

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY JANUARY 21st 2008 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Paul Court, Graeme Fearon, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Tim McQue, Geoffrey Rissone, Ian Ritchie, Cllr Humphries, Sue Arnold (Clerk) and 4 members of the public.

- 1 **Apologies for absence for approval:** Cllr. Susan Findlay, Chris Morgan, Brian Twigger
- 2 **Disclosure of interest:** Item 5 no 2904 – Paul Court.
- 3 **The minutes of the meeting held on December 10th** were approved unanimously with the following amendments: P521 add *Erica Hodgson* to list of those present. P523 Item 6Cb change *of there is evidence to if there is evidence.*
- 4 **Matters arising:** None
- 5 **NEW CORRESPONDENCE FOR DISCUSSION**

2901	31/12/07	SSE Power Distribution	Revised route and therefore revised wayleave agreement for signature. Given to S. Glass
2903	31/12/07	Kennet Citizen's Advice Bureau	Request for Donation. Given to S. Glass. £100 donation agreed. Action: Clerk to put payment on February agenda.
2904	31/12/07	KDC	Response to request for shielded lamp for lamp no 58 in Crowood Lane. KDC has no budget. Can be considered if PC could pay – approx. cost = £300. Given to S. Glass
2913	31/12/07	WCC	Apology for failing to write to PC for support for pedestrian safety measures requested by Mrs Foale
2915	31/12/07	Mrs M Pike	Objecting to PC's request to KDC for shielded lamp – on lamppost no. 58, as requested by Mr. Perkins. Responded. Action: Clerk to write to Mrs Pike asking for the reasons for the objection.
2928	09/01/08	Environment Agency	Application for variation of licence no 28/39/22/27 – Axford Pumping Station. Variation granted until 2011, allowing annual abstraction of 4,049,000 cubic metres, but daily rate (13,100 cubic metres) remains the same. Given to S. Glass. Action: T. McQue to contact C. Hitchmough at ARK regarding impact on water demand of a proposed golf course at Savernake.
2934	09/01/08	Dharma Gardening Services	Phone call in response to PC's letter offering to supply plants for Memorial Garden while Dharma provides labour. This is not a way in which they normally work. Action: Clerk to check who is currently cutting the grass at the Memorial and put item on February's agenda.
2937	09/01/08	Ramsbury Surgery	Dumping of unrecyclable rubbish, and also plastic and cardboard on non-skip days at surgery recycling site. Action: S. Glass to organise signs for the site saying rubbish must not be dumped and those who do will be prosecuted. See also public form – Item 7a.
2938	09/01/08	Cllr Chris Humphries	Copy of letter to WCC members - Public meetings on improving community safety – Thurs 31 st Jan – Town Hall, Chippenham – 7pm, or Tues 5 th Feb, City Hall Salisbury – both at 7.00pm. Given to S. Glass. Cllr Humphries reported that he has requested that these meetings are held nearer to Ramsbury
2940	14/01/08	B. Tottenham	Copy of letter to Cllr Findlay re January skip dates
2945	14/01/08	Wiltshire Police	Response to PC letter requesting breakdown of speed figures for Newtown Road. (Copies available for all councillors at PC meeting.) Action: Clerk to respond to Mrs Mabbett, saying the breakdown of figure does not support her case for traffic calming measures.
2949	21/01/08	Aldbourn PC	Rubbish dumped in Aldbourn 8 th Jan as incorrect dates published in diary and magazine.
2950	21/01/08	B. Tottenham	Copy of apology sent to Aldbourn PC re skip dates
2954	21/01/08	Wilts Probation Service	From new project co-ordinator for unpaid work department, asking if PC is still interested in having play equipment painted. S. Glass to meet with project co-ordinator on Feb 18th.
2964	21/01/08	Mr P. Perkins	Light no 58 not working.

2965	21/01/08	KDC	Mrs Evans has requested a further light is installed in Mill Lane. No KDC budget. Action: Clerk to inform KDC that the Parish Council is not willing to pay for a light.
2968	21/01/08	KDC	Application form for Community Cleansing grant. Given to S. Glass. Application made.

6 COMMITTEE REPORTS

A Planning

Chairman: George Hawes

Planning Applications Processed since December Report

K/57805/F	Retention of 3 leaded lights at floor level of loft space in storage building 27 Oxford Street, Ramsbury. IG and GL Smith
PC Comment	No objection
KDC Decision	Granted
K/57814/F	Retention of rebuilt garage following storm damage Richmond Cottage, 44 Oxford Street, Ramsbury P. Field
PC Comment	No objection
KDC Decision	Granted
K/57820/F	Single storey front and rear extensions. Part two storey/part first floor side extension 42 Ashley Piece, Ramsbury. D J Marshall
PC Comment	No objection
KDC Decision	Granted
K/57824/F	Erection of two storey rear extension and pitched roof over existing single storey flat roof. Alterations to fenestration 35 Oxford Street, Ramsbury. Mr M Colquhoun
PC Comment	No objection
KDC Decision	Awaited
K/57730/Tr2	The felling of a large conifer tree growing on the edge of the beer garden The Crown and Anchor, 1 Crowood Lane Ramsbury. Richard Odling & Wendy Sprules
PC Comment	No objection
KDC Decision	Granted
K/57842/F	Change of use of land from agricultural to residential and construction of driveway and vehicular access from Marriage Hill thereon. Preston Farm House, Preston, Ramsbury. Mr and Mrs Grylls
PC Comment	No objection
KDC Decision	Awaited
K/57112/TR3	High Hedge at 4 Knowledge Crescent Ramsbury A complaint has been lodged under part 8 of the antisocial behaviour act 2003 in that the height of the hedge adversely affects the adjoining property.
PC Comment	Not applicable
KDC Decision	Remedial action notice served to reduce height to no greater than 2.35 metres to be completed by 12.Jan.2008 Compliance notice becomes operative 12.Nov.2007.
K/57503/LBC	Reinstatement of chimney Axford House, Stone Lane, Axford. Mr & Mrs Young
PC Comment	No objection
KDC Decision	Granted
K/57845/F & K/57846/LBC	Proposed extension and alteration to existing dwelling The Nook, 5 Back Lane Ramsbury. Mr and Mrs J Mullins
PC Comment	No objection
KDC Decision	Awaited
K/57597/LBC & K/57599/F	Single storey rear extension Wisteria Cottage, 45 Oxford Street, Ramsbury. Mr M Money
PC Comment	No objection. The Parish Council considered the design of the extension to be somewhat incongruous with the listed building design.
KDC Decision	Granted

K/57611/F	New equine workers dwelling with detached garage and permanent retention of existing log cabin with temporary consent. Woodlands Farm Stables, Witcha, Ramsbury. Mr R Pitman
PC Comments	No objection. Approval should be conditional on the properties forming part of the business and not able to be disposed of separately.
KDC Decision	Awaited
K/57646/F	Alterations to outbuilding to convert to ancillary accommodation Coombe Farm, Kings Drive, Stitchcombe. Mr JS Burrows
PC Comments	No objection
KDC Decision	Granted
K/57650/F	Proposed extension to existing barn building to offer additional storage Lyncholt Meadow Loves Lane Ramsbury. Mr & Mrs Kimber.
PC Comment	No objection
KDC Decision	Awaited
K/57671/F	Replacement dwelling and garage [amendment to planning permission K/56691/F] increase in size of basement and minor alterations to fenestration Witcha House, Witcha, Ramsbury. Chapters Properties
PC Comments	In circulation
KDC Decision	Awaited
K/57682/TR2	Works to conifer trees on the roadside boundary of the property to consist of removal of one conifer and the pruning of the others by a minimal amount to improve highway visibility Bayford Cottage, Chapel Lane, Ramsbury. Ms. R Byfield
PC Comment	No objection.
KDC Decision	Granted
K/57709/TR2	The removal of a leylandii hedge at the property of approximately 23 metres of hedge made up of 19 individual trees. Retention of parallel hedge of Portuguese laurel
PC Comment	No objection
KDC Decision	Granted
K/57856/F	Front entrance porch, first floor extension over flat roof Preston Farm House, Preston, Ramsbury Mr and Mrs Grylls
PC Comment	No objection
KDC Decision	Awaited
K/57910/F	Alterations within existing roof and to existing roof Brick House, Axford. Mrs H Coombes
PC Comment	No objection
KDC Decision	Awaited
K/57941/F	To erect conservatory to rear of dwelling 9 Orchard Close Ramsbury. Mr and Mrs C Inward
PC Comment	In circulation
KDC Decision	Awaited
K/57991/TR2	The removal of 4 silver birch trees from the western side of the garden. 14 Oxford Street, Ramsbury. Mr P Nandha
PC Comment	In circulation
KDC Decision	Awaited
K/57998/LBC	Internal alterations to ground and first floor Dairy Cottage, Stone Lane Axford. Mr and Mrs Young
PC Comment	In circulation
KDC Decision	Awaited
K/57999/F	Erection of replacement garage with room over Whittonedge, Whittonditch Road Ramsbury. Canon P Ball
PC Comment	In circulation
KDC Decision	Awaited
K/58035/TR2	Works to trees at the property to consist of; the felling of an ornamental cherry tree, the height reduction by approximately 30% of an ornamental plum tree, plus additional light pruning as required, and the height reduction of a bay tree by approximately 25% plus additional light pruning as required. 3 Maslins Close, Back Lane, Ramsbury. Mrs G Woodward.

PC Comment KDC Decision	In circulation Awaited
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B Finance**Chairman: Ian Ritchie**

- a. **New computer.** This has been purchased and installed. Thanks were recorded to David Arnold for his work in setting up the new PC.
- b. **Change of Deposit Account. Action: Clerk to fill in form.**

C Rights of way**Chairman: Graeme Fearon**

- a. **Barrier at bottom of Knowledge Hill to Back Lane footpath.** The barrier needs replacing, but access is also needed for pushchairs and prams. **Action: Clerk to ask WCC Highways for guidance.**
- b. **Broken stile.** Stile leading onto the access land that runs across the field from Lamplands is missing a stepping plank. **Action: G. Fearon to report to WCC (Esther Daly).**
- c. **Proposed Byway (BOAT) 2, 28, 46.** 5 people have responded to the request for evidence of current use. A member of the public attending the meeting gave further evidence. The consensus is that other than for farm access, it is not used by legitimate motorised traffic.
- d. **Cycle Route to Marlborough.** This cannot go ahead as the landowner of 1 km of bridleway, which requires a minimum of work to its surface to make it suitable, has refused permission.
- e. **The Fence at Bolstridge Farm.** This has now been repaired.
- f. **Grass Cutting. Action: S. Glass to organise review of the quotes received.**

D Play Areas and Seats.**Chairman: Paul Court**

- a. **Single Point Tyre Swing, Knowledge Crescent.** Following a defect report from Zurich, Playground Services have been asked to quote for repair.
- b. **Painting play equipment.** See item 5, 29545.
- c. **Trees for Ashley Piece play area.** These have been ordered and will be planted in February.
- d. **Knowledge Crescent Play Area fence.** Only 1 quote has been received. **Action: S. Glass to chase further quotes.**
- e. **Dog Mess and broken bottle in Ashley Piece play area.** A single bottle was broken, but the dog mess is an increasing problem in the play area and throughout the village. **Actions: 1. Chairman and Clerk to organise some publicity. 2. Anyone seeing a dog fouling the streets or play areas should report it, with names and dates, to the Parish Council**

E Emergency Committee.**Chairman: Chris Morgan**

- a. **Flooding.** Filled sandbags are available from KDC to anyone in imminent danger of flooding. Call KDC on 01380 724911 (24 hours).
- b. **Learning points from the Emergency Exercise.** This highlighted potential communication problems should telephone land lines be down. A 'pay as you go mobile' for the Parish Council Office will be considered. A list was circulated for councillors to note their mobile numbers for the emergency committee. **Action: Councillors who did not list their mobile numbers on the evening and wish to go on the list should email the numbers to E. Hodgson.**

F School Governor**Governor: Tim McQue**

- a. **Trout eggs Scheme.** The trout eggs are now in the school and have started hatching.
- b. **Travel Plan.** The draft plan will go to the School's governing body, updated in line with their feedback, then submitted to WCC. If approved grants are available towards putting into effect measures highlighted in the plan.
- c. **Parish Council Representative.** Tim McQue said that he was having to stand down as the Parish Council's representative on the governing body due to work and home commitments. He will continue to steer the travel plan to completion. **Action: Anyone with a suggestion for a candidate for the Parish council representative role or who wishes to volunteer should contact S. Glass.**

G Recreation Centre.**Chairman: George Hawes**

- a. **Funds.** The Project 2005 bid to KDC for matched funds has gone forward to the next stage.

H Policy Committee. Nothing to report**Chairman: Sheila Glass****7 Public Forum - Standing orders suspended for this item.**

- a. **Recycling area.** Mrs P. Morley expressed concern at the mess left at the recycling centre including glass which had rolled away from the area and was lying broken on the path to the play area. She requested a raised enclosed area for the recycling bins. It was noted that the break in the fence was introduced when the surgery was being built and retained at the

- b. request of local residents. It was felt that the problem had been exacerbated over the Christmas period when people had too much for their wheelie bin. **Action:** (As per item 5 no 2937) **S. Glass to organise signs for the site saying rubbish must not be dumped and those who do will be prosecuted.** Mrs Morley also notes that the vehicles that bring the skips leave their engines running while at the site. **Action: S. Glass to report to KDC and monitor the situation.**
- c. **Recycling locations.** Mr J. Peck asked how he could find out about skip dates and locations. These are publicised in the Village Diary (free of charge from shops in the village or delivered with newspapers) and the Parish magazine which is available from the Post Office.
- d. **Recycling dates.** Ben Tottenham apologised for the mix-up, which had led to incorrect skip dates for January being published in the Diary and Parish Magazine. The clerk has asked KDC to inform her of skip dates. She will pass them on to the Village diary and the Parish Magazine. **Action: Clerk to put skip dates on the Parish Council noticeboard.**

8 Axford

Geoff Treherne

Speeding Traffic. G. Treherne has written to WCC asking for the 30mph sign at the western end of the village to be moved further out, so that the limit includes more of the residential area where there are families with children. **Actions: 1.**

Chairman/Clerk to contact WCC requesting an assessment of the area. 2. T. McQue to discuss as part of travel plan.

Bus shelter. The ground inside the shelter is very muddy. **Action: Clerk to include on lengthsmen's list.**

Noticeboard. The ivy growing on the back wall of the bus shelter is invading the noticeboard. **Action: Axford councillors to prune ivy.**

9 Nature Reserve.

Chris Morgan

The gate to the nature reserve has been changed to give wheelchair access.

10 Square refurbishment.

Geoff Rissone

Paving. An HGV has driven over a corner of the new area, dislodging sets. These have been put back in place. Vulnerable corners will be made more resilient by dressing with kiln-dried sand, which is then hammered into the crevices. **Action: G.**

Rissone and P. Court to organise this.

New seats. It has proved difficult to fix these as the sets are not very thick and the ground beneath is soft. **Action: P. Court to try to fix seats to the paved area.**

11 **Purchase of land - Kennet Triangle at 2 Bridges, Mill Lane.** Completion was due on 15th January.

12 **Public Conveniences.** Nothing to report

13 **Speed Limit Extension, Spring Hill.** It was proposed that the 30mph sign is moved from the current location near the junction with The Knap to near Ambrose Farm as this section of road forms part of a circular and well-used village walk. It was also noted that the village would benefit from the 30mph sign near the surgery being moved further from the junction of the road and the surgery entrance. It was noted that the cost of moving a sign is approx. £4,000 which covers the necessary legal procedures and the physical move. Should WCC agree to move a sign the Parish Council would have to pay half these costs. **Action: Chairman/Clerk to contact WCC requesting an assessment of all 3 locations (including Axford).**

14 **High Street Parking.** It was suggested that future notes to residents of the High Street should include a request that car owners having off-street parking should use it.

