

RAMSBURY & AXFORD PARISH COUNCIL

Clerk to the Council: Sue Arnold c/o Parish Council office, Memorial Hall, High Street, Ramsbury
Tel no. 01672 520045 (answerphone)
E-mail parishcouncil@ramsbury.org

740

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 19th JULY 2010 in Ramsbury Memorial Hall

PRESENT: Diann Barnett, Alistair Ewing, Graeme Fearon, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Chris Morgan, Geoff Rissone, Ian Ritchie, Sue Arnold (clerk), Cllr Humphries and 2 members of the public.

- 1 **Apologies for absence for approval:** Alderman S Findlay, Olwynne Goodrich, Tim McQue (belated)
- 2 **Disclosures of interest:** None
- 3 **Police Report** **PCSO Mills**
There was no report, but the Neighbourhood Police bulletin had been received, circulated to all councilors and copies placed on notice boards and in the Post Office.
- 4 **The minutes of the council meeting held on June 21st 2010** were approved with the following changes: p 734 – Remove ‘Erica Hodgson’ from list of those present and add ‘Erica Hodgson’ to list of apologies.
- 5 **Matters arising: Rubbish bin for Square.** An offer has been received to provide a rubbish bin for the Square. **Action: S. Glass to contact Mary Treneer at WC to ensure that WC will empty it.**

6 NEW CORRESPONDENCE FOR DISCUSSION

5269	28/06/10	Mr R. Price	Blocked public footpath near Marrison Hill. (Reported at June meeting) Action: A. Ewing to give landowner’s contact details to G. Fearon
5272	28/06/10	WC	Community Cleansing grant. £150 awarded cheque to follow. The cleansing grant this year has been divided between Scouts and Ramsbury School for their parts in the village clean-up
5273	28/06/10	WC	Response to PC’s letter concerning use of Ramsbury High Street by HGVs. C6 High Street Ramsbury will be assessed under Freight Assessment Priority Mechanism. Given to S. Glass. WC agreed that are pinch points on the C6 where 2 HGVs cannot pass and will put white lines only where there are dropped kerbs, but they are getting in touch with Satnav manufacturers to suggest roads unsuitable for heavy vehicles should be indicated. WC suggests that the PC asks the police to deal with obstructions.
5274	28/06/10	J.J.P. Hart	Parking on road by Kennet Rise obscuring view of road when exiting drive. Given to S. Glass & response sent.
5280	05/07/10	NHS Wilts	Requesting volunteer patent rep for Charitable Funds Panel. Forwarded to G. Hawes. Action: G. Hawes to respond.
5281	05/07/10	Mrs A. Dallas	Querying if Amenity Group had PC’s permission to clear verge. S. Glass has responded that it does have permission. Since then a willow on the verge has come down in high winds. Quotes are being obtained from two tree surgeons for the removal of the stump A further grey willow is also diseased – it is possible to put a hand into a boll. The tree surgeon suggests replacing the fallen willow with a red alder and planting a further red alder so that a further smaller willow which has a diseased trunk can be removed
5289	05/07/10	Mr S. Alder	Available for 1 day community work, his time being paid for by his employer, Southern Electric. Action: S. Glass to ask Mr Alder if he would repaint the telephone box on Whittonditch Road and obtain red paint.
5290	05/07/10	WC	Responding to PC’s letter re parked vehicles obstructing High Street. Council will ensure High Street assessed. White lines usually only used where kerb is dropped and cannot necessarily be extended, but will pass request to Adrian Hampton. Absence of white or yellow lines does not preclude police from dealing with problem and future occurrences should be referred to them. Given to S. Glass. See also 5273.

741

5295	05/07/10	Mr D. Leake	Initial thoughts on Ramsbury.org web site. Software that will allow contributors as well as the web master to update the web site will cost around £2k. There would also be a fee for maintenance of the site. Action: S. Glass to continue discussions.
5301	12/07/10	War Memorial Trust	Free half day 'Looking after War Memorials' conference – 10am to 1pm Thursday 9 th Sept, Bristol, plus newsletter. Action: Volunteer needed to attend please – if interested please contact the clerk.
5304	12/07/10	WC	Parish newsletter, waste consultation poster. The proposed scheme includes a single free green bin and doorstep collection of cardboard and plastic. Anyone may comment and comments need to be submitted by 20/08/10. Comments may be entered on line or on forms from the library Action: Clerk to put on notice boards. Also car parking review. Forwarded to all councillors
5306	12/07/10	WC	Arrangements made for IWS to contact PC to arrange for cleaning tanks at public conveniences. (Update – tanks inspected on 12/7 – cleaning not needed).
5312	12/07/10	Mrs I. Henry	No Orange mobile phone reception in this area. Update - a temporary mast is now operational for a month.
5313	12/07/10	Mrs V. Nandha	Requesting white line near shop at narrow stretch of Oxford Street to avoid obstruction caused by buses and parking. Action: S. Glass to pursue.
5315	12/07/10	Aldbourn PC	Canvassing support to put on MAVCAP agenda an item on area boards that have increased parish councillors' workload yet reduced Parish Councils' influence. Forwarded to all councillors. The PC is in agreement and awaits the outcome of Aldbourn's PC meeting
5318	19/07/10	WC	Changes to notification of planning decision. Forwarded to planning committee. Applications will be listed by parish in future.
5319	19/07/10	Mr D A De Saxe	Responding to letter from PC re hedges – arrangements in hand to cut back hedge
5320	19/07/10	Mr J. Hawkins	Willing to quote to remove trunk of fallen willow on verge at Froxfield Road
5321	19/07/10	WC	Copy of log showing monthly legionnaire's checks carried out at public conveniences (filed). The log shows that no hot water tests are being carried out as the hot water tap in the disabled toilet is not working. Action: Clerk to contact WC for clarification.
5323	19/07/10	CPRE	Ramsbury 2 nd in Best Village Competition, large village category, District Round. Given to S. Glass Rowde came 1 st . Action: Clerk to put copy of comments on notice board and send a copy to the school and I. Ritchie.
5333	19/07/10	WC	Re Car Parking consultation – request that councillors reply individually. (See also 5317) Forwarded to all councillors. Action: Councillors to respond individually
5334	19/07/10	MAVCAP	Asking if PC would like to host MAVCAP meeting in village hall. Forwarded to S. Glass. Action: Clerk to respond that the Memorial Hall is generally booked on Tuesdays, but there are other halls that could be used.
5335	19/07/10	MAB	Clarification of legal issues re clearing snow from pavements. WC welcomes the contributions to snow clearing made by residents and local communities. Any claims from work done would be against WC and not members of the public and WC would not pursue a counter claim against any member of the public.
5337	19/07/10	Cllr Humphries	Copy of e-mail from Adrian Hampton confirming that he has taken over responsibility for signage, but that the staff who do the work have not yet transferred to him and will forward Cllr Humphries' request for action on outstanding sign's requested by PC to the old sections. No response received as yet. Additionally the sign at Whittonditch has not been replaced and the Axford sign has disappeared from the Green at Marlborough. Action: Clerk to contact Adrian Hampton and copy in Cllr Humphries.
5338	19/07/10	British Gas	Statement – electricity for public conveniences - £304.93.

7 COMMITTEE REPORTS

A Planning

Chairman: George Hawes

Planning Applications Processed since June 2010 Report

Plan number	Plan details name and address
E/10/0565/FUL	Proposed single storey lean-to kitchen extension and two-storey study/bedroom extension to rear of the property 38 High Street Ramsbury. Mr and Mrs Sendall
PC Comment Wilts decision	No objection Awaited
E/10/0616/FUL	Two storey and single storey rear extensions [resubmission of E/10/0048/FUL] 93 High Street, Ramsbury. Mr and Mrs Hall
PC Comment Wilts decision	No objection. Comment re obscure glass. Now resubmitted Granted.
E/10/0624/FUL	Alterations and extensions to include raising roof and add rooms to roof. Replace external render and rebuild portico and refurbish garden room to form orangery[resubmission of E/10/0169/FUL] Membury House, Membury Estate, Ramsbury. Mr Philip Walker
PC Comment Wilts Decision	No objection Granted
E/10/0626/FUL E/10/0625/LBC	Proposed minor alterations and change of use of existing office building to residential use The Coach House, Preston, Ramsbury. Mr Lee Battersby
PC Comment Wilts decision	No objection. Comment re loss of hard won commercial use consent Refused
E/10/0643/FUL	Alterations and extensions to include raising roof and addition of rooms to roof 59 Whittonditch Road Ramsbury Mr and Mrs MacLean
PC Comment Wilts Decision	No objection Granted
E/10/0711/FUL	Single and two storey extensions 8 Kennet Rise, Axford. Mr William Wallace
PC Comment Wilts Decision	In circulation Awaited
E/10/0756/FUL	Two storey front extension Meadows, Whittonditch Road, Ramsbury. Mr and Mrs Pope
PC Comment Wilts Decision	No objection Awaited
E/10/0790/FUL	Construction of new hay barn and estate barn Howe Mill Estate, Ramsbury. Sir Martyn Arbib
PC Comment Wilts Decision	No objection Awaited
E/10/0835/TCA	Works to trees at the property to consist of: the reduction of a holly tree by 5ft on the left side of the garden, a reduction of 10ft from the top and sides of a willow tree, general trimming of yew trees to the boundary line on the right hand side of the garden and the pruning of an Acer at the top of the garden NB: removal of dead wood from shrubs as specified in the proposal is considered exempt works Stanley House, 24 Oxford Street, Ramsbury. Mr M Hayley
PC Comment Wilts Decision	In circulation Awaited
E/10/0844/TCA	Works to two fruit trees situated on the amenity land to the front of numbers 62-76 High Street Ramsbury to consist of: a 15% crown reduction of a plum tree plus lifting to 5.5 metres above the road and a 20% crown reduction of a Juneberry tree plus cutting back from the garden and property of no 62 along with lifting to 3.5 metres above the pathway. NB the removal of dead wood is considered exempt works Amenity land fronting 62-76 High Street, Ramsbury. Mr N Handley

Notes to the report:

The Parish Council has been notified of a Forestry Commission Woodland Grant Scheme at Eastridge Estate. Ref EGWS 21762. Details can be viewed at www.forestry.gov.uk/publicregister

B Finance**Chairman: Ian Ritchie**

- a. **British Gas.** The account for the provision of electricity to the public conveniences is gradually falling into greater deficit.
Action: Clerk to increase direct debit payment.
- b. **Internal Audit: Action: Clerk to check plan against comments from the internal auditor to identify any updating needed.**
- c. **Internal Audit report. Action. Clerk to check with auditor that PC has the final version.**
- d. **Bank Charges. Action: S. Arnold to provide C. Glass with information to allow him to challenge bank charges of £64.**

C Rights of way**Chairman: Graeme Fearon**

- a. **Boundary Walk.** A review meeting has been held. The main points concerned ensuring that unaccompanied minors are supervised by an adult other than the leaders and arranged by the parent. The Scout Group has offered to sell bacon butties at the Preston stop next year. I. Ritchie has presented cups to school pupils who won the race up the steep hill.
- b. **Footpath blocked by crops near Marridge Hill. Action: A. Ewing to give landowner's contact details to G. Fearon.**

D Play Areas and Seats.**Chairman: Graeme Fearon**

Disposal of Play Equipment by Ramsbury School. The contractors will fit the new school equipment w/c 26th July and will identify which pieces of the old equipment can be re-located. S. Findlay has identified where the old equipment can be sited in the PC's play areas.

Slide at Whittonditch. This needs some work and the PC opted for repairs rather than a replacement. **Action: G. Fearon to investigate.**

E Emergency Committee**Chairman: Chris Morgan**

- a. **Fallen tree at bottom of Froxfield Road. (See also item 6 no 5281.)** S Arnold was thanked for organising WC, Police and SEC help.
- b. **Emergency Exercise. Of the 2 dates offered 7th October was considered preferable to 14th October. Action: C. Morgan to e-mail date to committee to keep free.**
- c. **CEV training.** This is available for emergency committee members who have not yet attended a session on 22nd Sept at 6.30 pm at County Hall. **Action: C. Morgan to e-mail emergency committee with details.**
- d. **Key for Memorial Hall & PC Office.** Keys to the hall were given to members of the emergency committee. **Actions: 1. Clerk to keep record of key numbers, 2. S. Glass to obtain extra keys to PC office.**
- e. **Snow Clearing by Farmers.** S. Glass reported that she had discussed snow clearing by farmers with WC. Rates paid to farmers for the service are reviewed annually and farmers need not offer to do work. They are rarely asked to do work at a distance from their base but this may occur.

F School Governor.**Governor: S. Findlay**

- a. **End of term Activities.** Sports day was very successful, as was the school fete. The children have taken part in two concerts in the new theatre at St. John's and everyone was extremely impressed with their performances.
- b. **Outdoor learning.** The school (at the request of the children) have had two weeks of outdoor learning, fortunately the sun shone all the time. It's possible to look over the school wall and see the marvellous chalk raven created by the children in the grass.
- c. **Kennet Triangle.** Groups of children have enjoyed going to the Kennet Triangle to help ARK with work on the river bank, they've also had lessons there getting to know the plants, trees etc.
- d. **New School Year.** The new teachers have been into school to get to know their classes and Class 6 have been to St. John's to get to know that.

G Recreation Centre.**Chairman: George Hawes**

S. Glass reported that all councillors are invited to the official opening of the bowling green at 2.30 on 31st July.

H Policy Committee. Nothing to report**Chairman: Sheila Glass****I Sustainable Community Committee****Chairman: Ian Ritchie**

- a. **Charity Shop.** This continues to do well with the Luncheon Club and Methodist Church temporarily taking over sessions from the PTA and WI.
- b. **Newsletter. Actions: 1. All: Content for the next newsletter should be sent to I. Ritchie before the next PC meeting. 2. Clerk to submit article requesting help with Oral History project to newsletter and Parish Mag. 3. O. Goodrich to provide article on the allotments to I. Ritchie for the newsletter.**

J Youth Committee**Chairman: Helen Lloyd**

The committee will meet in August to look at organising an event for teenagers to be held in September.

Public Forum– Parish Council Standing Orders temporarily suspended for this item

- a. **BKV Competition.** Mr. B. Tottenham requested that the results of the competition should be e-mailed to the Parish mag & Diary. **Action: Clerk to send results.**
- b. **Amenity Group Welcome Pack.** Mr. B. Tottenham confirmed that this is distributed to newcomers in Axford.

8 Axford.

- a. **New Housing.** Work has not yet started.
- b. **Pumping Station.** This was mentioned in a radio programme in relation to an enquiry into the volume of water being extracted from the Kennet.

9 Marlborough Area Board

- a. **MAB Meeting:** The meeting on 22nd June at Ramsbury School was well attended by local people, although not many parishes were represented.
- b. **Libraries.** WC is to cut spending by £500K, starting by stopping the provision of uniforms. It was reported that the usage statistics relating to the Ramsbury library which had been circulated by WC are incorrect.
- c. **MAVCAP.** MAVCAP as an organisation has been the subject of some correspondence – see item 6 no 5315. Neither S. Glass or D Barnett were able to attend the meeting on July 13th

10 Parish Plan / Statement. Action: H. Lloyd to update in view of feedback received and send to S. Glass**11 New Government Proposal for Development Plan System.**

The plan includes the abolition of the Regional Spatial Strategies for which legislation will be required. Planning for housing is to become more local again with the responsibility reverting to the County Council.

12 Allotments**Olwynne Goodrich**

- a. **Progress.** Most plots are progressing very well and the allotments took part in Open Garden Day
- b. **Provision of Water.** There is the possibility of providing water to the site via a large tank. **Action: S. Glass to ask C. Glass to check the site to ensure that the tank can be lifted over the hedge by crane or accessed in some other way.**
- c. **Produce Sale.** There will be a stall selling produce from the allotments in aid of the Allotment Association at the Summer Show.

13 Nature Reserve.**Chris Morgan**

The grass is being cut as necessary.

14 Kennet Triangle at 2 Bridges, Mill Lane.

ARK wishes to have a tree expert to look at the trees as some have come down and need assessing.

15 Telephone Kiosks.

- a. **Whittonditch Road Kiosk.** The telephone equipment has been removed. **Actions: 1. S. Glass to put up in the kiosk the notices provided by BT. 2. G. Fearon to send S. Glass the dimensions of the ‘Telephone’ sign strip.**
- b. **Axford Kiosk.** **Actions: 1. D. Barnett to organise cutting back of vegetation around the kiosk. 2. G. Fearon to proceed with obtaining a perspex screen for the display of an information sheet.**

16 First Responders & Community Heartbeat.

It was agreed to investigate the provision of CPR classes so that a good proportion of the village could be trained prior to installing a defibrillator for public use. **Action: 1. G. Hawes to ask the surgery if they can provide training and for their views on the best locations for public defibrillators. 2. S. Glass to investigate possible funding, e.g. from MAB. 3. Clerk to put on agenda of August meeting.** S Glass also said she would raise ambulance response times again at the MAB meeting, but that the NHS do not attend the meetings.

17 PC Newsletter Delivery Schedule. Action: S. Glass to complete.**18 Walking Maps.** Work is on-going**19 Community bus.****Chris Morgan**

- a. **Grants.** The grant from the PC has been spent on MIDAS driver training courses.

745

- b. CRB checking of Drivers.** CRB checking for drivers is needed if the Flyer is to be used for transport to youth events. The PC is willing to fund the checks. **Action: C. Morgan to contact C. Helmer of Link for information as some of their volunteers have attended a course which then enables them to carry out CRB checks themselves.**

20 Best Kept Village Competition. See item 6 no 5323.

21 Parish Stewards & Streetscene Cleaning.

- a. Fallen Tree.** It was noted that the stewards who first investigated and then WC had worked well in getting the fallen tree cleared.
- b. Bridge Warden.** The PC was made aware of a bridge warden who has been clearing ivy from bridges in Axford.

22 Vandalism. A car stolen from Isles road was found at Park Farm where an attempt had been made to burn it out.

23 Memorial Hall. Nothing to report.

24 Oral History.

- a. Preparation of scripts for publication.** The 2 people who have been working on the scripts have agreed to continue after a summer break.
- b. Copying the disks for the Archives.** A request for help with this will be put into the Sept edition of the parish magazine together with other jobs, such as work on the telephone kiosks, which might be of interest to students doing community service. **Action: Clerk to submit article to parish mag and Sustainable Communities Newsletter asking for help in copying the disks.**

25 Street Lighting. Nothing to report.

26 Public Conveniences.

- a. Non-Functioning hot tap in disabled toilet.** **Action: Clerk to get details from cleaner.**

27 Accounts for Payment

I1484	WC - Rates on public conveniences (DD1) due 01/08/10	75.00		0	No
I1485	British Gas - Electricity for Public Conveniences. (DD2) (5% VAT). Due 29/08/10	35.00		1.75	No
I1486	PlusNet - Broadband Service. (DD4) (17.5% VAT)	9.99	1.49	1.49	No
I1487	S. Arnold – Clerk’s salary April – June 2010	1,000.00	0	0	No
I1488	S. Arnold – postage and recorded delivery to send accounts to external auditor	1.40	0	0	No
I1489	S. Arnold - book of 2 nd class postage stamps	3.84	0	0	No
I1490	Alliance & Leicester – bank charges re cheque presented when inadequate funds in current account to cover	64.00	0	0	No
I1491	Ramsbury Primary School – donation in recognition of participation in village clean-up	75.00	0	0	Yes
I1492	Ramsbury Scout Group– donation in recognition of participation in village clean-up	75.00	0	0	Yes
I1493	Midway Stores – newspapers for library w/e 26 th June – 17 th July	6.20	0	0	No

Total Payments: £1,345.43. Proposed –D. Barnett, seconded – I. Ritchie. Approved.

30 Payments Received

R150	Ramsbury Roxy – hiring of projector 10 x £30 Spring Season 2010 (Invoice B014)	300.00	12/07/10	Cheque	
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746

R151	Alliance & Leicester. Interest on instant reserve account June 1 st – 30th due for payment 16 th July 2010	2.25	16/06/10	Direct Transfer	
R152	Ramsbury Horticultural Society – photocopying maps for open gardens	7.00	19/07/10	Cheque	

TOTAL PAYMENTS RECEIVED = £309.25

31 Bank Balance on 01/07/10 CURRENT ACCOUNT: - £3,479.86
on 05/07/10 COMMUNITY RESERVE ACCOUNT - £24,030.11

DATE OF NEXT MONTHLY COUNCIL MEETING

MONDAY 16th AUGUST

at 7.45pm in

RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME