

# RAMSBURY & AXFORD PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY April 21<sup>st</sup> 2008 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Paul Court, Cllr. Susan Findlay, Graeme Fearon, Sheila Glass (Chairman), Erica Hodgson, Helen Lloyd, Tim McQue, Chris Morgan, Geoff Rissone, Ian Ritchie, Geoffrey Treherne, Sue Arnold (Clerk), Cllr Humphries, PCSO Mills and 3 members of the public.

- 1 Apologies for absence for approval:** George Hawes. Cllr Brian Twigger also sent apologies.
- 2 Disclosure of interest:** S. Findlay disclosed an interest in the grant to Link discussed at the March meeting (Item 6.B.a) and to be awarded at the May meeting
- 3 The minutes of the meeting held on March 17<sup>th</sup> were approved unanimously.** (Proposed S. Morgan, Seconded T. McQue)
- 4 Matters arising:** None.
- 5 NEW CORRESPONDENCE FOR DISCUSSION**

3121	31/03/08	Ramsbury Surgery	Rubbish dumped at recycling area at Surgery on non-skip days. KDC have sent a letter to the driver involved. It was also reported that KDC have been asked to empty the black wheelie bin that has appeared at the recycling site. It is useful for plastic bags that have been used to take materials for recycling to the site.
3124	31/03/08	Mrs T. Pearce	Copy of letter sent to the Hunt following their visit to Ramsbury on 22 <sup>nd</sup> March. The Parish Council has written to the Hunt to ask them clear up after any further meetings in the village.
3127	31/03/08	B. Tottenham	Dangerous parking around the tree. PCSO Mills reported that the police are putting slips under the wind screen wipers of offending cars warning that in future cars may be towed away. He also reported that any cars parked so that the fire engine is unable to get through will be towed.
3129	31/03/08	M. Cook	Footpath to surgery alongside football pitch is overgrown, muddy and slippery. <b>Action: S. Glass to ask Probation Office's Community Service organisation if this is a job they can tackle.</b>
3141	31/03/08	WCC	Formal consultation on proposed electoral divisions for new unitary Wiltshire. Comments by 21 <sup>st</sup> April. S. Glass has responded to the Boundary Commission that the PC does not consider one councillor enough for the proposed area.
3144	31/03/08	Wilts Bobby Van Trust	Newsletter and request for donation towards security equipment. Given to S. Glass. The PC decided not to make a donation.
3145	31/03/08	Mrs S. Evans	Letter expressing interest in being co-opted as parish councillor. Given to S. Glass. This was circulated to all councillors and discussed. <b>Action: Clerk to respond.</b>
3160	10/04/08	R. Price	Suggestion – visitors' signpost in The Square. Given to S. Glass. <b>Action: Clerk to respond that the PC feels there is enough signage already.</b>
3171	10/04/08	Ramsbury PCC	Grant application. Given to S. Glass. The PC decided that although the application was late, £545 will be paid towards grass-cutting on this occasion, on the understanding that invoices will be presented on time in future. <b>Action: Clerk to put payment on May agenda.</b>
3172	14/04/08	Youth Action Wiltshire	Request for grant. Given to S. Glass. The PC decided not to make a donation.
3174	14/04/08	WCC	Invitation to Annual Highway meeting, depot, Salisbury Road, Marlborough, 14.15 on Tues 20 <sup>th</sup> April. Given to S. Glass. <b>Action: D Barnett to attend meeting.</b>
3179	14/04/08	Wilts Police	Invitation to Neighbourhood Policing and Neighbourhood Watch evening, Town Hall, Marlborough, 15 <sup>th</sup> May 7.30 – 9.00pm. Given to S. Glass. <b>Action: S Glass to attend meeting.</b>

3181	14/04/08	WCC	Bridge strengthening programme. <b>Spring Hill Bridges:</b> Work on Lamplands bridge will commence on 03/06/08 and last approx 6 weeks. Work on Cedar Bridge will start on 30/06/08 and last approx 16 weeks. Given to S. Glass. This work cannot be done in winter as it may adversely affect the trout. A temporary footbridge is to be provided while the road is closed. <b>Actions: 1. S. Glass to inform Elmdown Farm and West Lodge of closure. 2. S. Glass to request an additional footpath on the other side of Cedar bridge to the existing path.</b>
3182	14/04/08	WCC / Wilts Primary Care Trust	Review of working with the Voluntary & Community Sector. Given to S. Glass
3190	21/04/08	WCC	Copy of information being provided at Parish meet and greets. Forwarded to all councillors. <b>Actions: 1. All councillors to read for next meeting. 2. Clerk to put on May agenda.</b>
3193	21/04/08	KDC	Town Police Clauses Act 1847 – Road Closures. KDC will not be making any more road closure orders as insufficient staff to do it. Given to S. Glass.
3198	21/04/08	Meals on Wheels	Application for grant to cover insurance - £178.95. <b>Action: Clerk to put payment on May agenda.</b>
3202	21/04/08	Ramsbury Surgery	Bag of rubbish left at recycling area on non-skip day.

(Following correspondence Police Community Service Officer Mills gave a short report before returning to duty – minuted under item 14)

## 6 COMMITTEE REPORTS

### A Planning

Chairman: George Hawes

#### Planning applications processed since March 08 Report

K/58246/TR2	Works to trees at the property to consist of: the felling of two leylandii trees, the felling of a large pollarded sycamore tree and the felling of a goat willow tree. Lamorna, Whittonditch Road, Ramsbury. Hilary and David Farnsworth
PC Comment KDC Decision	No objection Awaited
K/58341/F	Proposed bed and breakfast units. Crown and Anchor, Crowood Lane Ramsbury. Richard Odling
PC Comment KDC Decision	No objection. The Parish Council welcomes this application Awaited
K/58093/F And K/58094/LBC	Erection of single storey extension Elmdown Farmhouse, Spring Hill Ramsbury. Mr Robert Devereux
PC Comment KDC Decision	No objection Granted
K/58379/F	Refurbish existing outbuildings to provide incidental property to main house North Block The Old Dairy, Beeches farm Ramsbury. Mr. J Pollard
PC Comment  KDC Decision	No objection. The Parish Council is concerned that the adjacent lay-by which is used as parking by many walkers is extended to continue to provide this facility on a busy road. We would also wish to see a condition that the development must form part of the main house and cannot be sold separately Awaited
K/58056/F	Erection of Carport and Storeroom with Gymnasium underneath The Hop House, Tankard Lane Ramsbury Mr. J. Cockwell
PC Comment  KDC Decision	The Parish Council does not object to the erection of the carport with gymnasium beneath and accepts that the design is in keeping with the main house but we have strong reservations as to the visual impact of such a modern effectively two storey building on the surrounding environment in which it will be very visible from all approaches other than Tankard Lane. The surrounding trees have been heavily pruned and thinned and should the application be granted we feel considerable screening would be required. There may be some advantage to re orienting the building to present the two storey aspect onto Tankard Lane. Refused
K/58155/F and K/58191/LBC	Extension to form conservatory Rose Cottage, Back Lane Ramsbury. Mrs. J. M. Blunt
PC Comment KDC Decision	No objection Refused

K/58147/F	Erection of two storey dwelling with detached garage Land west of Penllyne Whittonditch Road Ramsbury. Redhorn Homes Ltd
PC Comment KDC Decision	No objection Granted
K/58246/TR2	Works to trees at the property to consist of; the felling of 2 leylandii trees, the felling of a large pollarded sycamore tree and the felling of a goat willow tree. Lamorna, Whittonditch Road Ramsbury. Hilary and David Farnsworth
PC Comment KDC Decision	No objection Awaited
K/58264/F/	Replacement dwelling and garage [amendment to planning permission K/57671/F-increase in width of dwelling by 900mm] Witcha House, Ramsbury. Mr and Mrs P W Nelson and Family
PC Comment KDC Decision	No Objection Awaited
K/58284/TR2	The reduction by 1/3 <sup>rd</sup> of the Lawsonia/Thuja/Yew Hedge between The Boot and the neighbouring property with the shaping of the roadside end of the hedge, [comprising 1 yew], individually to form a topiary shaped tree. N.B. Proposed dead wooding is considered exempt works. The Boot, Scholards Lane Ramsbury. Ms A Eastlake
PC Comment KDC Decision	No objection Awaited
K/58309/TR2	Works to trees in the rear garden of the property to consist of; the felling of a large eucalyptus tree to ground level, the felling of a beech hedge to ground level and pruning of 1 apple tree, [possibly exempt works] 2 Kennet Mews Cottage, High Street Ramsbury. Mrs P Linford
PC Comment KDC Decision	No objection Awaited
K/58433/F	Revision of garage facilities 1 The Square Ramsbury. Mr A Fitton
PC Comments KDC Decision	The Parish Council does not object to the removal of TR17 protection from the "terrace" area of the former bowling green, but would wish the protection to remain on the green itself until the new facility is completed. We have consulted with the Bowls Club who support the application.
K/58448/TR2	The felling of an ornamental flowering cherry tree in the rear garden of the property. Replacement planting is proposed. Cranmer Cottage, Ramsbury. Mr D Arnold
PC Comments KDC Decision	No objection Awaited
K/57650/F	Proposed extension to existing barn building to offer additional storage Lyncholt Meadow Loves Lane Ramsbury. Mr & Mrs Kimber.
PC Comment KDC Decision	No objection Awaited
K/57671/F	Replacement dwelling and garage [amendment to planning permission K/56691/F-increase in size of basement and minor alterations to fenestration Witcha House, Witcha, Ramsbury. Chapters Properties
PC Comments KDC Decision	No objection Awaited
K/57910/F	Alterations within existing roof and to existing roof Brick House, Axford. Mrs H Coombes
PC Comment KDC Decision	No objection Awaited
K/57991/TR2	The removal of 4 silver birch trees from the western side of the garden. 14 Oxford Street, Ramsbury. Mr P Nandha
PC Comment KDC Decision	No objection Granted. Letter advising applicant that trees are the property of neighbour

**B Finance****Chairman: Ian Ritchie**

**a. Purchase of Sound Equipment.** This has been installed and was used for the first time by the Roxy. It is working well.

- b. **Change of Deposit account.** This is now set up.
- c. **Insurance Schedule.** The review of the schedule is proceeding.
- d. **2007/8 Accounts.** The accounts have been balanced and the supporting documentation for the auditor is being prepared.

#### C Rights of way

**Chairman: Graeme Fearon**

- a. **Manor Lane footpath.** This has been scraped and is improved.
- b. **Repair of fence on footpath 2.** This work has been done.
- c. **Ashley Piece footpath. (Correspondence item no 3129).** **Action: S Glass to contact Probation Office's Community Service organisation. If they are unable to help then PC Councillors to consider doing it themselves.**
- d. **Footpaths no 4 and Hoppers Lane.** No response yet received from Esther Daly at WCC. **Action: S. Glass to contact her again.**

#### D Play Areas and Seats.

**Chairman: Paul Court**

- a. **Whittonditch Play Area.** The Probation Service's community service organisation has cleared the brambles. **Action: P. Court to organise removal of brambles.**
- b. **Bars at Ashley Piece Play area.** These have been vandalized and left in a dangerous condition. P. Court has cut them down.
- c. **Signs for play areas.** New signs saying 'No dogs' and 'Do not allow dogs to foul area' signs have been erected in the play areas in Ramsbury and Axford. Signs prohibiting tipping have also been erected on the recycling area and in Swan's Bottom.
- d. **Painting play equipment.** The painting will be done when the weather improves.
- e. **Axford play area.** The new crotch straps have now arrived. **Action: S. Glass to install.**
- f. **New Play Equipment.** Brochures are in circulation. **Action: S. Glass to pass brochures on to Ramsbury School for their views.**

#### E Emergency Committee

**Chairman: Chris Morgan**

- a. **Streets Wardens.** A letter was sent to wardens asking for confirmation that they were willing to continue. **Action: E. Hodgson to write to new wardens replacing those who wish to step down, and to those stepping down to thank them for their past help.** . When the new wardens are in place a meeting will be organised to explain the role. Erica Hodgson was thanked for all her work on the emergency plan.
- b. **Sandbags and grit bin.** These have now been obtained.

#### F School Governor

**Governor: S. Findlay**

- a. **Staffing.** A new class 2 teacher and a new teaching assistant have been appointed.
- b. **New Community Governor.** Trevor Young has been appointed.
- c. **Recent events.** The safari supper was a success and the popcorn club is going well.
- d. **Trout eggs scheme.** The provisional date for the release of the baby trout from the Kennet Triangle is 23<sup>rd</sup> May. The School will invite Sylvia Judge who had brought the sale of the Kennet Triangle to the PC and ARK's attention.

#### G Recreation Centre.

**Chairman: George Hawes**

- a. **Pavilion.** The construction of the new pavilion has started.

#### H Policy Committee. Nothing to report

**Chairman: Sheila Glass**

#### 7 Public Forum

- a. John Peck thanked the PC for requesting work to the gullies at Preston Brook. They have been dug out but left 9" too short – Mr. Peck will finish the work.
- b. Ben Tottenham has reported 4 cars that have been parked dangerously around the tree.
- c. Ben Tottenham reported that as a past Master of Hounds, the Hunt should not have allowed the meeting in the Square without the hounds 'emptying out' before the meeting. He will contact the Hunt to request this does not recur.
- d. Ben Tottenham reported that John Herbertson has joined him as editor of the Village Diary.
- e. Ben Tottenham commented that the acoustics were better at the current meeting in the Lych Gate Room than in the Memorial Hall for members of the public.

#### 8 Axford

**Geoff Treherne**

- a. **Speeding.** G. Treherne reported that the speed camera sign erected by police had made a difference to the speed of vehicles travelling through the village. G. Treherne has written to MP Michael Ancram regarding speeding in the village

and will also contact George Batten of WCC. A response is awaited to the PC's letter to Paul Bollen, also at WCC. Speed limits on the C6 will be reviewed by 2011.

- b. The Red Lion.** The pub is changing hands.

**9 Nature Reserve.**

**Chris Morgan**

- a. Grass cutting.** It has been too wet to do the first cut as yet, but it should soon be possible to cut the outer paths.  
**b. Seats. Action: C. Morgan to paint the seats**  
**c. New Gate.** This gate allows pram and wheelchair access. **Action: C. Morgan to remove padlock.**

**10 Kennet Triangle at 2 Bridges, Mill Lane.**

**Trout Eggs Scheme. Action: S Findlay to keep PC informed of plans for release of the baby trout.**

**11 Sustainable Communities**

Ian Ritchie described how the CARE initiative (Caring for Axford and Ramsbury's Environment), a climate friendly community initiative, had encouraged people to reduce energy consumption, buy locally produced food, car share, reduce waste and increase recycling. He proposed that a councillor should take on the responsibility of promoting sustainable communities. It was agreed this was a good idea. Committees and representatives are to be reappointed at the May meeting. **Action: Councillors should e-mail their preferred committees and roles to the Clerk by Friday 9<sup>th</sup> May.**

**12 Parish Stewards.**

- a. Blocked Drains.** Last drain in Chapel Lane, and drain in Love's Lane near the telephone exchange. **Action: S Glass to report to Chrissy Powell at WC.**  
**b. Axford. Action: D. Barnett to check with Jenny Hart location of problem regarding fire hydrant in Axford.**

**13 Best Kept Village Competition**

An entry has been submitted to the Parish diary. The School has agreed to do the village clean-up.

**14 Vandalism.**

- a. PCSO Mills reported on local crime.** Chairs stolen from the tennis club were found in an orchard off Hilldrop Lane, and a scrap metal theft was also reported.  
**b. Damage and break in to cars.** S. Blunt reported two incidents within a few days, both in back Lane.

**15 Memorial Hall.**

- a. AGM.** The AGM will be held next month.  
**b. Mortgage.** The mortgage on the Lych Gate building has been paid off with the grant from KDC.

**16 The Youth Club.**

The youth club has restarted after the Easter break. **Action: Clerk to put invoice handed over at meeting on May payment list.**

**17 Oral History.**

The CD of extracts from the interviews is to go on sale on 26<sup>th</sup> April. It will be available from the Post office and at Route to Victory events. A copy was shown to Parish councillors and given to D. Barnett for the Devizes museum.

**18 Street Lighting.**

Installation is still awaited of the new lanterns that have been ordered.

**19 Accounts for Payment**

I1104	Playforce – 2 replacement crutch straps (Axford baby swing)	65.38		9.74	No
I1105	S. Glass – materials for painting play equipment & screws for plate on Memorial Hall seat	31.32		4.66	No
I1106	S. Arnold - Intuit accounting software package	259.90		38.71	No
I1107	Orton design Limited – artwork for CD disk and jewel case insertions	50.00		0	No
I1108	S. Arnold 2 book each of 1 <sup>st</sup> and 2 <sup>nd</sup> class stamps	6.96		0	No



3137	31/03/08	KDC	Exercise class – active or chair based Ramsbury Memorial Hall, Tuesdays 10 – 11 am. <b>Action: Clerk to put poster on notice board.</b>
3138	31/03/08	North Wessex Downs AONB	Invitation to Forum meeting, Friday 6 <sup>th</sup> June, 10 – 4pm, Kingsclere. (Any councillor interested should contact clerk for further details.)
3139	31/03/08	MCASP	Minutes of their meeting of 25 <sup>th</sup> Feb. Given to S. Glass.
3140	31/03/08	Audit Commission	Mazars appointed as external auditor 2007/8 – 2011/12
3142	31/03/08	KDC	Acknowledgement of grant application
3143	31/03/08	WCC	Copy of Parish Boundary presentation. Given to S. Glass
3146	31/03/08	WCC	WCC Kennet, North Wilts and Salisbury Civil Parking Enforcement Amendment order 2008
3147	31/03/08	WCC	Wiltshire Wayfarer – Rights of Way newsletter, hard copy. E-mail version of future edition requested for circulation to PC Rights of Way committee.
3148	31/03/08	British Gas	Invoices will be sent quarterly in future. (Payment made by monthly direct debit)
3149	31/03/08	WCC	Review of working with the voluntary and community sector. Given to S. Glass
3150	31/03/08	Alliance & Leicester	Log-on password for online access to new deposit account
3151	31/03/08	ARK	Newsletter and acknowledgement of PC's donations towards trout eggs scheme.
3152	31/03/08	Alliance & Leicester	Authentication password for online access to new deposit account
3152	10/04/08	WCC	Wilts children & Young people's Plan 2008 – 2011. Given to S. Glass
3153	10/04/08	Record RSS	Play equipment brochure – given to G. Fearon
3154	10/04/08	Alliance and Leicester	Current Account Statement. Balance £2,048.42
3155	10/04/08	Alliance and Leicester	Old Deposit Account Statement. Closing balance - £15,486.05
3156	10/04/08	Alliance and Leicester	New Deposit Account Statement. Opening balance - £15,486.05
3157	10/04/08	Mazars	Annual Audit forms
3158	10/04/08	Read Publications	2008 Independent Suppliers Guide. (On shelf in office)
3159	10/04/08	WCC	Parish Steward's feedback form – given to S. Glass
3161	10/04/0	Cllr Humphries	Wiltshire Wayfarer – Rights of Way Newsletter. Circulated to all councillors and future copies requested.
3162	10/04/08	WCC Highways	Re the request to move 30 mph signs in Axford and Ramsbury. Axford – road is part of planned formal review. Information requested in writing
3163	10/04/08	Cllr Humphries	WCC Press release. Consultation event for voluntary services
3164	10/04/08	J. Mills Police Community Support office	Request for chairman's name and address for meeting invitation. Responded.
3165	10/04/08	Ramsbury PTA	Acknowledgement of grant award letter
3166	10/04/08	MCASP	Acknowledgement of receipt of funding application for play area fence
3170	10/04/08	WCC	Parish newsletter – circulated to all councillors
3173	14/04/08	West Berk Council	Local development framework for Wiltshire – Options for development in Rural Areas of the District'. Meeting Tuesday 6 <sup>th</sup> May Chieveley Village Hall 18.00. Given to S. Glass
3175	14/04/08	Wilts Police	Notes from Community Engagement meeting in Salisbury on 05/02/08. Given to S. Glass
3176	14/04/08	CPRE	Acknowledgement of Best kept Village 2008 entry
3177	14/04/08	Friends of Savernake Hospital	Invitation to AGM, 29 <sup>th</sup> April, 7.30pm, Marlborough Town Hall. Given to S. Glass
3178	14/04/08	WCC	Community Highway Information. Given to S. Glass
3180	14/04/08	WALC	April newsletter and enclosures, inc details of Parish Plan event. Given to S. Glass
3185	14/04/08	Cllr Humphries	Tomorrow's Voice - a survey of young people in Wiltshire between the ages of 11 and 18.

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3186	14/04/08	Mr S. Blunt	Report of break-in to car by smashing window. Back lane, 13/04/08. Added to vandalism log.
3187	14/04/08	Wilts Bridleway Association	Requesting information on proposed cycleway from Ramsbury to Marlborough. Forwarded to I. Ritchie.
3188	14/04/08	Marlborough Rural Policing team.	Bulletin no 10. Forwarded to all councillors.
3191	21/04/08	WCC	Emergency Planning newsletter. Forwarded to Emergency Planning committee
3192	21/04/08	WCC	Transport Times and telegraph newsletter. Copies available at meeting.
3194	21/04/08	WCC	Alcohol Strategy for Wiltshire. Given to S. Glass
3195	21/04/08	HM Customs & Excise	VAT reclaim form (filed) and local authority event questionnaire (given to S. Glass).
3196	21/04/08	KDC	Risky Play Conference CD. Given to S. Glass
3197	21/04/08	Wilts criminal Justice Board	Newsletter. 1 copy given to S. Glass, 1 copy in office
3199	21/04/08	NALC	NALC Conference invitation 20 – 22 May 2008 Eastbourne
3201	21/04/08	Cllr Humphries	Neighbourhood policing – Community leaders consultation

**DATE OF NEXT MONTHLY COUNCIL MEETING MONDAY MAY 12<sup>th</sup>  
2008 7.45pm  
(This is the AGM of the Parish Council)**

**DATE OF ANNUAL PARISH ASSEMBLY – MONDAY MAY 19<sup>th</sup>  
2008 7.45pm  
This is the meeting when village organisations give their reports**

**Both in  
RAMSBURY MEMORIAL HALL**

**ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC**

**YOU WILL BE VERY WELCOME - PLEASE COME**