

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY FEBRUARY 18th 2008 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Graeme Fearon, Cllr. Susan Findlay, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Chris Morgan, Geoffrey Rissone, Geoffrey Treherne, Sue Arnold (Clerk) and 3 members of the public.

- 1 **Apologies for absence for approval:** Paul Court, Tim McQue, Ian Ritchie – approved. Cllr Brian Twigger and Cllr Humphries also sent apologies.
- 2 **Disclosure of interest:**
- 3 **The minutes of the meeting held on January 21st** were approved unanimously with the following amendments: P532 Item d change *mix-up to lack of information*. (Proposed D. Barnett, Seconded G. Hawes)
- 4 **Matters arising: Memorial Garden.** The Parish Council decided to take over maintenance of the garden for the coming year, other than the grass cutting which is carried out by an independent contractor. **Action: Clerk to write to Dharma Gardening Services thanking them and explaining the PC will not be using them this year.**
- 5 **NEW CORRESPONDENCE FOR DISCUSSION**

2976	28/01/08	KDC	Street Scene Services. Request for information on local events. Given to S. Glass. Street cleaning etc can be scheduled for when the village needs to be tidy for special events. Action: Clerk to inform them about Route to Victory event on May Bank Holiday weekend.
2978	28/01/08	WCC	Parish Meet and Greet – Wed 7 th May, 6.30 pm, Marlborough. Two councillors may attend. Given to S. Glass. Action: Clerk to respond that S. Glass and D. Barnett would like to attend. S Findlay may attend as District Councillor
2980	28/01/08	CPRE	Best kept village competition. Given to S. Glass. The PC agreed to enter the Best Kept Village competition, but not Village of the year. Action: S. Glass to respond.
2981	28/01/08	SSE power Distribution	New wayleave proposal and consent form. Given to S. Glass. Signed and returned.
2986	28/01/08	Mrs A. Bailey	Request for recycling skip information. Also cardboard and plastic bottles were being mixed together in a skip at the January Aldbourne collection. Clerk has responded.
2988	28/01/08	Ms. Przystanska	Dog mess in village. Posters have been put up on notice boards and in shops in the village. 'Poop scoop' bags are available from Midway stores.
2995	04/02/08	Mr. P. Perkins	www.astrocruise.com illustrates some of his astronomy work. His request for a shielded light (no 58) is to allow similar quality images to be obtained from garden. Given to S. glass. Action: Clerk to write to Mr Perkins saying PC is willing to organise a shielded light but that he will have to fund it – approx. cost is £300.
2997	04/02/08	Ms. K. Pike	Irresponsible dog owners in village – dogs loose. Given to S. Glass. Action: Clerk to respond that notices about irresponsible dog owners have been put up in the village.
3003	04/02/08	Wood Awdry & Ford	Letter to accompany invoice for legal fees. PC to pay half which is £700.07. ARK has agreed to pay the other 50% of the legal fees.
3009	11/02/08	Ravensbury Players	Application for grant to purchase stacking boxes, racking and hanging rails for props storage. Given to S. Glass (See also item 15)
3010	11/02/08	M. Pike	Objection to shielding light number 58 on grounds that it is unnecessary and therefore a waste of money. Given to S. Glass.
3012	11/02/08	Mary Cook	Request for 2 recycling skips days per month. Given to S. Glass. The Parish Council will not pay for additional skips Action: Clerk to publicise recycling facility at Waitrose, and skip dates at Aldbourne.
3028	18/02/08	PC Batchelor	Reporting complaints about parking around tree in Square and possible courses of action. Action: S. Glass to ask Bell to request their customers not to park on the road at the tree. Clerk to put up notices about parking in the area.

3043	18/02/08	Mrs H. Lloyd	Expressing interest in being co-opted as councillor (with S. Glass). The PC unanimously agreed to co-opt Mrs Lloyd. (Proposed C. Morgan, seconded S. Findlay). Action: S. Glass to contact Mrs Lloyd.
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6 COMMITTEE REPORTS

A Planning

Chairman: George Hawes

Planning Applications Processed since January 08 Report

K58010/F	Alterations to existing outbuilding The Old Forge, Hilldrop Lane, Ramsbury. Mr D G Bolton
PC Comment	No objection
KDC Decision	Awaited
K/58014/F	Single storey rear kitchen extension Fallows, Whittonditch Road, Ramsbury. Mr and Mrs Dyer.
PC Comment	No objection
KDC Decision	Awaited
K/58093/F And K/58094/LBC	Erection of single storey extension Elmdown Farmhouse, Spring Hill Ramsbury. Mr Robert Devereux
PC Comment	No objection
KDC Decision	Awaited
K/57824/F	Erection of two storey rear extension and pitched roof over existing single storey flat roof. Alterations to fenestration 35 Oxford Street, Ramsbury. Mr M Colquhoun
PC Comment	No objection
KDC Decision	Awaited
K/58056/F	Erection of Carport and Storeroom with Gymnasium underneath The Hop House, Tankard Lane Ramsbury Mr. J. Cockwell
PC Comment	The Parish Council does not object to the erection of the carport with gymnasium beneath and accepts that the design is in keeping with the main house but we have strong reservations as to the visual impact of such a modern effectively two storey building on the surrounding environment in which it will be very visible from all approaches other than Tankard Lane. The surrounding trees have been heavily pruned and thinned and should the application be granted we feel considerable screening would be required. There may be some advantage to re orienting the building to present the two-storey aspect onto Tankard Lane.
KDC Decision	Awaited
K/57842/F	Change of use of land from agricultural to residential and construction of driveway and vehicular access from Marriage Hill thereon. Preston Farm House, Preston, Ramsbury. Mr and Mrs Grylls
PC Comment	No objection
KDC Decision	Refused
K/57845/F & K/57846/LBC	Proposed extension and alteration to existing dwelling The Nook, 5 Back Lane Ramsbury. Mr and Mrs J Mullins
PC Comment	No objection
KDC Decision	Granted
K/57611/F	New equine workers dwelling with detached garage and permanent retention of existing log cabin with temporary consent Woodlands Farm Stables, Witcha, Ramsbury. Mr R Pitman
PC Comments	No objection. Approval should be conditional on the properties forming part of the business and not able to be disposed of separately.
KDC Decision	Awaited
K/57650/F	Proposed extension to existing barn building to offer additional storage Lyncholt Meadow Loves Lane Ramsbury. Mr & Mrs Kimber.
PC Comment	No objection
KDC Decision	Awaited
K/57671/F	Replacement dwelling and garage [amendment to planning permission K/56691/F- increase in size of basement and minor alterations to fenestration Witcha House, Witcha, Ramsbury. Chapters Properties
PC Comments	No objection
KDC Decision	Awaited

K/57856/F	Front entrance porch, first floor extension over flat roof Preston Farm House, Preston, Ramsbury Mr and Mrs Grylls
PC Comment KDC Decision	No objection Granted
K/57910/F	Alterations within existing roof and to existing roof Brick House, Axford. Mrs H Coombes
PC Comment KDC Decision	No objection Awaited
K/57941/F	To erect conservatory to rear of dwelling 9 Orchard Close Ramsbury. Mr and Mrs C Inward
PC Comment KDC Decision	No objection Granted
K/57991/TR2	The removal of 4 silver birch trees from the western side of the garden. 14 Oxford Street, Ramsbury. Mr P Nandha
PC Comment KDC Decision	No objection Awaited
K/57998/LBC	Internal alterations to ground and first floor Dairy Cottage, Stone Lane Axford. Mr and Mrs Young
PC Comment KDC Decision	No objection Awaited
K/57999/F	Erection of replacement garage with room over Whittonedge, Whittonditch Road Ramsbury. Canon P Ball
PC Comment KDC Decision	No objection Awaited
K/58035/TR2	Works to trees at the property to consist of; the felling of an ornamental cherry tree, the height reduction by approximately 30% of an ornamental plum tree, plus additional light pruning as required, and the height reduction of a bay tree by approximately 25% plus additional light pruning as required. 3 Maslins Close, Back Lane, Ramsbury. Mrs G Woodward.
PC Comment KDC Decision	No objection Awaited

B Finance**Chairman: Ian Ritchie**

- a. Change of Deposit account.** Identification and signatory forms were signed at the meeting. **Action: Clerk to submit form.**
- b. S137 limit.** The maximum amount that may be distributed to local organisations has been raised to £5.86 per elector.
- c. Insurance Schedule.** **Action: S. Glass and I. Ritchie to review the schedule.**
- d. VDS Account.** This has been closed and the balance of £155.24 transferred to the current account.

C Rights of way**Chairman: Graeme Fearon**

- a. Byways 2, 28 & 46.** No further information has been received and it is not thought that the status will change in the near future.
- b. Grant applications for Manor Footpath and Hopper's Lane.** **Actions: 1. G. Treherne to pursue estimate to resurface Hopper's lane footpath. 2. S. Glass to get quote for Manor footpath. 3. S. Glass to apply for KDC grant for both.**
- c. Grass Cutting.** **Action: S. Glass to ask I. Ritchie and finance committee to consider the quotes received.**
- d. Footpath no 2.** The fence clamp barrier has been vandalised. **Action: S. Glass to ask R. Copp to repair it.**
- e. Missing waymarks on footpaths.** It was noted that it is an offence to remove public footpath signs. The PC has a supply of footpath signs to replace those that are missing. **Action. G. Fearon to reinstate those he knows are missing and ask village walk leaders to help.**
- f. Footpath map.** Permission for a licence to access maps for updating is awaited from Ordnance Survey, and Rights of Way information is awaited from WCC. **Action: G. Fearon present costs for updating the maps to the PC.**

D Play Areas and Seats.**Chairman: Paul Court**

- a. Single Point Tyre Swing, Knowledge Crescent.** This has been repaired by Playground Services.
- b. Painting play equipment.** S. Glass has met the organiser of the community service organisation that has agreed to paint the equipment. The cost from April 1st will be £15 per day. The group can undertake other jobs such as a general tidy up of

play areas, putting bark under play equipment, and painting the window frames of Axford Village hall. **Action: P. Court to provide paint for play equipment.**

- c. **Axford play area.** The baby swing has been vandalised and both crotch straps broken. **Action: Clerk to order 2 replacement crotch straps.**
- d. **Trees for Ashley Piece play area.** **Action: S. Glass to organise the tree planting.**
- e. **Knowledge Crescent Play Area fence.** **Action: Clerk to put on March agenda.**
- f. **Ashley Piece play area.** A request has been received for a handrail alongside the steps. **Action: S. Glass to look at the site.**
- g. **Signage for play areas.** **Action: S Glass to organise 'no dogs signs' for play areas and new sign for area by Lychgate**
- h. **Grants for Play Equipment.** Funding for play equipment maybe available fm KDC. **Actions: 1. Clerk to give play equipment brochures to G. Fearon. 2. S. Glass to ask school head to find out from the children what equipment they would like to see in the play areas.**

E Emergency Committee.

Chairman: Chris Morgan

Emergency Plan. The updated plan will be presented at the next meeting.

F School Governor

Governor: Tim McQue

- a. **Pre-school co-location project.** The school has decided that it cannot proceed with the pre-school co-location project. The deciding factor was the difficulty and cost of siting a building of a satisfactory plan area for shared use, within the school site due to physical constraints. The school is progressing options for creating much needed extra space for its own needs, mainly provision for music but also storage.
- b. **Trout eggs scheme.** The ARK trout to be released into the Kennet at Easter have hatched in the tank at school. The target to beat is 81 live fish.
- c. **School Travel Plan.** This is practically complete and will be submitted to WCC for approval (which leads to grant funding) in March

G Recreation Centre.

Chairman: George Hawes

- a. **Funds.** Project 2005 has been awarded £168,000 matched funding by KDC and is awaiting re-issue of the letter of conditions which should allow the funding to be put towards a general pavilion and a bowling green.
- b. **Recent work.** The car park area has been tidied up and further planting done.

H Policy Committee. Nothing to report

Chairman: Sheila Glass

7 Public Forum - Standing orders suspended for this item.

- a. **Parking in Axford.** Mr Scott explained that irresponsible parking in Axford, particularly opposite drives with restricted visibility, force traffic, often driving at speed, onto the wrong side of the road. This makes exit from the driveways hazardous. Mr Scott asked if it would be possible to have white lines, similar to those in Ramsbury, which give notice of where it is inadvisable to park. **Action: Clerk to arrange meeting between WCC, Mr Scott and Axford councillors to identify suitable locations for white lines.**
- b. **KDC Grants.** Ben Tottenham wondered if KDC was going to make a major announcement of grants awarded and, if so, should there be no local publicity of village awards until this happens. S. Findlay reported that the list of awards made is on the KDC web site and it is likely that completed projects will be given a plaque or something similar to commemorate the donation.
- c. **Waste Management.** Ben Tottenham reported that he had been informed by Adrian Hampton of KDC that KDC had been intending to buy a vehicle capable of collecting plastic and cardboard from households once a week, and hoped that the new unitary authority would continue with this plan.

8 Axford

Geoff Treherne

Bus shelter. G. Treherne has cleared the ground inside the shelter and behind the telephone box. He was thanked for this. Clearing the shelter had been on the Parish Steward's list but had not been done as was outside their remit. The responsible body depends on the age of the shelter and who originally funded it. S. Glass had expressed her disappointment to Highways that they had been unable to do the work directly but had passed the report on to Passenger Transport.. **Action: D. Barnett to organise drilling of holes in the back wall of the shelter so that water can drain away and prevent mud building up inside the shelter.**

9 Nature Reserve.

Chris Morgan

- a. **Grass-cutting.** It is too wet at present to cut the grass.
- b. **Litter.** Volunteers regularly have to clean up rubbish, particularly from the pond area.

10 Kennet Triangle at 2 Bridges, Mill Lane.

- a. Purchase of Land.** The purchase has been completed and documentation is awaited. It has been agreed with ARK that the PC will hold the original documents relating to the purchase and ARK will hold copies.
- b. Celebration of ownership.** The baby trout hatched at the school will be released into the river at the Kennet Triangle with a small ceremony to mark its purchase. This will take place some time around Easter, depending on the maturity of the trout. **Action: S. Glass to liaise with School head and ARK in organising ceremony.**

11 Public Conveniences. The gas bill is in credit, another meter reading will be submitted.

12 Parish Stewards.

- a. Hole in road at Axford.** This is too big for the Parish Stewards to repair. **Action: G. Treherne to report it to Clarence.**
- b. Items for Parish Stewards visit on 26th & 27th February.** **Action: Anyone with items of work should contact the Parish Clerk.**

13 Police Information Box. This is now in the Post Office and posters referring to it are up in the village.

14 Vandalism. **Action: Clerk to log damage to the footpath number 2 barrier and baby swings at Axford, and send to PC Batchelor**

15 Memorial Hall.

- a. Funding.** The Memorial Hall has been awarded a £60,000 matched funding grant by KDC. This allows the mortgage on the office annexe to be paid off immediately and the 2 offices let to village organisations immediately at a non-commercial rate. The Ravensbury Players are to take on one of the offices as a props and costume store.
- b. Cleaner and booking clerk.** These two positions are vacant. Application should be made to Robert Osmond.

16 The Youth Club. No Report. **Action: Clerk to put Youth Club Finance on March agenda.**

17 Oral History.

- a. Artwork for CD label and jewel case inserts.** The artwork is virtually complete meaning the taster disk can go for replication.
- b. Sale of taster disk.** Complimentary copies will be distributed to all those who took part in the project and the remainder will go on sale at the Route to Victory event.

18 Street Lighting. Nothing to report.

19 Melodi Music Ensemble.

Actions: 1. Clerk to Put on March Agenda. 2. Councillors to read information handed out at meeting (and e-mailed to absent councillors) in time for March meeting.

20 Accounts for Payment

I1083	Sue Arnold– 2 high capacity black ink cartridges–(authorised Jan meeting)	28.20		4.20	No
I1084	Sue Arnold – first monthly payment to Plusnet for broadband, (authorised last meeting, but not paid) plus postage for free router. Future payments are via direct debit.	16.98		2.53	No
I1085	Midway Stores – Newspaper for Library w/e 17 th Nov – w/e 8 th Dec	5.00		0	No
I1086	British Gas – Electricity for Public Conveniences - direct debit due 28/03/08 (account £166.97 in credit – meter reading submitted)	45.00		0	No
I1087	C. Morgan – service Hayter nature reserve strimmer	79.70		11.87	No
I1088	PlusNet – Broadband for office. Due 01/03 by Direct Debit	9.99		1.49	No
I1089	Midway Stores – Newspaper for Library w/e 5 th Jan– w/e 2 nd Feb	6.25		0	No

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I1090	Wood Awdry and Ford – legal fees purchase of Kennet Triangle – 50% share.	700.07		101.07	No
I1091	Kennet Citizen's Advice Bureau	100.00		0	Yes
I1092	BT – telephone bill (by Direct debit)	79.68		11.86	No
I1093	S. Arnold – book 2 nd class stamps	2.88		0	No
I1094	Playground services – repair to single point swing	94.00		14.00	No

Total Payments: ££1,164.75 Proposed D. Barnett, Seconded E. Hodgson. All in favour

21 Payments Received

R48	Closing balance of VDS account transferred to current account.	155.24		Direct Transfer	
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Total Payments received - £155.24

22 Bank Balance on 01/02/08 CURRENT ACCOUNT - £2,553.03
DEPOSIT ACCOUNT - £17,336.84

23 Other Correspondence - as listed below:

2974	28/01/08	BT	Change to BT Contract. Given to S. Glass
2975	28/01/08	Martin Shallcross	Changes to responsibility for collecting Glebe land rent – in future will be paid direct to Diocesan office, Crane Street Salisbury. Given to S. Glass
2977	28/01/08	Danwood	Public sector provider of copiers and printers
2979	28/01/08	KDC	Press release to inform and warn residents of possibility of future flooding.
2982	28/01/08	Namesco Ltd	Account login details for domain name payments. In computer file in office.
2983	28/01/08	Plusnet	Broadband setup details. In computer file in office.
2984	28/01/08	Clarence	Acknowledgement of notification of defective street light no. 58
2985	28/01/08	Clarence	Acknowledgement of notification of holes in pavement in Crowood lane and tarmac at entrance to the Paddocks breaking up.
2987	28/01/08	WCC Emergency Planning Unit	Request to remain vigilant for flooding
2989	28/01/08	Secretary, Ramsbury British Legion Club	Request for information on Route to Victory event. Response sent.
2990	28/01/08	Plus net	On-line account details. In Computer file in office.
2991	28/01/08	Plus net	On-line account details. In Computer file in office.
2992	04/02/08	Playground Services	Quote of £80.00 to repair single point swing, Knowledge Crescent play area. Accepted.
2993	04/02/08	Plus Net	Confirming Direct debit instructions received
2994	04/02/08	Ramsbury Royal British Legion	Requesting details of Rout to Victory – responded
2996	04/02/08	N. Kerton	Request for details of 'Route to Victory' event. Responded
2998	04/02/08	N. Stevens	Copy of Route to Victory poster. (A5 size, copy available to anyone who wants one, contact Parish Council office)
3004	04/02/08	WCC	Love food, hate waste campaign. Leaflets given to library
3005	04/02/08	Audit Commission	Appointment of external auditors for five years from 2007/8.
3006	04/02/08	Wood Awdry & Ford	Amalgamation of company with Thring Townsend Lee and Pembertons
3007	04/02/08	WCC Highways	List of work done on Jan visit.
3008	11/02/08	Ramsbury Primary School	Newsletter. On PC notice board
3011	11/02/08	WCC	Invitation tp presentation on process for reviewing boundaries of new electoral divisions required for Unitary Authority. County Hall Trowbridge, 15 th Feb 1.00pm. Forwarded to all councillors
3013	11/02/08	WCC Highways	Re request for parish stewards to clear Axford bus shelter – passed on to passenger transport

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3014	11/02/08	Marlborough Rural Neighbourhood Policing Team.	E-mail newsletter. Forwarded to Parish Councillors
3016	11/02/08	WCC	Parish newsletter via e-mail. Forwarded to Parish Councillors
3017	11/02/08	Ramblers' Association	Newsletter. Given to G. Fearon
3018	11/02/08	WALC	Newsletter and enclosures. 1 copy of newsletter in office, 1 copy + enclosures given to S. Glass. NB S137 cash limit 2008-9 = £5.86 per elector.
3019	11/02/08	Playground services	Acknowledgement of order to repair single point swing
3020	11/02/08	X-act	Publicity material CCTV systems
3021	11/02/08	Alliance and Leicester	Deposit Account Statement. Balance £17,336.84
3022	11/02/08	Alliance and Leicester	Current Account Statement. Balance £2,553.03
3025	11/02/08	G. Treherne	Copy of response from WCC to letter requesting extension to 30mph limit in Axford. Given to S. Glass
3026	11/02/08	WCC	Parish Steward's visit feedback form. Given to S. Glass. Responded

NEXT MONTHLY COUNCIL MEETING –MONDAY MARCH 17th 2008 7.45pm

IN RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME