

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council: Sue Arnold c/o Parish Council office, Memorial Hall, High Street, Ramsbury
Tel no. 01672 520045 (answerphone)
E-mail parishcouncil@ramsbury.org

734

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 21ST JUNE 2010 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Alistair Ewing, Graeme Fearon, Alderman S Findlay, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd Tim McQue, Chris Morgan, John Peck, Geoff Rissone, Ian Ritchie, Sue Arnold (clerk), Cllr Humphries, Dave Arnold and Tessa Hicks and Phillippa Gardner of Ramsbury First Responders, Richard Schofield of Community Heart Beat and 1 member of the public.

- 1 **Apologies for absence for approval:** Olwynne Goodrich, Helen Lloyd, Simon Smith.
- 2 **Disclosures of interest:** George Hawes - Item 8.A. E/10/0616/FUL. J. Peck - Item 8.A E/10/0626/FUL E/10/0625/LBC

- 3 **Police Report** **PCSO Mills**
No report.

4 **Presentation by First Responders.**

- a. **First Responders.** Ramsbury First Responders have been active for about 6 years. First responders are under the control of the Ambulance Service which calls them to look after a casualty once an ambulance has been despatched and prior to its arrival. First responders carry a defibrillator, oxygen and a first aid kit. They can be called to a variety of medical emergencies, but do not attend road traffic accidents or calls relating to children. Ambulances frequently cannot reach rural areas within the critical time for heart attack patients but First Responders aim to get to anyone in Ramsbury within 5 minutes of the Ambulance Service's call to them. First responders are volunteers – at present there are 5 in Ramsbury who between them cover most daytimes, some evening and some nights. The Ambulance Service may call the co-responders, i.e. Ramsbury Fire Brigade, who attend with a fire appliance and minimum 3-man crew as per Fire Brigade regulations.
 - b. **Community Heartbeat.** Richard Schofield talked about Community Heartbeat, an organisation which promotes the provision of defibrillators in public places for use by members of the public under the direction of the Ambulance Service in cases of actual or suspected heart attacks, prior to the arrival of an ambulance. The defibrillators are fully automated and talk the user through their use, only delivering a shock if the machine detects that the patient's heart rhythms indicate defibrillation is necessary. The defibrillators are usually in a locked box on the walk of a public place and the Ambulance Service gives the code to the box to a caller to enable access. The cost of a public defibrillator is approx £1,720 to cover the defibrillator and box and the defibrillators have a 7-year warranty. The box has a green light and charger which runs off mains electricity costing £5-6 pa to run. Chilton Foliat has recently installed a public defibrillator on the side of the village hall, and Community Heartbeat has run short, free classes open to all on dealing with common medical emergencies including instruction on CPR which may be necessary while awaiting a defibrillator or ambulance.
- 5 **The minutes of the council meeting held on May 24th 2010** were approved with the following changes: Item 6: change 'May meeting' to 'June meeting'; Item 7: change 'March 15th' to 'April 19th' (Proposed T. McQue, Seconded C. Morgan).

6 **Matters arising:** None

7 **NEW CORRESPONDENCE FOR DISCUSSION**

5237	08/06/10	WC	Read receipt for mails sent May 10 th re Legionnaire's testing of public conveniences. No other response yet received. Action: Clerk to send copies of correspondence to Cllr Humphries.
5245	08/06/10	Mr P Swan	Replying to PC's mail asking re Parish Wildlife map. Is interested in taking part. Action: PC to try to identify suitable person to lead project, starting with Wiltshire Wildlife Trust
5246	08/06/10	Wilts Police	Responding to complaint that police did not respond to resident's call of suspicious activity at school, when police are aware that lead is being stolen from the school at present. Police did respond and spend 11 minutes patrolling site. An officer explained that a problem arose in that the 'call relationship' with the caller broke down and is investigating what happened. Residents are reminded to dial 999 not the 0845 number if they suspect a crime is taking place. Action: S. Glass to check which number the resident phoned.

5247	14/06/10	WC	Visit Wilts – putting together local walks for website – details of circular walk from Ramsbury to Littlecote and back for checking and additional detail. Responded.
5252	14/06/10	Cllr Humphries	Forwarding WC councillors’ briefing note re implications of New Government’s proposals for development plan system. Forwarded to all councillors. The document gives a précis of proposed changes that will affect local government. Actions: 1. All councillors to read document. 2. Clerk to put on July agenda.
5253	14/06/10	MVACAP	Invitation to members to join small group to work on issues between MAVCAP meetings. Forwarded to D. Barnett & S. Glass
5254	14/06/10	WC	Response to e-mail from PC chasing request for road signs requested in Nov 2009 – out of office until 21 st July. Action: Clerk to send copies of correspondence to Cllr Humphries.
5256	14/06/10	Mrs M. Cook	Copy of Wilts library stats. Lending from Ramsbury Library went down by 9.1% between year 2008/9 (to year-end March 2009) and 2009/10. Forwarded to S. Glass. This is a larger decrease than any other library in the area. Action: I. Ritchie to include article promoting the library in next Sustainable Community newsletter.
5261	21/06/10	MAVCAP	Asking if any MAVCAP member would like to represent MAVCAP on the Rural Needs Initiative / Children’s Centre Advisory Board. Forwarded to S. Glass and D. Barnett
5267	21/06/10	WC	Out of Office Reply to e-mail chasing up street signs requested in Nov 09. (As above)

8 COMMITTEE REPORTS

A Planning

Chairman: George Hawes

Planning Applications Processed since May 2010 Report

Plan number	Plan details name and address
E/10/0565/FUL	Proposed single storey lean-to kitchen extension and two-storey study/bedroom extension to rear of the property 38 High Street, Ramsbury. Mr and Mrs Sendall
PC Comment Wilts decision	No objection Awaited
E/10/0616/FUL	Two storey and single storey rear extensions [resubmission of E/10/0048/FUL] Proposed single garage conversion and two storey rear extension 93 High Street Mr & Mrs Hall
PC Comment Wilts decision	No objection. Comment re obscure glass. Now resubmitted Awaited.
E/10/0624/FUL	Alterations and extensions to include raising roof and add rooms to roof. Replace external render and rebuild portico and refurbish garden room to form orangery[resubmission of E/10/0169/FUL] Membury House, Membury Estate, Ramsbury. Mr Philip Walker
PC Comment Wilts Decision	No objection Awaited
E/10/0626/FUL E/10/0625/LBC	Proposed minor alterations and change of use of existing office building to residential use The Coach House, Preston, Ramsbury. Mr Lee Battersby
PC Comment Wilts decision	No objection. Comment re loss of hard won commercial use consent Awaited
E/10/0557/TCA	A 30% crown reduction of a fully mature sycamore tree on the western side of the drive at the property Vicarage cottage, Back Lane, Ramsbury. Mr H Tottenham
PC Comment Wilts Decision	No objection Granted
E/10/0643/FUL	Alterations and extensions to include raising roof and addition of rooms to roof 59 Whittonditch Road, Ramsbury. Mr and Mrs MacLean
PC Comment Wilts Decision	No objection Awaited

E/10/0711/FUL	Single and two storey extensions 8 Kennet Rise, Axford. Mr William Wallace
PC Comment Wilts Decision	In circulation Awaited
E/10/0292/FUL	Extend existing stable barn construct a ménage. Retrospective erect a storage barn Woodlands Stables, Whittonditch, Ramsbury. Mr Richard Pitman
PC Comment Wilts Decision	No objection Comments re location. Amended version submitted Granted with conditions

B Finance**Chairman: Ian Ritchie**

End of Year Accounts. Copies of documents had been circulated to all councillors prior to the meeting and I. Ritchie proposed the formal adoption of the accounts including annual governance statement. This was seconded by G. Hawes and unanimously approved. It was suggested that next year the information should be circulated to councillors a month earlier to meet the external auditors' deadline for submission of documents more comfortably. **Action: Clerk.**

C Rights of way**Chairman: Graeme Fearon**

- a. **Boundary Walk.** There will be a review meeting next month.
b. **Footpath blocked by crops near Marrison Hill.** **Action: A. Ewing to give landowner's contact details to G. Fearon.**

D Play Areas and Seats.**Chairman: Graeme Fearon**

Disposal of Play Equipment by Ramsbury School. **Action: S. Findlay to look at plan for siting the school equipment on the PC's play areas, should it be feasible to move it.**

E Emergency Committee**Chairman: Chris Morgan**

- a. **Keys to Memorial Hall and office for emergency committee members.** 5 keys to the Memorial Hall are needed and 4 to the office. (Clerk has list of those who need them.) **Action: S. Glass to organise new keys.**
b. **Snow Clearing by Farmers.** A. Ewing explained that the fee paid to farmers did not cover the costs of the operator and use of the machine and that farmers who joined the scheme were not necessarily asked to clear local areas but further afield. **Action: S. Glass to query WC's current policy with them.**

F School Governor.**Governor: S. Findlay**

- a. **Village Clean-up.** The school went out 3 times on the village clean-up. (See also item 19.a)
b. **Litter Bin.** The delivery is awaited of a further litter bin for outside the school.
c. **Staff.** An assistant head and 2 new class teachers have been appointed for September.
d. **Sport.** Sports Day will be held on Monday 28th June.

G Recreation Centre.**Chairman: George Hawes**

A group of young people using the area above the Rec. Centre has been spoken to by the police.

H Policy Committee. Nothing to report**Chairman: Sheila Glass****I Sustainable Community Committee****Chairman: Ian Ritchie**

- a. **Newsletter.** **Action: I. Ritchie to look at producing the next newsletter.**
b. **Sale of nearly new clothes /swishing.** (Swishing is where clothes are swapped and no money changes hands). A 50-50 nearly new clothes sale (50% to donor, 50% to good cause) has run successfully at St. Johns School, and it has been suggested that a similar event could be run in the village. Saturday 25th Sept was suggested as a possible date for the event, with other vendors such as jewellery makers also invited to take part and publicity and ticket sales being done at the Street Fair on 12th Sept. **Action: H. Lloyd to investigate running a similar event and to have a meeting with organisations helping run the Charity Shop to see if they would take part.**
c. **Charity Shop at Hills Stores.** This is still doing well with a further £3,000 about to be distributed to village organisations - £500 to organisations running full sessions and £250 to the PTA and Pre-School which share a slot. During the School Summer Holidays the Lunch Club will replace the PTA & Preschool.

J Youth Committee**Chairman: Helen Lloyd**

MAVCAP Dreams & Wishes Project. **Action: H. Lloyd to distribute information from the outcome of the survey top members of the Youth Committee.** Following this up, an event for young people to give their opinions on what they would like in the village is planned for September.

MAVCAP's Films at St John's. Film will be shown on Sept 3rd and Oct 1st. **Action: S. Glass to try to organise transport for local young people wishing to attend.** (See also item 18.a)

Public Forum– Parish Council Standing Orders temporarily suspended for this item

- a. **Amenity Group Welcome Pack.** Mr. B. Tottenham said that this has been updated to reflect the change from KDC to the WC unitary authority.
- b. **First Responders.** Mr. B. Tottenham said the existence of the organisation ought to be brought to people's attention. **Action: PC to include info in next Sustainable Community Newsletter.**

9 Axford.

- a. **Hedge causing obstruction.** It was reported that the hedge by Ivy Cottage is protruding into the road causing traffic to move to the centre of the road. It was then also reported that some hedges in Ramsbury in Scholards lane are protruding on to the pavement and a hedge near Elmbank, Whittonditch is protruding into the road. **Action: Clerk to write to owners of all the hedges requesting that they are cut back.**
- b. **New Housing.** The meeting was informed that there are plans for work on the new houses to start in the summer.

10 Marlborough Area Board

- a. **Next MAB Meeting:** The next meeting will take place on 22nd June at Ramsbury School 6.30pm for 7pm.
- b. **MAVCAP.** The most recent meeting took place on 8th June. D. Barnett has resigned as vice-chairman. At the meeting PC Ben Braine described a new way of dealing with young offenders committing petty crimes and vandalism which involves them acknowledging their guilt and paying for damage they have done, without them going to court and getting a police record. Drugs and violent offences are not included in the scheme.

11 Parish Plan / Statement.

Parish Survey. Information gathered at the Summer Show has been passed to village organisations for comment. 2 responses making additional suggestions have been received. **Action: H. Lloyd to wait until the end of the month for further responses and then update document for discussion**

12 Allotments

Most plots are progressing well and the site is looking more like an established allotment area. The school is due to visit the site.

Olwynne Goodrich

13 Nature Reserve.

The grass is now being cut regularly.

Chris Morgan

14 Kennet Triangle at 2 Bridges, Mill Lane. Nothing to report

15 Telephone Kiosks.

- a. **Renovation.** The kiosks need re-painting. It was suggested that this could be done by students needing to do community service as part of their course. **Action: See item 23.** The kiosk in Whittonditch road is missing the strips that say 'Telephone'. **Action: G. Fearon to check availability on spare parts list.**
- b. **Use.** G. Fearon is working on ideas for internal fittings. A quote has been received to for notice boards and a bench for the Whittonditch Road kiosk which is by the bus stop so could be used as a waiting area. **Action: G. Fearon to provide list of possible uses for next Sustainable Community newsletter.**

16 PC Newsletter Delivery Schedule. **Action: S. Glass to complete.**

17 Walking Maps. A quote for £1,600 for the production of the maps has been received. S. Glass is pursuing the possibility of a grant towards this with MAB.

18 Community bus.

Chris Morgan

- a. **Youth Event at St. Johns.** **Action: S. Glass to make provisional booking of Flyer to take young people to next event.**
- b. **Grants.** The Bus Committee thanked the PC for their grant which will be spent on MIDAS driver training courses in July.

19 Best Kept Village Competition

738

- a. **Village Clean-up on 5th June.** The chairman thanked Cubs, Scouts and residents who had taken part in the clean-up and asked all residents to clear up the area outside their own house. **Action: Clerk to put donation to Ramsbury School and Cubs & Scouts on July payment list in recognition of their efforts.**
- b. **Memorial Garden.** Summer bedding has now been planted.
- c. **Litter and broken glass in The Square.** It was suggested that the absence of a litter bin contributes to the problem of litter in the Square. It was explained that it had been KDC's policy that the provision of bins encourages litter, so bins were not provided. However a bin that consists of advertising boards for village events on 4 sides with a central bin area is being investigated and Alistair Ewing offered to investigate obtaining a suitable bin.

20 Parish Stewards & Streetscene Cleaning.

New drain covers have been installed on the road between Ramsbury and Axford.

21 **Vandalism.** Nothing to report.

22 **Memorial Hall.** Nothing to report.

23 Oral History.

Copying the disks for the Archives. A request for help with this will be put into the Sept edition of the parish magazine together with other jobs, such as work on the telephone kiosks, which might be of interest to students doing community service. **Action: Clerk to put article in parish mag asking for help in copying the disks.**

24 **Street Lighting.** Nothing to report.

25 Public Conveniences.

- a. **Night Closure.** The conveniences are now being locked on some days at 8.00pm in the evening, but it has not been able to fully introduce this as the keys given to some of those involved in the rota are faulty. **Action: S. Glass to organise replacement keys.**
- b. **Cleaning.** The cleaner has been given a gratuity as agreed at the November meeting in recognition of the excellent job he does in cleaning and maintaining the conveniences.

26 Accounts for Payment

I1470	WC - Rates on public conveniences (DD1) (due 01/06/10)	75.00		0	No
I1471	WC - Rates on public conveniences (DD1) (due 01/07/10)	75.00		0	No
I1472	British Gas - Electricity for Public Conveniences. (DD2) (5% VAT)	35.00		1.75	No
I1473	PlusNet – Broadband Service. (DD4) (17.5% VAT)	9.99		1.49	No
I1474	Playground Services – grass tiles beneath swing	634.50		94.50	No
I1475	Wiltshire Wildlife Trust – rent on Nature reserve	10.00		0	No
I1476	C. Morgan – petrol for Nature Reserve Brush Cutter	6.20		0.92	No
I1477	S. Arnold – 1 book 12 first class stamps	4.92		0	No
I1478	S. Glass - Plants for Square	6.98		1.04	No
I1479	S. Glass – Compost & plants for Square	38.98		5.81	No
I1480	S. Glass – Weedol for Square	17.00		2.53	No
I1481	S. Glass – Latex gloves for village clean-up	9.00		1.34	No
I1482	S. Glass – Gratuity to public conveniences cleaner as agreed at November 2009 meeting (Nov 2009 Minutes, Item 25, page 692-3)	20.00		0	No
I1483	S. Arnold – paper for printer and photocopier	62.10		9.25	No

Total Payments: £1,051.32 Proposed – J. Peck, seconded – A. Ewing. Approved.

30 Payments Received

R149	Alliance & Leicester. Interest on instant reserve account May 1 st – 31 st due for payment 14 th June 2010	1.65	16/06/10	Direct Transfer	R149
------	---	------	----------	-----------------	------

TOTAL PAYMENTS RECEIVED = £2.65

739

31 Bank Balance on 01/06/10 CURRENT ACCOUNT: - £4,466.32
on 04/06/10 COMMUNITY RESERVE ACCOUNT - £29,028.46

N.B. £5,000 transferred from to Community Reserve Instant Access Account to Current Account on 21/06/10 is not reflected in figures above or on main agenda.

DATE OF NEXT MONTHLY COUNCIL MEETING

MONDAY 19th JULY

at 7.45pm in

RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME