. The PC suggested Mr. Brigstock should contact Esther Daly of WCC.
- **Action: Cllr. Humphries to give her e-mail address to Mr. Brigstock**
- Straw bales will be needed particularly in case of wet weather. A local contact was suggested. Mr. Brigstock said money was in the budget for cleaning the roads after the event, should the weather be wet and muddy.
- A discount on Memorial Hall rental. **Action: S. Glass to approach the trustees.**
- Publicity for the events - agreed
- People to line the tank and motor vehicle route with flags. **Action: PC to publicise and organise flags.**

**Action: Clerk to check with Mr. Brigstock that insurance for the event has been organised.**

**3 Disclosure of interest: Item 6 no 2870 – Paul Court. Item 7.C.e Trout eggs scheme – S. Findlay**

**4 The minutes of the meeting held on November 19<sup>th</sup>** were approved unanimously with the following amendment: p513, apologies – Add 'Brian Twigger'.

**5 Matters arising:** None

### **6 NEW CORRESPONDENCE FOR DISCUSSION**

2865	03/12/07	David Rowan	Complaint regarding disturbance from event held at Rec. Centre on 13/10/07. The Rec. Centre has agreed that such events will not be allowed in future. <b>Action: Clerk to respond to Mr Rowan.</b>
2866	03/12/07	S. Mabbett	Further info re speeding statistics for Newtown Road. <b>Actions: 1. Clerk to contact Mr K Bolan for detailed breakdown of figures. 2. Clerk to put on January agenda</b>
2870	03/12/07	Philip Perkins	Light trespass from streetlight no 58 in Ashley Piece – request for shielded light. <b>Action: Clerk to write to WCC requesting shielded light.</b>

2872	03/12/07	WCC	Copy of response to Mrs Foale re her request for traffic calming and pedestrian safety measures in Back Lane. WCC did not write to PC and when a copy of the response to Mrs Foale was shown to the PC, the deadline for PC response had passed. The PC has written to WCC saying it supports the application. <b>Action: Clerk to send explanation and apology to Mrs Foale.</b>
2876	10/12/07	WCC	Flooding Seminar, 13.45, 11 <sup>th</sup> December, Council Chamber, Trowbridge
2880	10/12/07	Wilts Fire & Rescue Service	Consultation Questionnaire and invitation to join PC focus groups – meeting on 21 <sup>st</sup> or 25 <sup>th</sup> Jan at Potterne. 2 copies – 1 to C. Morgan, 1 to S. Glass
2881	10/12/07	WALC	Newsletter and attachments. Also notification of Training Day for new Councillors – Sat 15 <sup>th</sup> March 2008, 9.00 – 3.30 Civic Hall Trowbridge. <b>Action: Any councillor interested in course to contact Clerk.</b>
2883	10/12/07	Mrs A Bailey	Dog bin on Manor Lane footpath has not been emptied for over a month. Mrs Bailey phoned KDC who told her it was PC responsibility. <b>Note. This is not the case. Chairman has been in touch with KDC to request that it is emptied.</b>

## 7 COMMITTEE REPORTS

### A Planning

Chairman: George Hawes

#### Planning Applications Processed since November Report

K/57805/F	Retention of 3 leaded lights at floor level of loft space in storage building 27 Oxford Street, Ramsbury. IG and GL Smith
PC Comment	In circulation
KDC Decision	Awaited
K/57814/F	Retention of rebuilt garage following storm damage Richmond Cottage, 44 Oxford Street, Ramsbury P. Field
PC Comment	In circulation
KDC Decision	Awaited
K/57820/F	Single storey front and rear extensions. Part two storey/part first floor side extension 42 Ashley Piece, Ramsbury. D J Marshall
PC Comment	In circulation
KDC Decision	Awaited
K/57824/F	Erection of two storey rear extension and pitched roof over existing single storey flat roof. Alterations to fenestration 35 Oxford Street, Ramsbury. Mr M Colquhoun
K/56980/F	Minor alterations to proposals approved under K/54910/F-Garage size altered and height reduced, House resited 0.5m to north east Land adjoining 1 Ashley Piece, Ramsbury. Mr and Mrs Hicklin
PC Comment	No objection
KDC Decision	Awaited
K/57112/TR3	High Hedge at 4 Knowledge Crescent Ramsbury A complaint has been lodged under part 8 of the antisocial behaviour act 2003 in that the height of the hedge adversely affects the adjoining property.
PC Comment	Not applicable
KDC Decision	Remedial action notice served to reduce height to no greater than 2.35 metres to be completed by 12.Jan.2008 Compliance notice becomes operative 12.Nov.2007.
K/57503/LBC	Reinstatement of chimney Axford House, Stone Lane, Axford. Mr & Mrs Young
PC Comment	No objection
KDC Decision	Awaited
K/57593/TR2	Works to trees at the property to consist of; felling and stump removal of a pussy willow, [replacement planting is proposed], the pruning of a mulberry tree, [N.B. the specified pruning of damson, cherry and apple trees in accordance with good horticultural practice is considered exempt works], the trimming of the annual growth on a holly tree to maintain conical shape, and the removal of straggly growth on one side and also the top of the neighbours willow leaved pear. The Old Bakery, 1 Back Lane Ramsbury. Ms C Howard

PC Comment KDC Decision	No objection Granted
K/57597/LBC & K/57599/F	Single storey rear extension Wisteria Cottage, 45 Oxford Street, Ramsbury. Mr M Money
PC Comment KDC Decision	No objection. The Parish Council considered the design of the extension to be somewhat incongruous with the listed building design. Awaited
K/57611/F	New equine workers dwelling with detached garage and permanent retention of existing log cabin with temporary consent Woodlands Farm Stables, Witcha, Ramsbury. Mr R Pitman
PC Comments KDC Decision	No objection. Approval should be conditional on the properties forming part of the business and not able to be disposed of separately. Awaited
K/57646/F	Alterations to outbuilding to convert to ancillary accommodation Coombe Farm, Kings Drive, Stitchcombe. Mr J S Burrows
PC Comments KDC Decision	No objection Awaited
K/57650/F	Proposed extension to existing barn building to offer additional storage Lyncholt Meadow Loves Lane Ramsbury. Mr & Mrs Kimber.
PC Comment KDC Decision	No objection Awaited
K/57671/F	Replacement dwelling and garage [amendment to planning permission K/56691/F-increase in size of basement and minor alterations to fenestration Witcha House, Witcha, Ramsbury. Chapters Properties
PC Comments KDC Decision	In circulation Awaited
K/57682/TR2	Works to conifer trees on the roadside boundary of the property to consist of removal of one conifer and the pruning of the others by a minimal amount to improve highway visibility Bayford Cottage, Chapel Lane, Ramsbury. Ms. R Byfield
PC Comment KDC Decision	In circulation Awaited
K/57709/TR2	The removal of a leylandii hedge at the property of approximately 23 metres of hedge made up of 19 individual trees. Retention of parallel hedge of Portuguese laurel
PC Comment KDC Decision	In circulation Awaited

**B Finance****Chairman: Ian Ritchie**

- a. **Precept form for 2008-9.**This has been submitted.
- b. **Change of Deposit Account.** In progress.
- c. **VDS Account. Closing account and transferring funds to Deposit Account.** In progress.
- d. **Permission to purchase new PC for Office** – approved – see item 26, I1068.
- e. **ARK trout egg scheme.** ARK has approached the PC for a donation towards a plan to give trout eggs to local schools, including Ramsbury School, to hatch and rear until the young fish can be released into the River Kennet. £100 was proposed by I. Ritchie, seconded by T. McQue and approved. It was felt that local landowners with riparian rights who would also benefit from the scheme should be encouraged to give more access to the river.

**C Rights of way****Chairman: Graeme Fearon**

- a. **Cycle Route to Marlborough.** I. Richie has written to Ramsbury Manor estate explaining the scheme.
- b. **Proposed Byway (BOAT) 2, 28, 46.** These paths can only be designated a byway if there is evidence that the routes have been used by more vehicular traffic than walkers, cyclists and horses. To establish this photographic evidence and statements from current users are needed.
- c. **The Fence at Bolstridge Farm.** A contractor has been instructed to repair this.

- d. Boundary Walk Leaflet.** Funding was requested for production of the Boundary Walk leaflet to include information on wild flowers and the historic significance of the airfield. I. Ritchie proposed £250, seconded G. Hawes – approved.

**D Play Areas and Seats.**

**Chairman: Paul Court**

- a. Painting play equipment.** The painting will be done in Spring.  
**b. Trees for Ashley Piece Play Area. Action: P. Court to dig holes for the new trees.**  
**c. Seat for outside Memorial Hall.** The bench has been delivered and the plaque attached.  
**d. Baby Swing at Ashley Piece.** The broken crotch strap has been replaced.  
**e. Fencing Knowledge Crescent Play Area.** Awaiting outstanding quotes.

**E Emergency Committee.**

**Chairman: Chris Morgan**

- a. Emergency Exercise. The Emergency Committee undertook an emergency exercise last month.** It was a good exercise that highlighted some learning point. E. Hodgson was thanked documenting the exercise.  
**b. Emergency generator, Memorial Hall.** The problem with the generator has been identified and is being remedied. **(Post meeting update: the generator is now repaired.)**  
**c. Sanction for emergency spending.** Many years ago the PC had sanctioned spending on provisions in the event of an emergency. As a result of the exercise, the emergency committee brought this to the attention of current councillors and requested that this should be reconfirmed. Proposed S. Glass, Seconded G. Treherne - all in favour.

**F School Governor**

**Governor: Tim McQue**

- a. School newsletter** – this will be sent to the PC for the PC notice board.  
**b. Funds.** The School is entitled to a grant of £15,000 under the Government's New Deal for Schools Initiative. This must be spent on a capital project by August 2009. A project to refurbish the toilets is being led by the PTA but may require a contribution from School funds. The total potential cost is estimated to be c. £40k.  
**c. Transport to the After School Club.** The taxi company that transports children to Woodley's recently gave notice that it will cease its service at the end of term. Woodleys is putting in place emergency arrangements for the beginning of next term involving transport by its helpers, and the use of the Ramsbury Flyer one day per week.  
**d. Travel Plan.** Work on this is continuing.

**G Recreation Centre.**

**Chairman: George Hawes**

- a. Tree Planting.** 35 specimen trees were planted in the first week of December with 500 whips to be planted next week.

**H Policy Committee.** Nothing to report

**Chairman: Sheila Glass**

**8 Public Forum - Standing orders suspended for this item.**

- a.** Ben Tottenham said that if the PC was considering setting up a sub-committee for the Route to Victory event, he would be happy to serve on it. S. Glass thanked Mr. Tottenham for his offer.  
**b.** Ben Tottenham said that he had liaised with the electricity company and residents of Orchard Close to ensure the vehicles associated with the replacement transformer at the sub-station could get access.

**9 Axford**

**Geoff Treherne**

**Speeding Traffic. Action: Clerk to put moving 30mph sign further out of village, adjacent to the Axford sign, on January's agenda.**

**10 Nature Reserve.** Nothing to report

**Chris Morgan**

**11 Square refurbishment.**

**Geoff Rissone**

**Refurbishment work.** This is finished.

**Location of seats.** There have been some adverse comments about the siting of the seats. The location was chosen to avoid bird droppings on the seats and their occupants from tree branches above.

**12 Purchase of land - Kennet Triangle at 2 Bridges, Mill Lane.**

**Legal Documents.** The legal documents associated with the purchase of the land were signed and witnessed at the end of the meeting.

**13 Public Conveniences.** Nothing to report

**14 Speed Limit Extension, Froxfield Road. Action: Clerk to put on January's agenda**

**15 High Street Parking. Action: S. Glass to leaflet High Street asking residents and their guests to ensure that the fire engine will not be hindered by parked cars.**

**16 Parish Stewards Visit**

**Action: Clerk to add following to December list:**

- Crowood Lane just outside 30 mph sign – large hole flooded
- Drain blocked on Spring Hill
- Leaves on Scholard's Lane pavement
- Gully on Manor Lane needs clearing – water pooling all the way across the road.
- Debris on road at bottom of Tankard Lane.

**17 Grass-Cutting Quotes 2008.** Awaiting outstanding quotes.

**18 Police Information Box.** Still awaiting fitting of new lock.

**19 Vandalism.**

**a. Telephone box.** A pane of glass broken in the telephone box outside the Memorial Hall. **Action: Clerk to report to BT.**

**b. Damage to baby swing.** A name for the perpetrator has been given to the PC.

**c. Retirement of M. Manning.** A presentation on behalf of the trustees was made to Mavis at the Horticultural Society Christmas party in recognition of her work for the Memorial Hall.

**20 Memorial Hall.**

**Offices.** 2 adjoining offices are now available to rent.

**Memorial Hall rental.** Charges are to be raised by a modest amount.

**Retirement of M. Manning.** A presentation on behalf of the trustees was made to Mavis at the Horticultural Society Christmas party in recognition of her work for the Memorial Hall.

**21 The Youth Club.** Nothing to report.

**22 Oral History.**

Mr. Brigstock has agreed that the Oral History Extracts CD can be launched at the Route to Victory event.

**23 Street Lighting.**

**Lanterns.** A lantern is to be installed on the Post office soon. A further lantern will be installed on Oxford Street near the Methodist hall at the same time, as this was budgeted for in the current year. **Action: S. Glass to liaise with SEC.**

**24 Accounts for Payment**

I1059	British Gas – Electricity for Public Conveniences - direct debit due 28/12/07	45.00		0	No
I1060	KDC – Rates for Public Conveniences – Direct debit due 1/01/08	66.00		0	No
I1061	Playforce – replacement crutch strap for baby swing	32.69		4.87	No
I1062	Dharma Gardening Services – work, bulbs & violas <b>Action: Clerk to contact. Dharma asking them to continue to do the work on the Memorial Garden, with the PC providing the plants.</b>	67.87		0	No

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I1063	Glasdon, UK – Collection of litter bin PC decided to return (see Nov)	44.30		6.59	No
I1064	S. Glass - reimbursement for bench purchased at Yew Tree Garden Centre	575.00		85.64	No
I1065	G. Fearon - reimbursement for book (Rights of Way: A guide to Law and Practice) purchased at Amazon.co.uk	29.95		0	No
I1066	S. Arnold – stamps and envelopes (2 books 1 <sup>st</sup> class and 2 books 2 <sup>nd</sup> class)	15.81		0	No
I1067	Wood, Awdry & Ford- Purchase of Kennet Triangle	£5,000		0	No

### Authorisation for Credit card spending and re-imbusement

I1068	S. Arnold – New PC for office, to include colour printer and Microsoft Office small business edition to be purchased from Dell	644.02		95.92	No
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**Total Payment for November = £6,520.64**

**Approved unanimously – proposed D. Barnett, seconded C. Morgan.**

### 25 Payments Received

R47	Interest on deposit account	746.43		Direct Transfer	
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**25 Bank Balance on 01/11/07** CURRENT ACCOUNT **£16,002.89**  
DEPOSIT ACCOUNT - **£24,336.84**

### 26 Other Correspondence - as listed below:

2843	26/11/07	Barbara Burke WCC	Copy of letter to Cllr Humphries re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic.
2844	26/11/07	Keith Brigstock	Confirmation he will attend December PC meeting and copy of description of event. (Circulated to all councillors)
2845	26/11/07	Roger Pearce, WCC	Copy of response to Cllr Humphries request to treat request to resurface Hoppers Lane with more urgency. (Will consult Peter Hanson)
2846	26/11/07	Daniel Hall, WCC	Christmas lights approval is responsibility of Bob Hussey
2847	26/11/07	Cllr Humphries	WCC Press release. New respite care centre for people with learning disabilities.
2848	26/11/07	WCC	WCC's Corporate Plan 2007 – see <a href="http://www.wiltshire.gov.uk">www.wiltshire.gov.uk</a> . Letter given to S. Glass
2849	26/11/07	R. A. Copp	Quotes for grass cutting footpaths, except those listed in 2850 below
2850	26/11/07	R. A. Copp	Quotes for grass - play areas and Manor Lane and Whittonditch Road to Ashley piece footpaths.
2851	26/11/07	D R & R A Pittams	Quote to cut Ashley Piece Play area and field.
2852	26/11/07	D R & R A Pittams	Quote to cut Whittonditch Road to Ashley piece footpaths
2853	26/11/07	R.A. Copp	Quote to fence Knowledge Crescent Play Area
2854	26/11/07	R.A. Copp	Quote to repair fence at start of Bolstridge track
2855	26/11/07	Adrian Hampton	Permission to use amenity light power for Christmas lights
2856	26/11/07	Keith Brigstock	Permission to launch Ramsbury Recollections (oral history CD) at Route to Victory event
2857	26/11/07	KDC	Recycling info for Nov – March
2858	26/11/07	Barbara Burke WCC	Re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic – awaiting ruling of High Court to determine if application properly made.
2859	26/11/07	Barbara Burke WCC	Re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic. Confirmation that evidence will be needed to show how application fits in with rules for such applications.
2860	26/11/07	Sporting Leagues	Greyhound Racing at Swindon available for fund-raising for local sports clubs

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2861	26/11/07	Barbara Burke WCC	Re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic. In response to I. Ritchie's suggestion that he assembles evidence of use - Ms Burke agrees, but does not expect application to be considered in near future.
2862	03/12//07	G. Hay WCC	Parish Steward Winter Programme 2008. Given to S. Glass
2863	03/12/07	West Berks Council	Planning strategy options consultation – see <a href="http://www.westberks.gov.uk/ldfconsultation">www.westberks.gov.uk/ldfconsultation</a>
2864	03/12/07	KDC	Christmas refuse and recycling posters
2867	03/12/07	Cllr Humphries	WCC Press release. Children and young people's service report published
2868	03/12/07	Barbara Burke WCC	Re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic. Confirmation that no evidence was presented by applicant.
2869	03/12/07	Barbara Burke WCC	Re application to upgrade Baydon 8, Ramsbury 28 to allow vehicle traffic. Response to I. Ritchie's request to see evidence, (none n the web site.) Ms Burke asserts application has been properly made.
2871	03/12/07	WCC	Parish news letter
2873	10/12/07	WCC	Funding event – 14 <sup>th</sup> Dec, 10.00, Town Hall Devizes. Details forwarded to S. Glass and I. Ritchie
2874	10/12/07	Cllr Humphries	Copy of response from Richard Broadhead, Rights of Way, WCC re lack of support form Sustrans for Ramsbury to Marlborough cycle route. Forwarded to S. Glass and I Ritchie
2875	10/12/07	Cllr Humphries	WCC Press release. Lease of Life Scheme - improving lives of older people
2877	10/12/07	Alliance and Leicester	Deposit Account Statement. Balance £24,336.84
2878	10/12/07	Alliance and Leicester	Current Account Statement. Balance £16,002.89
2879	10/12/07	KDC	Forestry Commission Felling Licence Application – FLA018/248/07 – Ramsbury Estate
2882	10/12/07	Glasdon	Brochure – Products for local councils
2884	10/12/07	PC Batchelor	Marlborough Rural & East Neighbourhood Policing Team Bulletin. Circulated to all councillors
2885	10/12/07	Glasdon	Payment reminder re littler bin order and handling charge for return. Payment for handling charge on agenda.

**NEXT MONTHLY COUNCIL MEETING –MONDAY JANUARY 21<sup>st</sup> 2008 7.45pm**

**IN RAMSBURY MEMORIAL HALL**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**

**YOU WILL BE VERY WELCOME - PLEASE COME**