15 Parish Stewards Visit

Action: Clerk to add following to January list:

- Axford bus shelter – clear inside.
- Pavements in Crowood lane, particularly from Ashley Piece to opposite Swan's Bottom. Additionally, a section of pavement is collapsing on Crowood Lane and there is a hole in the Tarmac at the entrance to Ashley Piece. **Action: S. Glass to report these to Clarence.**

16 **Police Information Box.** Still awaiting fitting of new lock.

17 **Vandalism. Broken Pane of glass in telephone box (December Minutes).** This has been reported to BT.

18 Memorial Hall.

a. **Offices.** 2 adjoining offices are available to rent.

b. **Old Seat.** **Action: P. Court to dispose of the old seat.**

2886	31/12/07	Mr. Brigstock	Route to Victory – map of sites for public day
2887	31/12/07	Postwatch	Notice of 6 week consultation period on post office closures in Wilts & Berks
2888	31/12/07	Glasdon	Winter leaflet & brochure
2889	31/12/07	North Wessex Downs AONB	Annual review 2006 – 7
2890	31/12/07	Wiltshire Police Chief Supt Kirby	Offering update letters on policing in Wilts. Response required. Given to S. Glass
2891	31/12/07	Paul Bollen, WCC Highways	Acknowledgement of PC's letter requesting 'Pedestrian in the Road' signs in Axford.
2892	31/12/07	CPRE	Fieldwork magazine
2893	31/12/07	Sarsen	Christmas Business Newsletter. Given to S. Glass
2894	31/12/07	Wood Awdry & Ford	Explanation – Declaration of Trust
2895	31/12/07	Wood Awdry & Ford	Declaration of Trust document for signatures – returned (Kennet triangle)
2896	31/12/07	KDC	Winter Newsletter – copies available at meeting. 1 copy given to S. Glass
2897	31/12/07	Marie Curie Cancer Care	Requesting PC members get involved in a local collection
2898	31/12/07	Community First	Response to questions raised at Parish Plans presentation earlier in year and CD of example plans. Given to S. Glass
2899	31/12/07	Wood Awdry & Ford	Confirmation of exchange of contracts on Kennet Triangle
2900	31/12/07	CPRE – Wilts	The Moonraker (newsletter)
2902	31/12/07	Alliance & Leicester	New terms and conditions
2905	31/12/07	Martin Gibson ARK	Trout eggs for schools scheme – discussed at last PC meeting
2909	31/12/07	Mr Brigstock	Confirmation of his understanding of what was agreed at PC meeting.
2910	31/12/07	Dell	Confirmation of order for new PC
2911	31/12/07	Ramsbury School	Request to have school newsletter displayed on PC notice board. (responded)
2912	31/12/07	Aster Health & Safety group	Knowledge Crescent play area. Worn shackles on tyre swing to be replaced by 10 th March 08. E-mail and hard copy given to S. Glass
2914	31/12/07	WCC	Copy of letter sent to Mrs Foale apologising for failing to write to PC to support her request for pedestrian safety measures
2917	31/12/07	Mary Cook	Vanya Body is new editor of parish magazine – vanya@vabl.demon.co.uk
2919	31/12/07	Edward Judge	Request for minutes of Annual parish meeting 2006 and 2007 for web site. Responded
2922	31/12/07	Edward Judge	Response to request that PC takes over payments of web site fees. Clerk has responded saying that PC can now make credit card payments so long as they are authorised in advance.
2923	31/12/07	Glasdon	Account credit note – acknowledging return of bin and payment of collection charge. Filed with vouchers
2924	09/01/08	Clerks & Councils Direct	Jan newsletter, supplier's handbook, brochure – printed items and holders
2925	09/01/08	Mouchel	Notice of resurfacing of High Street between Kennet House and Fire Station 14 th Jan. Given to S. Glass.
2926	09/01/08	Ramsbury meals on Wheels	Thanks for financial support during 2007
2927	09/01/08	Aster group	Copy of Zurich play area report, Hilldrop Close – single point tyre swing shackles to be replaced by 10/03/08. Given to S. Glass.
2929	09/01/08	KDC	Environment and leisure – Customer satisfaction survey. Given to S. Glass.
2930	09/01/08	Alliance and Leicester	Deposit Account Statement. Balance £17,336.84
2931	09/01/08	Alliance and Leicester	Current Account Statement. Balance £4,071.68
2932	09/01/08	R. Price	New Estate Manager at Ramsbury Manor is Tom Taylor

2933	09/01/08	Cluttons (Land Agent Ramsbury Manor)	Considers surface of proposed cycle route adequate and not in need of upgrading. I. Richie has responded.
2935	09/01/08	Melodi Music Trust	Suggested link between Ramsbury and Melodi.
2936	09/01/08	WCC	Parish newsletter – sent to all councillors
2939	09/01/08	Ramsbury Surgery	Evidence of possible culprit of dumping at Recycling centre.
2941	14/01/08	KDC	Skip dates – Ramsbury skip date was 8 th Jan
2944	14/01/08	Wiltshire Police	Further invitation to public meeting on improving community safety (see 2938)
2946	14/01/08	Highways Agency	M4 J13 – 14 WESTBOUND. Maintenance work from 21 st Jan, to be completed by April
2947	14/01/08	Wood Awdry and Ford	Declaration of trust documents for signature. Completion on 10 th Jan. Notice of associated legal fees.
2948	14/01/08	M. Tester	Request for black recycling box.
2951	21/01/08	M. Edmonds	Confirming use of Preston to Baydon bridleway
2952	21/01/08	Rural Services Network	Rural post offices report
2953	21/01/08	P. Lindsell	Comments on proposed Ramsbury – Marlborough cycle path
2956	21/01/08	G. Fearon	Forwarded – 4 items confirming use of Preston to Baydon byway (from J. Kirkman, R. Price, Mrs M. Duff, and Mrs Windsor Clive).
2957	21/01/08	WCC Emergency Planning	Flooding and vulnerable people. (Circulated to emergency committee)
2958	21/01/08	P. Lindsell	Further comments on proposed Ramsbury – Marlborough cycle path
2959	21/01/08	Commission for Rural Communities	Invitation to Rural Communities Participation Inquiry – launch event. 31 st Jan London. Details with clerk
2960	21/01/08	Mrs M. Pike	Light no 58 not working
2961	21/01/08	Mrs M. Court	Light no 58 not working
2962	21/01/08	WCC Emergency Planning	Further info - flooding and vulnerable people. (Circulated to emergency committee)
2963	21/01/08	Mrs M. Pike	Light no 58 came on again 2.00am 19 th Jan
2966	21/01/08	WCC	Invitation to Wilts 'Risky Play' Conference. Given to P. Court
2967	21/01/08	Dept for Communities and Local Government	Consultation paper on more locally based ethical regime for the conduct of local councillors in England. Given to S. Glass
2969	21/01/08	WCC	Draft Rights of Way Improvement plan. Given to G. Fearon. Comments to WCC by 1 st April
2970	21/01/08	Cluttons (Land Agent Ramsbury Manor)	Considers surface of proposed cycle route unsuitable and Mr Hyams does not want to see further 'urbanisation' of bridle way through the estate.
2971	21/01/08	Marlborough Rural Policing team	Bulletin. Forwarded to all councillors
2972	21/01/08	Mrs M. Court	Light no 58 is working, but timings are erratic
2923	21/01/08	Adlbourn Parish Council	Query re consumable for public conveniences. responded

NEXT MONTHLY COUNCIL MEETING –MONDAY FEBRUARY 18th 2008 7.45pm

IN RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME