

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY SEPTEMBER 15th 2008 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Paul Court, Alistair Ewing, Cllr. Susan Findlay (taking notes), Graeme Fearon, Sheila Glass (Chairman), George Hawes, Helen Lloyd, Tim McQue, John Peck, Geoff Rissone, Ian Ritchie, Geoffrey Treherne, Cllr. Chris Humphries and 1 member of the public.

- 1 **Apologies for absence for approval:** Chris Morgan, Erica Hodgson
- 2 **Disclosure of interest:** None
- 3 **The minutes of the meeting held on August 18th 2008** were approved unanimously.
- 4 **Matters arising:**

a. **Road closure for replacement of Lamplands and Cedar bridges.** An update was given on work. It is hoped to have vehicle access from the beginning of October.

b. **Speed check in Back lane.** A letter has been received from Wiltshire Police refusing a mobile interactive speed sign.

Action: Clerk to request 20 mile an hour limit at school.

5 NEW CORRESPONDENCE FOR DISCUSSION

3517	29/08/08	KDC (tree officer)	Dying Cedar tree at the Cedars to be felled on 11 th Sept. Given to S. Glass Action: Parish Council to object to felling of 2nd Cedar Tree.
3526	08/09/08	Wiltshire Police	Declining to put interactive speed signs in Back lane. Action see above re 20mph limit.
3527	08/09/08	WCC Paul Bollen	Cannot resurface Oxford Street but will spot treat bad sections
3531	15/9/08	ARK	Newsletter and request for sponsorship. It was decided not to sponsor on this occasion.
3532	15/09/08	Sarsen Housing	Re damage to springer on play area. S. Glass has responded that repair has been ordered
3533	15/09/08	Sarsen Housing	Re ownership of land at Hilldrop Close. Clerk has written to Joy Merritt at Sarsen re: possible allotment at Knowledge Crescent/ Hilldrop.
3534	15/09/08	WALC	Newsletter and flyer for New Councillors training day 08/11/08– given to John Peck.

6 COMMITTEE REPORTS

A Planning

Reports received since August 08

Chairman: George Hawes

K/58694/F	Change of use of land to enlarged garden and retention of tree platform thereon Preston Farmhouse Preston Ramsbury. Mr and Mrs E M B Grylls
PC Comment	Retrospective. No objection
KDC Decision	Awaited
K/59097/F	First floor side extension and addition of lean-to roofs over existing single storey flat roofs to front and rear 46 Ashley Piece Ramsbury. Mr Michael Bowering
PC Comment	No objection
KDC Decision	Granted
K/58564/F	Two storey rear extension Preston Farmhouse, Preston, Ramsbury Mr and Mrs E Grylls
PC Comment	No objection
KDC Decision	Awaited

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K/59120/F	Demolish two existing sheds. Erection of one new shed 2 Knowledge Crescent Ramsbury. Mr Robert Foale
PC Comment KDC Decision	No objection Granted
K/59316/F	Removal of wall below window and adaptation of opening to allow purpose made French doors to be fitted Old Bank, 19 High Street, Ramsbury. Mr and Mrs Thomas Jonell
PC comment KDC Decision	No objection Awaited
K/58961/F	The building of an earth bund near to the highway [B4192] Preston Farmhouse Ramsbury Mr and Mrs EMB Grylls
PC Comment KDC Decision	The Parish Council objects to the retrospective nature of the application but not to the works proposed. Awaited
K/59363/TR2	The removal of a cedar tree in the rear garden of the property The Cedars, Scholarls Lane Ramsbury. The owner/ occupier
PC Comment KDC Decision	In circulation Awaited
K/59377/	Demolition of existing conservatory and erection of single storey garden room extension. Chapel on the Water, High Street Ramsbury. Mr and Mrs John Haw
PC Comment KDC Decision	In circulation Awaited
K/59381/TR2	Works to trees at the property to consist of; the reduction of a lime tree to a point just below previous pruning points with shortening back of the side branches all round to shape and the hard trimming back of a small section of beech hedge around the side and over the road. NB the removal of a dead pear tree is considered exempt works. Burdett House 10-11 Burdett Street Ramsbury. Mrs S Wray
PC Comment KDC Decision	In circulation Awaited
K/59391/LBC	Fix new door in opening on north elevation. Replace door in west elevation with new door. Remove part of existing kitchen/hall partition and replace with open screen. Whattendyke Cottage Whittenditch Ramsbury. Mr G Southall
PC Comment KDC Decision	In circulation Awaited
K/59039/F	Two storey side extension. Bolstridge Farmhouse Hilldrop Lane Ramsbury. Mr Philip Coplestone
PC Comment KDC Decision	No objection Granted
K/59057/F	Proposed single storey infill extension to the front elevation and change of external cladding Orchard Cottage, Chapel Lane Ramsbury. Mr Glyn Davies
PC Comments KDC Decision	No objection Granted
K/59423/TR2	The felling of an ornamental cherry tree at the property. 55a High Street Ramsbury. E J Eyles
PC Comments KDC Decision	In circulation Awaited
K/59164/F	Single storey rear extension and first floor extension over existing garage 48 Ashley Piece Ramsbury. Mr Steven Frost
PC Comment KDC Decision	No objection Awaited
K/59190/F	Replacement dwelling and garage [amendment to planning permission K/58264/F to insert additional dormer in the north west elevation Witch House Witcha Ramsbury. Mr P W Nelson

PC Comments KDC Decision	No objection Awaited
K/59203/F	The creation of a new access onto Hilldrop Lane; the erection of a stable building to provide 4 loose boxes, a hay store and tack room, provision of hard standing Land off Hilldrop Lane Ramsbury. Mr M Murray
PC Comment KDC Decision	No objection Refused
K/59134/TR2	Works to trees at the property to consist of; the felling of a larch and a spruce tree and the height reduction of two Lawson Cypress trees. 27 Oxford Street. Mrs L Smith
PC Comment KDC Decision	No objection Granted
K/59286/TR2	Works to trees at the property to consist of: reduction by one third of a sycamore tree with lifting of the branches up over the drive and removal of dead wood; the lifting of low branches to a height of 6ft on a lime tree plus removal of one or two secondary branches interfering with the shed roof; the reduction of 5 birch trees by approx 1/3 rd plus the removal of dead and diseased wood; the reduction of beech trees outside the property by one third lifting the branches up over the roadside and over the garden; the removal of small secondary branches from limbs over the greenhouse on a copper beech tree and the felling to ground level of a crab apple tree. Springs House Union Street Ramsbury. Mr V Jones
PC Comment KDC Decision	No objection Awaited

B Finance**Chairman: Ian Ritchie**

- a. **Audit.** The external audit is on-going.
- b. **Grants.** PC has written to all Clubs and Societies asking them to submit grant application for next year. **Action: Councillors to chase up any of these they are involved with.**
- c. **British Gas.** Letter from British Gas to await return of Clerk for her to deal with. **Action: Clerk to respond.**
- d. **Internal Audit Plan.** An Audit Plan is being produced for financial year 2009 – 2010.

C Rights of way**Chairman: Graeme Fearon**

- a. **Hoppers Lane footpath.** The work is to be done last weekend in September.
- b. **Surgery Footpath.** **Action: S. Glass to contact nonpaid work force again to make a date for this work to be done.**
- c. **Footpath No 4.** A letter has been sent to Mrs R Pinches, Parliament Piece asking for trees that overhang footpath No. 4 to be cut back.

D Play Areas and Seats.**Chairman: Paul Court**

- a. **Knowledge Crescent Play Area fence.** The work will be done in the autumn.
- b. **New Play Equipment.** New equipment has been ordered for all play areas and should be in place shortly. **Action: S. Glass to make an application to KDC for toddler equipment.**

E Emergency Committee**Chairman: Chris Morgan**

Street Wardens. A committee meeting will take place on 29th September in Parish Office to discuss Warden meeting on 13th October.

F School Governor.**Governor: S. Findlay**

- a. **Staffing.** New term has started. One extra TA in reception class.
- b. **New toilets** were completed over summer holidays.
- c. **Extended schools programme.** An Early morning Rise and Shine Club starting at 8.10 is being introduced as part of extended schools programme.

G Recreation Centre.**Chairman: George Hawes**

- a. **New Pavilion.** This is nearly complete.
- b. **Grounds.** Working party held last Saturday to clean and clear area round new parking and cut hedges.
- c. **Bowls Club.** Work is to begin on bowling green area.

H Policy Committee. Nothing to report

Chairman: Sheila Glass

I Sustainable Community Committee

Chairman: Ian Ritchie

- a. **Leaflet for residents.** A leaflet was distributed for discussion. It will e be delivered to every household in the village.
- b. **Hill's Stores.** A full discussion took place about a possible butcher's shop at Hill's Stores and the PC wholeheartedly agreed to support the idea in principal.

7 Public Forum. No comments.

8 Axford

- a. **Traffic.** Police have carried out a Tax Recognition check in the village.
- b. **PC's Notice Board.** A new Parish Council notice board has been ordered for the back of the bus shelter.

9 Nature Reserve. This is looking good at present.

Chris Morgan

10 Kennet Triangle at 2 Bridges, Mill Lane. Nothing to report.

11 Delegation of Services. The Chairman has spoken to Chilton Foliat PC which is not taking on services currently provided by WCC. Baydon PC is considering taking on grass cutting services. Aldbourne PC has not yet decided. Ramsbury is not taking on further services.

12 Community Bus. A letter has been received received from the Chairman of the bus committee thanking the PC for agreeing to take this on. The Chairman is in discussion with Community First to check whether VAT on running costs can be recovered.

13 CPRE'S Campaign to Stop Litter. No village organisation wants to do a village clean-up.

14 Parish Stewards & Streetscene Cleaning

Action: S. Glass to add the following to the list and report to Co-ordinator:

- a. Clear gully at top of Manor Hill.
- b. Cut back trees on Manor footpath (Footpath no 2) at Rec Centre end

15 Best Kept Village Competition. Plaques were presented to the PC Chairman by District Councillor Susan Findlay at Ramsbury School Assembly. It is suggested that the large plaque is displayed in school for the year, together with the prize winners' posters by the children.

16 Vandalism.

On the night of Friday 12th September the following took place:

- Many windows at the Recreation Centre and Church Rooms were damaged
- Cars were scratched and mirrors broken.
- Damage was caused at the new bridges and Bell Car Park
- Knowledge Crescent Play area was trashed.

Discussion took place as to how the PC can help combat this. A name has been given to the police. **Actions: 1. Clerk to add to vandalism log. 2. Chairman to arrange discussion with police. 3. Item to be added to Sustainable Communities newsletter.**

17 Memorial Hall.

Offices. There is a possibility of letting the 2 remaining offices.

18 Oral History. Chilton Foliat has asked to sell copies of CD at St. Mary's Church fete.

19 Street Lighting.

Defective lights. The new lantern in Oxford Street Light is still flickering. **Action: S. Glass to report.**

20 Accounts for Payment

I1192	S. Arnold – memory stick for computer	9.99		1.49	No
I1193	S. Glass – frames for service to village awards	19.98		2.98	No
I1194	KDC – Rates for public Conveniences Direct debit due 01/10/08	69.00		0	No

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I1195	British Gas – Electricity for Public Conveniences - direct debit due 30/09/08	25.00		0	No
I1196	PlusNet – Broadband for office. Due 08/09/08 by Direct Debit	9.99		1.49	No
I1197	Dusty Millar’s Cleaning Service – cleaning PC office May – Aug	7.50		0	No
I1198	Mazars – External audit fees	358.38		53.38	No

Total Payments: £499.84. Proposed P. Court. Seconded I. Ritchie.

21 Payments Received - None

23 Bank Balance on 01/09/08 CURRENT ACCOUNT: £7,299.31
 COMMUNITY RESERVE ACCOUNT: £15,591.12

24 Other Correspondence - as listed below:

3483	25/08/08	P. A. Court	Estimate for repairing paving around tree in Square
3484	25/08/08	Wilts Electoral Services	Merger of 4 district councils’ electoral services into one team for elections following. Contact details and request to check PC contact info. Done.
3485	25/08/08	KDC	Notification of award of grant of £1,300 towards play equipment
3486	25/08/08	KDC	Notification of award of grant of £1,080 towards repairs to Hopper’s Lane footpath
3487	25/08/08	WCC	Hills Waste – Annual Service Review 2007/8. Given to I. Ritchie
3488	25/08/08	WCC	Copies of WCC magazine. 1 in office, 1 given to S. Glass, 2 copies available at meeting
3492	25/08/08	WCC	Cedar & Lamplands Bridges – week 10 report. Forwarded to councillors and displayed at site
3493	25/08/08	Community First	Invitation to Parish Plans information evening – 10 th Sept, 7.00pm at Community First offices, Devizes. Forwarded to S. Glass
3494	25/08/08	Cllr Humphries	WCC press release. Unfurling of Olympic Flag at Stonehenge on Aug 24 th
3495	25/08/08	Cllr Humphries	WCC press release. Olympic Flag flying from County Hall, Trowbridge from Aug 25 th
3496	25/08/08	MCAP	First meeting of working group will be in early Sept
3497	25/08/08	Playground Services	Quote for zig-zag twister play equipment, associated fence & grass tiles
3498	25/08/08	J. B Services	Quote for refurbishment of Hopper’s Lane footpath
3499	25/08/08	MCASP	Acknowledgement to response to request for update on fencing of Knowledge Crescent play area
3500	25/08/08	Community First	Invitation to ‘Making projects happen’ workshop – 11 th Sept 9.30 – 4.30, Devizes. Forwarded to S. Glass
3510	25/08/08	KDC	Presentation of Best Kept Village competition award
3511	29/08/08	Mazars	Completion of annual audit
3514	29/08/08	B. Tottenham	Skip dates for August in diary – right in text, incorrect on calendar on last page.
3515	29/08/08	Clarence	Response to repeated report of defective street lights in village
3516	29/08/08	WCC	Autumn Parish Stewards’ Programme – given to S. Glass
3518	29/08/08	British Gas	(by phone).1. Direct debit was set up as a quarterly amount for fully billed amount, not replacement monthly payment as requested and agreed by them. To be reinstated as monthly payment of £25 from 28/09/08. 2. They are unable to supply account statements that show our payments to them, as well as amount they are billing us, as requested by internal auditor, but will send spreadsheet showing what we’ve paid in the past. Notes of phone conversation in BG section of finance file.
3521	29/08/08	J. Handford	Re best village competition comments. There is a clear long and short term management plan for the old churchyard. Given to S. Glass
3522	29/08/08	CPRE	Fieldwork magazine. Given to S. Glass
3523	29/08/08	Glasdon	Street furniture brochure
3524	29/08/08	CPRE Wilts Branch	Newsletter and invitation to A’Beckeckett’s Vineyard. Given to S. Glass

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3525	29/08/08	Fitzpatrick Woolmer	Signs and notice boards brochure to given to S. Glass
3528	08/09/08	Alliance & Leicester	Advice of bank charges
3529	08/09/08	Alliance & Leicester	Current account statement
3530	08/09/08	WCC Paul Bollen	Holding letter re C6/Aldbourn junction at Whitehill
3531	08/09/08	Voluntary action Kennet	Invitation to AGM 2pm 9 th October in Devizes

DATE OF NEXT MONTHLY COUNCIL MEETING

MONDAY OCTOBER 20th 2008 7.45pm

RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME