

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY MAY 12th 2008 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Paul Court, Cllr. Susan Findlay, Graeme Fearon, Sheila Glass (Chairman), Erica Hodgson, Helen Lloyd, Tim McQue, Chris Morgan, John Peck, Geoff Rissone, Ian Ritchie, Geoffrey Treherne, Sue Arnold (Clerk), and 2 members of the public.

- 1 **ELECTION OF CHAIRMAN.** Sheila Glass was the sole nomination and elected unanimously.
- 2 **ELECTION OF VICE CHAIRMAN.** Diann Barnett was the sole nomination and elected unanimously.
- 3 **CO-OPTION OF NEW PARISH COUNCILLOR.** John Peck was co-opted to the Parish Council and welcomed by the chairman. All three have signed a declaration of office.
- 4 **Apologies for absence for approval:** Cllr. C. Humphries
- 5 **Disclosure of interest:** G. Fearon Findlay disclosed an interest in item 3214.
- 6 **The minutes of the meeting held on April 21st** were approved with the following amendments: P551 item 3 change *S. Morgan to C. Morgan*. P555 Item 8a change *and will also contact George Batten of WCC to and Michael Ancram will also contact George Batten.* (Proposed T. McQue, Seconded G. Fearon).
- 7 **COMMITTEES.** Committee members will remain the same with the addition of the new councillors: H. Lloyd will join the Emergency, Rights of Way and Play Area committees and has agreed to be police rep. John Peck will join the Emergency and Planning committees. **Action: S. Glass to organise brief meetings of each committee before start of the June PC meeting for committees to elect chairmen.**
- 8 **Matters arising:** Closure of Froxfield Road for replacement of Lamplands and Cedar bridges (see also item8. 3253). It was noted that all other residents had received a letter. The estimate of 22 weeks is a worst case scenario and it is hoped that the work will be finished in 8 – 10 weeks. The new Cedars Bridge will have a footpath on both sides. A temporary footbridge will be installed for the duration of the work which will be suitable for leading horses - mounting blocks will be provided. **Action: Clerk to write to WCC that the PC would appreciate a shorter timescale and request method statement.**
- 9 **NEW CORRESPONDENCE FOR DISCUSSION**

3205	04/05/08	Val Compton	Permission given for Judicial Review of decision to close Savernake Hospital Minor Injuries Unit. Financial support needed. Given to S. Glass. It was agreed that if necessary the PC will donate £250. Action: S. Glass to contact organisers.
3206	04/05/08	Mary Cook	Mrs C Smith reports seats in village in need of repair.1 on verge outside bungalows in High Street – rotting. Action: S. Glass to ask R. Doore to look at this seat. 2. White metal seat on Froxfield road – in poor state. This seat is usable, but not very attractive. 3. Mill Lane, just past first bridge – seat upturned. This seat is in the process of being changed. Mrs S Crawford, Arconia, Crowood Lane requests Crowood Lane sign opposite Apple Trees as delivery drivers cannot find her house. Given to S. Glass. Action: S. Glass to request sign.
3207	04/05/08	S. Mabbett	Request to semi pedestrianise village and lower speed limit to equiv of 30km (18.6mph) as is done in some villages abroad. Given to S. Glass. This was discussed at length together with traffic using Back Lane at an inappropriate speed. It was felt that education was key. Action: PC to put up signs. The PC feels that reactive signs that flash up the driver's speed if over the limit are very effective. Actions: 1. S. Glass to request re-active signs at meeting with police on Thursday. 2. Clerk to respond to Mrs Mabbott saying PC is pursuing the speed problem, but that pedestrianisation is a separate issue.
3211	04/05/08	G. Brooks	(Telephone call) Hole on pavement at water hydrant near The Gallery, Back Lane. (Cover is now in place but loose.) Action: Clerk to report to Thames Water
3212	04/05/08	Splash	Spring newsletter containing request for donation. Given to S. Glass. The PC agreed to donate £60. Proposed S. Findlay, Seconded P. Court. Action: Clerk to put payment on June agenda.

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3214	04/05/08	Thring Townsend	Lois Smith is moving to Withy King Solicitors. Query on whether PC files should remain with Thring Townsend or transfer to Withy King. Plus Schedule of Deeds and Documents relating to purchase of Kennet Triangle. Given to S. Glass. Action: Clerk/Chairman to respond that documents should transfer to Withy King.
3219	04/05/08	KDC	Consultation on 'Making Spaces for the Future: Spacial options for future development', Comments by Mon 16 th June. Invitation to send 2 representatives meeting – Tues 13 th May, St. Peter's Church, Marlborough 7.00 – 8.30 pm. Plus posted for notice boards. Given to S. Glass. This will be discussed at a policy committee meeting. Action: S. Glass to organise meeting of Policy Committee.
3237	09/05/08	Thames Water	Consultation draft Water Resources Management Plan. Given to S. Glass. Action: T. McQue to review plan.
3238	09/05/08	Ramsbury Surgery	Incident of fly tipping at recycling site. This has been reported to KDC for action to be taken. It was also noted that black bags of plastic bottled have been put into the glass bins. Action: S. Glass to ask Hills to lock recycling bins.
3240	09/05/08	Cllr Humphries	Vacancies re Wiltshire police authority.
3241	09/05/08	Mrs M Cook	Congratulations on repainting of play equipment
3242	09/05/08	Alistair Ewing	Expressing interest in co-option as parish councillor. Acknowledged. See item 31.
3243	09/05/08	Mrs J Miller	1. Lots of dog mess around area at 2 bridges at Mill Lane where people picnic and children play Action: S. Glass to get a sign made. 2 Footpath from Swan's Bottom by side of 20 acre Field is a quagmire in Winter/wet weather, due to being used by horses. Action: S. Glass to pursue possibility of clamp (offset) fence to prevent entry by horses and motorcycles.
3244	09/05/08	B. Tottenham	Fly posters throughout village illegal and best Village Competition is due.
3253	12/05/08	Carter Jonas	On behalf of Mr & Mrs A W Schiff –re work on Cedar & Lamplands bridges, asking PC to put pressure on WCC to shorten estimated contract period. Given to S. Glass. Action: Clerk to respond to Mr & Mrs Schiff & Carter Jonas.
3254	12/05/08	WCC	Development Control Services consultation – given to S. Glass. Action: Planning Committee to discuss via E-mail. S. Glass to provide details.

10 COMMITTEE REPORTS

A Planning

Chairman: George Hawes

Reports received since April 08

K/58246/TR2	Works to trees at the property to consist of; the felling of two leylandii trees, the felling of a large pollarded sycamore tree and the felling of a goat willow tree. Lamorna, Whittonditch Road, Ramsbury. Hilary and David Farnsworth
PC Comment KDC Decision	No objection Granted
K/58341/F	Proposed bed and breakfast units. Crown and Anchor, Crowood Lane Ramsbury Richard Odling
PC Comment KDC Decision	No objection. The Parish Council welcomes this application Granted
K/58564/F	Two storey rear extension Preston Farmhouse, Preston, Ramsbury Mr and Mrs E Grylls
PC Comment KDC Decision	No objection Awaited
K/58379/F	Refurbish existing outbuildings to provide incidental property to main house North Block The Old Dairy, Beeches farm Ramsbury. Mr. J Pollard
PC Comment KDC Decision	No objection. The Parish Council is concerned that the adjacent lay-by which is used as parking by many walkers is extended to continue to provide this facility on a busy road. We would also wish to see a condition that the development must form part of the main house and cannot be sold separately Awaited
K/58557/F	Single storey rear extension Coombe Farm House, Stitchcombe Mr. J. Burrows

PC Comment KDC Decision	No objection Awaited
K/58604/F	Conservatory style extension to enlarge existing kitchen Beenham House, Whittonditch Road Ramsbury. Mr R Hall
PC Comment KDC Decision	In circulation Awaited
K/58631/F	Two storey rear extension, Single storey side extension. 20 Kennet Rise Axford. Mr and Mrs Lee Davies
PC Comment KDC Decision	In circulation. ** Comments were made on the inadequacy of the plans and a query was raised about the adjacent right of way. Action: G. Hawes to re-circulate this application to Planning Committee for review. Awaited
K/58264/F/	Replacement dwelling and garage [amendment to planning permission K/57671/F-increase in width of dwelling by 900mm] Witcha House, Ramsbury. Mr and Mrs P W Nelson and Family
PC Comment KDC Decision	No Objection Granted
K/58284/TR2	The reduction by 1/3 rd of the Lawsonia/Thuja/Yew Hedge between The Boot and the neighbouring property with the shaping of the roadside end of the hedge, [comprising 1 yew], individually to form a topiary shaped tree. N.B. Proposed deadwooding is considered exempt works. The Boot, Scholards Lane Ramsbury. Ms A Eastlake
PC Comment KDC Decision	No objection Granted
K/58309/TR2	Works to trees in the rear garden of the property to consist of; the felling of a large eucalyptus tree to ground level, the felling of a beech hedge to ground level and pruning of 1 apple tree, [possibly exempt works] 2 Kennet Mews Cottage, High Street Ramsbury. Mrs P Linford
PC Comment KDC Decision	No objection Granted
K/58433/F	Revision of garage facilities 1 The Square Ramsbury. Mr A Fitton
PC Comments KDC Decision	The Parish Council does not object to the removal of TR17 protection from the "terrace" area of the former bowling green, but would wish the protection to remain on the green itself until the new facility is completed. We have consulted with the Bowls Club who support the application.
K/58448/TR2	The felling of an ornamental flowering cherry tree in the rear garden of the property. Replacement planting is proposed. Cranmer Cottage, Ramsbury. Mr D Arnold
PC Comments KDC Decision	No objection Granted
K/57650/F	Proposed extension to existing barn building to offer additional storage Lyncholt Meadow Loves Lane Ramsbury. Mr & Mrs Kimber.
PC Comment KDC Decision	No objection Awaited
K/57671/F	Replacement dwelling and garage [amendment to planning permission K/56691/F-increase in size of basement and minor alterations to fenestration Witcha House, Witcha, Ramsbury. Chapters Properties
PC Comments KDC Decision	No objection Awaited
K/58433/F	Change of use of land to domestic curtilage, erection of garage building and store and construction of hardstanding 1 The Square Ramsbury. Mr A Fitton
PC Comment KDC Decision	See Above. In circulation. ** Action. Action: G. Hawes to circulate this application with original plans to Planning Committee for review. Awaited
K/57910/F	Alterations within existing roof and to existing roof Brick House, Axford. Mrs H Coombes

PC Comment KDC Decision	No objection Awaited
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B Finance**Chairman: Ian Ritchie**

- a. **Audit.** The accounts are now almost ready to go to audit. **Action: Clerk to complete.**
- b. **Insurance Schedule.** **Action: Finance Committee to complete review via e-mail.**

C Rights of way**Chairman: Graeme Fearon**

- a. **Grant applications for Manor Footpath and Hopper's Lane footpaths.** Nothing has been heard yet.
- b. **Boundary Walk.** 149 people took part including more young people than for a long time and Ben Tottenham, the oldest walker, completed the walk. It was suggested that the Boundary Walk leaflet should be delivered to every house in the village next year. Thanks were expressed to Ian Ritchie, Steve Doone, Chris Morgan, Diann Barnett, Geoff Treherne, George Hawes, Debbie Marshall, Fiona Kimber and the Pre-School for their help in organising the event. Positive comments were received about moving the walk to Sunday and it is recommended that it should move permanently to Sunday.
- c. **Surgery Footpath.** The Probation Service's community service organisation will clear the footpath. **Action: S. Glass to organise a skip once Probation Service confirms when they will do the work.**
- d. **Play Area to Whittonditch Road footpath.** When the underground cable is installed Southern electric will replace the footpath with a tarmac path 1.2 metres wide, including the section currently missing.
- e. **Steps to Ashley Piece.** **Action: S. Glass to follow up.**
- f. **Manor Footpath.** Since the path has been widened the grass will need to be cut differently and will be a little more expensive.

D Play Areas and Seats.**Chairman: Paul Court**

- a. **Painting of Play Equipment.** It was agreed that the Probation Service's community service organisation did an excellent job both in Ramsbury & Axford and Travis Perkins were thanked for the donation of the paint. **Outstanding Action: Clerk to write to thank Travis Perkins. Actions: 1. Clerk to write to Probation Service congratulating them on the work. 2. P. Court to submit invoice for additional paint purchased.**
- b. **Axford play area.** **Actions: 1. D. Barnett to clear away old bark chips. 2. S Glass to get replacement chips.**
- c. **Knowledge Crescent Play Area fence.** Nothing has yet been heard following the grant application.
- d. **Axford Baby Swing.** This has now been repaired.
- e. **New Play Equipment.** Brochures have been given to Ramsbury Primary School for the views of the School Council.

E Emergency Committee**Chairman: Chris Morgan**

- a. **Streets Wardens.** Letters will be sent thanking those street wardens who are retiring and letters will be sent to possible replacements. When all wardens are in place, letters will be sent explaining the re-writing of the emergency plan. **Action: C. Morgan & E. Hodgson.**

F School Governor**Governor: S. Findlay**

- a. **Staffing.** A new assistant head and teaching assistant are now in place.
- b. **Roll.** There are now 200 pupils on the roll.
- c. **Next Project.** The toilets are to be refurbished.
- d. **Recent events.** 70 parents, many of them in period costume, attended the family learning day in association with Route to Victory.
- e. **Horticulture.** The school now has an allotment and is exploring the possibility of opening it in conjunction with the Horticultural Society's Open Gardens Day.
- f. **Village Clean-up.** This was undertaken by pupils.

G Recreation Centre. Nothing to report**Chairman: George Hawes****H Policy Committee.** Nothing to report**Chairman: Sheila Glass****11 Public Forum**

- a. Ben Tottenham echoed the concerns about speeding in Back Lane, and also raised the issue of congestion there, caused by parents driving their children to school. He wondered how to convey concern over these two issues to the village. **Action: Clerk to prompt press to publicise concerns over speed & congestion in the village.**
- b. Ben Tottenham requested details of the Froxfield Road Closure for the diary. **Action: Clerk to supply.**

- c. Ben Tottenham commented that on the Boundary Walk the Flyer needed 2 trips to Membury and 3 to Stichcombe to drop off and pick up walkers meaning that there were some delays. I. Richie responded that runs to start points will be timed earlier in future.
- d. Ben Tottenham commented on the success of the Route to Victory events and thanked the village for turning out.

12 Axford

Geoff Treherne

- a. **30mph Sign.** G. Treherne reported that he has spoken to Peter Hanson of Wiltshire Highways and understands that sign cannot be moved.
- b. **Fire Hydrant.** The Hydrant is located at the entrance to Quality Court and the adjacent bank has worn away, making it a hazard. **Action: Clerk to report to Parish Stewards.**

13 Nature Reserve.

Chris Morgan

- a. **Grass cutting.** It is hoped it will be dry enough to do the first cut this week.
- b. **Access for Ramsbury School.** Ramsbury School has asked if groups of children can study flora and fauna at the Reserve. C. Morgan has put the Wiltshire Wildlife trust education officer in touch with the school.
- c. **Seats. Outstanding Action: C. Morgan to paint the seats.**

14 Kennet Triangle at 2 Bridges, Mill Lane.

- a. **Purchase documents.** These have now been received.
- b. **Trout Eggs Scheme.** On 21st May class 5 who raised the baby trout are to visit the Kennet Triangle for their release by Bear Grylls. Julian Pettifer will also attend. The Parish Council is invited to attend at 1.30 when, following the release of the trout, a ribbon will be cut to celebrate ownership of the land by PC and ARK. Sylvia Judge, who originally alerted the PC to the sale of the land, has been invited and B. Tottenham accepted the PC's invitation to Ramsbury Amenity Group. This part of the event is sponsored by the Ramsbury Brewery.

- 15 **Delegation to Town & Parish Councils.** S. Glass and D. Barnett attended a WCC 'Meet & Greet' session where this was discussed. The Parish Council have been asked which services they would like to take over. It was agreed that a lot more information and a guarantee that that funding would be available would be needed before the Parish Council could respond. **Action: Chairman/Clerk to write to WCC accordingly.**

- 16 **Annual Highways Meeting.** D Barnett attended a presentation which covered winter gritting, the computer system that logs the Parish Stewards' activities and new materials for mending holes in the road. Clarence will only fix holes >4cm in depth; small holes should be reported to the Parish Stewards. A copy of the village map Highways use has been requested to allow the PC to accurately pinpoint problems when reporting them.

- 17 **WCC Meet and Greet.** See item 15.
Clerk by 17th June.

18 Sustainable Communities

New Committee. A new committee to promote sustainable communities will be formed, with Ian Ritchie, John Peck and Chris Morgan as members.

Loft Insulation. The KDC offer of free loft insulation for over 70 year olds and subsidised for all other people was brought to the attention of the councillors. Offers for cavity wall insulation are also available. These services are government and energy industry subsidised and felt to be good value. **Action: S. Glass to send details to those councillors who did not receive the leaflet.**

19 Parish Stewards.

- a. **Weeds. Action: Clerk to report weeds in the following areas: Chapel Lane, the front of the Paddocks, bottom and top of Union Street. Bottom of Burdett Street alongside the pub, Scholards Lane, front of houses on the High Street near Burdett Mews.**
- b. **Jun 25th Visit: Actions: 1 Clerk to report potholes in Oxford Street. 2. Councillors to e-mail any other problems to clerk by 17th June.**

20 Best Kept Village Competition

- a. **Village Clean-up.** The school did a good job. **Action: Clerk to put notice on notice board thanking them.**
- b. **Judging.** A resident with experience of judging has reported that the judges look for community involvement.

21 **Alcohol Strategy Document.** It was felt no comments were necessary.

22 **Vandalism.** None reported.

23 Memorial Hall.

a. AGM. The AGM will be held on Wednesday 21st June at 6.00pm in the Hall.

24 The Youth Club. Nothing to report

25 Oral History. The CD of extracts went on sale on 26th April and is available from the Post Office. A total of 83 copies have been sold at the Post Office and the Route to Victory events. There is to be a display in the Post Office Window.

26 Route to Victory. The Parish Council have thanked Keith Brigstock, the event organiser. There was general agreement that, despite the weather, it had been a good day and the Parish Council noted that the organisers had cleaned up well after the event. David Arnold, David Farnsworth and John Herbertson were thanked for manning traffic from 8.30 am in the pouring rain and Cliff Andrews, Rodney Owen-Jones and Ian Smith were thanked for making car-parking facilities available when the rain caused the original carpark to become unusable.

27 Street Lighting. Nothing to report.

28 Accounts for Payment

I1120	KDC – Rates for public Conveniences Direct debit due 01/05/08	66.00		0	No
I1121	WALC – Annual Subscription 2008/9	565.13		84.17	No
I1122	British Gas – Electricity for Public Conveniences - direct debit due 28/04/08	45.00		0	No
I1123	PlusNet – Broadband for office. Due 04/04 by Direct Debit	9.99		1.49	No
I1124	D. Arnold – Bunting for Route to Victory Parade	28.16		4.20	No
I1125	S. Arnold – stamps for office	8.34		0	No
I1126	Community First – Annual Subscription	34.00		0	No
I1127	C. Jackson, oral history project – audio typing of interview	10.00		0	No
I1128	Dr & RA Pittams – widen manor footpath and remove overgrown grass	1,586.25		236.25	No
I1129	Hulbert Press – Flyers and Posters for Oral History project	194.26		5.26	No
I1130	Pre-School. Donation for teas at Boundary walk	150.00		0	Yes
I1131	Ramsbury Primary School – Donation for Village clean-up	150.0		0	Yes
I1132	Southern Electric Contracting – erection of Christmas lights	334.89		49.88	No
I1133	Ravensbury Players - grant	150.00		0	Yes
I1134	Link - grant	40.00		0	Yes
I1135	Bella Voce - grant	150.00		0	Yes
I1136	Scouts - grant	250.00		0	Yes
I1137	Toddler Group - grant	100.00		0	Yes
I1138	PTA - grant	250.00		0	Yes
I1139	Ramsbury Amenity group - grant	150.00		0	Yes
I1140	Meals on Wheels - grant	178.95		0	Yes
I1141	Luncheon Club - grant	200.00		0	Yes
I1142	Axford Village Hall - grant	200.00		0	Yes
I1143	Pre-School - grant	250.00		0	Yes
I1144	PCC - grant	545.00		0	Yes
I1145	Ramsbury Church Room – rent of Church Room for youth Club	130.00		0	No

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3216	04/05/08	Community First	Membership renewal (listed with payments) and magazine – given to S. Glass
3217	04/05/08	WCC	Road Closure Notice – Spring Hill from Mondays 2 nd June for up to 6 months. Action: Clerk to display on PC notice board
3218	04/05/08	Community First	Re confusion about invitations to PCs to participate in WCC's review of working with the Voluntary and Community Sector and Wilts Primary Care trust. Given to S. Glass
3220	04/05/08	WCC	Reasons for replacing Cedar and Lamplands Bridges and further copy of road closure notice. Given to S. Glass
3221	04/05/08	WCC	Proposed Mobile Library Schedules – see www.wiltshire.gov.uk/libraries . Comments by 25th July. Given to S. Glass.
3222	04/05/08	WCC	Re request to move speed limits signs in Ramsbury & Axford. Given to S. Glass and copy to G. Treherne.
3223	04/05/08	Mrs B Sparrow	Thanks for her complimentary copy of oral History CD
3224	04/05/08	West Berks	Consultation on Options for Development in Rural Areas of the District – comments by Fri 13 th June. See www.westberks.gov.uk/ldfruraloptions
3225	04/05/08	Mrs H. Herbert	Thanks for her complimentary copy of oral History CD
3226	04/05/08	Marlborough Town and Country	Magazine
3233	04/05/08	Alison Foale	Copy of letter sent to WCC Environmental Services re safety issues of walking in Back Lane referred to in School Travel Plan
3234	04/05/08	Bevirs Solicitors	Confirmation that mortgage on Lychgate House has been paid off.
3235	04/05/08	Land Registry	Completion of registration of Lychgate House
3226	04/05/08	Marlborough Town and Country	Magazine
3233	04/05/08	Alison Foale	Copy of letter sent to WCC Environmental Services re safety issues of walking in Back Lane referred to in School Travel Plan
3234	04/05/08	Bevirs Solicitors	Confirmation that mortgage on Lychgate House has been paid off.
3235	04/05/08	Land Registry	Completion of registration of Lychgate House
3236	09/05/08	KDC	Recycling week June 2 nd – 11 th details on www.kennet.gov.uk
3239	09/05/08	Ramsbury Surgery	Further info re Incident of fly tipping at recycling site
3245	09/05/08	R. Duff	Thanks for complimentary copy of oral history disk
3246	09/05/08	Alliance & Leicester	Current account statement - £16,530.43
3247	09/05/08	CPRE	Invitation to Kennet Group 2008 AGM & Supper, Wed 11 th June 6.30, Coronation Hall, Alton Barnes
3248	09/05/08	Community First	Questionnaire – sports facilities, WALC newsletter. Given to S. Glass
3249	09/05/08	Clerks & Councils Direct	May newsletter and play equipment enclosure. Equipment info given to G. Fearon
3246	09/05/08	Alliance & Leicester	Current account statement - £16,530.43
3247	09/05/08	CPRE	Invitation to Kennet Group 2008 AGM & Supper, Wed 11 th June 6.30, Coronation Hall, Alton Barnes
3248	09/05/08	Community First	Questionnaire – sports facilities, WALC newsletter. Given to S. Glass
3249	09/05/08	Clerks & Councils Direct	May newsletter and play equipment enclosure. Given to G. Fearon
3250	09/05/08	Cllr Humphries	WCC Press release. Wilts speaker at UK Youth Parliament
3251	09/05/08	Cllr Humphries	WCC Press release. Result of children's library survey
3252	12/05/08	Alliance & Leicester	Deposit account statement - £15,487.83
3256	12/05/08	Wanborough PC	Enquiries about supplier of MUGA and drainage work at Rec Centre. Forwarded to Ian Smith

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**DATE OF ANNUAL PARISH ASSEMBLY – MONDAY MAY 19th
2008 7.45pm**

This is the meeting when village organisations give their reports

**DATE OF NEXT MONTHLY COUNCIL MEETING MONDAY JUNE 16th
2008 7.45pm**

(This is the AGM of the Parish Council)

**Both in
RAMSBURY MEMORIAL HALL**

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME