

RAMSBURY & AXFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 15th August 2011 Ramsbury Memorial Hall

PRESENT: Diann Barnett, Alderman Susan Findlay, Sheila Glass (Chairman), George Hawes, Erica Hodgson, Helen Lloyd, Chris Morgan, John Peck, Ian Ritchie, Ron Young, Sue Arnold (Clerk) and 2 members of the public.

- 1. Apologies for absence for approval:** Graeme Fearon, Simon Smith – approved. Cllr Humphries and Mary Cook also sent their apologies
- 2. Disclosures of interest:** None
- 3. Police Report** None **PCSO Mills**
- 4. The minutes of the council meeting held on July 18th 2011** were approved with the following change – Page 828 Item 8.C Chairman of Rights of Way – Change *Ian Ritchie* to *Graeme Fearon*. Proposed: G. Hawes, Seconded D. Barnett.
- 5. Matters arising.**
Retirement from Parish Council of Geoff Rissone. It was agreed to make a presentation in recognition of Geoff's many years of service at the Autumn Horticultural Society Show. Donations to S. Glass please.

6. NEW CORRESPONDENCE FOR DISCUSSION

6283	01/08/11	Mr I. Smith	Response to PC's query re memorial seats at Rec. Centre. Not yet discussed with G. Hawes. Rec. Centre is happy to have memorial specimen trees with plaque. (See item 7.G.a)
6285	01/08/11	Mr G. Treherne	Clarification – had suggested addition steps on Crooks Lane footpath, not replacement of part of Crooks Lane footpath with steps. A. Ewing has responded. Action: A. Ewing to report back to September meeting
6288	01/08/11	Mr S. Blunt	Request to put 'Bus Route – No Parking' signs in Back Lane outside the stables, as, when there are large events at church, parking in narrow section prevents buses and farm vehicles from getting through. PC has responded, offering to pay for the signs if they are ordered via Vista print, and Denise Edwards has helped Mr Blunt to order the signs from their web site.
6290	01/08/11	Cllr Humphries	Forwarding Elected Wire Newsletter of 22/07/11. It contains a request for a nomination of an Olympic torch bearer for its journey through Wilts. Nominations can be made on line via www.lloydtsb/carrytheflameuntil12/09/2011 . The Rec Centre tennis coach and Ian Smith were suggested by councillors Both will be asked if they are willing to be nominated and if so will need to supply a photo. Action: H. Lloyd to ask tennis coach and S. Glass to ask I. Smith.
6294	01/08/11	Mrs G. Brookes	Has had bank adjacent to her house on Scholard's Lane trimmed, but believes bank and road side of hedge on boundary line is responsibility of WC as less than 1 metre from the road.(telephone call)
6298	01/08/11	Mr P. Marren	Pond behind nature reserve is in a poor condition, having previously been clear and full of pond life. Action: Clerk to put on September agenda.
6303	01/08/11	Community First	Forwarding NALC e-mail regarding Community Resilience questionnaire, Deadline 12/08/11. Forwarded to Emergency Committee members. See item 7.E.
6305	01/08/11	Cllr Humphries	Forwarding cabinet member delegated decision re criteria for use of temporary speed indicator devices and role Area Board would play in logging issues. Forwarded to S. Glass & D. Barnett.
6312	08/08/11	WC	Permission to co-opt 2 nd parish Councillor following resignation of T. McQue Action: Clerk to advertise vacancy on Parish noticeboard

6313	08/08/11	British Gas	Contract will automatically be renewed unless they are contacted by 11/09/11. Changes to terms: Standing charge – decrease from 40.950 per day to 35.960 per day; Unit charge increase from 15.210 per kWh to 15.640 per kWh. (During may we used 177 kWh.) (See item 7B). The PC agreed the new charges, which will have little impact on the overall bill.
6314	08/08/11	WC	Change to library's opening hours - responding to PC's query whether lack of support after 7.00pm would be a problem and if there is support on Saturday mornings. Response – if volunteers have problems with computers or self-issue machines there would be no backup from main libraries after 7.00pm and from a health and safety view, WC would not want to leave volunteers without backup. Backup available on Saturday morning. The PC agreed to accept the change of hours and review them once the new system is bedded in.
6316	08/08/11	MADT	Progress on Community WiFi project, and request for specific locations where WiFi could be implemented. Passed to Memorial Hall and The Bell, and the library was also suggested.
6324	08/08/11	Laurent Locullier	Asking if Ramsbury interested in twinning with village of Mougou (pop 2000) near Niort in Western France. Forwarded to all councillors. Action: Clerk to respond declining the offer.
6329	15/08/11	Ramsbury Scouts	Thanking PC for grant
6333	15/08/11	WALC	Newsletter and info on training courses. 1 copy in file, 1 to S. Glass Courses for new councillors available on 17/09/11, 08/10/11 and 19/10/11. See Clerk for further details. Action: R. Young to ask clerk to book a convenient session.
6336	15/08/11	D. W. Oliver Tree Services Ltd	Quote for raising crown and removing deadwood from tree in Square. Awaiting further quotes
6339	15/08/11	Mrs Franks	Checking restrictions on satellite dishes on Saxon Forge. Responded. It has since been noticed that there is already a satellite dish on the building in breach of the guidelines. Action: Clerk to report to enforcement officer
6344	15/08/11	Mrs M. Cook	Ramsbury Library update
6348	15/08/11	Community First	Sport England Fund targeted at Town and Parish Councils. Forwarded to S. Glass & I. Smith.

7. COMMITTEE REPORTS

A Planning

Chairman: George Hawes

a. Neighbourhood Plan. Planning criteria nationally have changed and approval is presumed unless there are good reasons for refusal. Additionally there is a requirement to build 153 houses outside Marlborough, but within the Marlborough Community Area by 2026. In view of this, the PC has set up a group to define the impact of any major development application that might be put forward for open spaces within or bordering the boundaries of the village. The aim of this is to be able to respond appropriately and quickly to any application that might be made. There was a long discussion on the best approach to this exercise and the PC agreed to begin by defining criteria against which any application could be evaluated.

b. Tree in Square. See item 6 no. 3336.

c. Planning Applications Processed since July 2011 Report.

E/11/0603/FUL	Demolition of existing house and construction of a replacement dwelling. Demolition of the existing barn and construction of a new garage/store Southside Cottage, Axford
PC Comment Wilts Decision	Withdrawn Resubmission expected Now resubmitted as E/2011/0914/FUL see below
E/11/0705/FUL	Single storey side/rear extension and garage extension 10 Knowledge Hill, Ramsbury
PC Comment Wilts Decision	No objection Granted with conditions
E/11/0777/FUL	Single storey side/rear store workshop extension 52 Ashley Piece, Ramsbury
PC Comment Wilts Decision	No objection Query needs party wall agreement Granted with conditions

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E/11/0791/S73	Variation of condition 2 of application E/10/0005/FUL to allow the use of aluminium/timber hybrid windows Granary House, The Square Ramsbury
PC Comment Wilts Decision	No objection Granted with conditions
E/11/0849/TCA	The felling of a fir tree at Hampton Cottage which is in a raised/terraced section of the garden in close proximity to the boundary with number 9 Oxford street Hampton Cottage, 11-12 Oxford Street, Ramsbury
PC Comment Wilts Decision	No objection Awaited
E/2011/0910/FUL	Proposed single storey rear extension incorporating a glazed roof lantern 63 High Street, Ramsbury
PC Comment Wilts Decision	No objection Awaited
E/2011/0914/FUL	Demolition of existing House and construction of a replacement dwelling. Demolition of the existing barn and construction of a new garage/store[resubmission of E/11/0603/FUL] Southside Cottage, Axford
PC Comment Wilts decision	In circulation Awaited
E/2011/0925/TCA	Works to trees to consist of the reduction in height of a conifer tree in front of the house by 1.2metres-4 feet-NB the proposed pruning works to a bramley apple tree in the rear garden of the property are exempt New House, Burdett Street, Ramsbury
PC Comment Wilts decision	No objection Awaited
E/2011/0930/FUL	Extension to cartilage to provide kitchen garden area and a building for garaging and private equestrian use Witcha House, Witcha, Ramsbury
PC Comment Wilts Decision	In circulation Awaited
E/2011/0953/FUL E/2011/0954/LBC	Addition of first floor balcony The Old Mill Scholars, Lane Ramsbury
PC Comment Wilts Decision	In circulation Awaited
E/2011/0966/FUL	Erection of orangery Koorngal, Axford
PC Comment Wilts Decision	In circulation Awaited
E/2011/1002/TCA	The crown raising of one yew tree in the garden of the property to give 3.5-4 metres of ground clearance over the lawn and garden Mardle House, Back Lane, Ramsbury
PC Comment Wilts Decision	In circulation Awaited
E/2011/FUL	Erection of replacement conservatory Forge Cottage, Crowood Lane, Ramsbury
PC Comment Wilts Decision	In circulation Awaited
E/11/0319/FUL	Erection of a stable building to provide 3 loose boxes and tack room. The erection of a hay store. Provision of hard-standing. [amendment to planning permission K/59958/F] Land off Hilldrop Lane, Ramsbury
PC Comment Wilts Decision	No objection Awaited
E/11/0374/FUL	Orangery extension to rear 2Oxford Street, Ramsbury
PC Comment Wilts Decision	No objection Awaited

E/11/0435/FUL	Single storey side extension; create new access Aldbrook House, Whittonditch Road, Ramsbury
PC Comment Wilts Decision	No objection Awaited

B Finance Nothing to report

Chairman: Ian Ritchie

C Rights of way.

Chairman: Graeme Fearon

- a. **Crooks Lane.** See item 7 no. 6226
- b. **Footpath from Whittonditch.** From the bend at near the top of the road to the pavement in Whittonditch Road the verge is adequate to form a foot path if regularly cut. (Parts of the verge are already cut by residents.) There is no room on the bend because of the adjacent hedge. **Action: S. Glass to ask R. Copp to cut the verge so that it is walkable.**
- c. **Diversion of footpath 51 at Membury.** The definitive map contains an error in showing that the footpath goes through a building, whereas the actual path goes around it. WC wishes to change the definitive map to show the current position of the footpath. The PC had no objection to this.
- d. **Trees at Parliament Piece.** **Action: S. Findlay to check if the work to cut back the tress has been done.**

D Play Areas and Seats.

Chairman: Graeme Fearon

New equipment for Ashley Piece playground. G. Fearon and E. Hodgson have had a meeting with SMP who will provide 2 plans for the playground, one costing £30K and one for £50K. SMP can help the PC to locate funding, but would need a local fund-raising committee to raise £10K. **Action: When the designs and quotes are received, Play area committee to talk to Sophie Evans, an interested parent, to see if there is enough parental interest to do the fund-raising.** It had also been suggested that the two play areas in the village should each cater for a different age range. Given the distance between the playgrounds it was now felt that this would be impractical.

E Emergency Committee

Chairman: Chris Morgan

Community Resilience. E. Hodgson & C. Morgan have reviewed the *Guide to Community Resilience in Marlborough* and the *Strategic National Framework of Community Resilience* documents. The village's current emergency plan meets most of the requirements, the difference being that the Marlborough plan is more detailed in naming individuals and facilities that might be useful in an emergency. **Action: Emergency Committee to update Ramsbury's Emergency Plan with information needed from the generic plan and submit it, as a complete rewrite is not necessary.**

F School Governor.

Governor: S. Findlay

Summer Work. During the summer work is being done on adult toilets, fire doors, floor coverings and redecoration inside the building and resurfacing the playground and adding pitch markings outside. Some of the funding for this is from PTA funds and some from general funds.

G Recreation Centre.

Chairman: George Hawes

- a. **Memorial seats / specimen tree.** The Recreation Centre has found that seats have been vandalised in the past and does not wish to have seats but would be happy to accept specimen trees as memorials.
- b. **Vandalism.** G. Hawes reported that there had been some vandalism after the fete with chairs and tables thrown round in the marquee and damage to a goal post. Ian Smith has since reported that he confronted some youths at the site early on Sunday morning but that they denied involvement.

H Policy Committee.

Chairman: Sheila Glass

Standing Orders for Local Councils. The PC needs to update its no-financial standing orders. A template document is available which can be customised by the PC. **Action: S. Glass to read guidance book and call a meeting of the policy committee which consists of the chairmen of all other committees.**

I Sustainable Community Committee

Chairman: Ian Ritchie

- a. **Newsletter.** A small number of contributions have been received. I. Ritchie has agreed with D. Arnold that he can provide an insert to be delivered with the newsletters, showing the location of the village defibrillators. S. Glass proposed a second insert asking for anyone interested in organising the diamond jubilee event to get in touch. It will have a response slip that can be returned to the Post Office. **Action: Contributions to I. Ritchie asap**
- b. **Charity Shop.** The next distribution of funds to participating organisations will take place at the end of August.
- c. **Ladies evening.** This is being organised by H. Lloyd, the Church and Pres-school and will be on 29th September.

J Youth Committee**Chairman: Helen Lloyd**

- a. **Paid Youth worker.** S. Glass proposed that the PC pay £1500 for a youth worker for 1 day per week. It was unanimously agreed. The youth worker is currently working part-time in Aldbourne and Baydon will also use some of her time. The PC is also willing to pay for a venue of necessary. **Action: S. Glass to contact Baydon & Aldbourne to discuss how the arrangement will work.**
- b. **Skate board report.** The mobile skate board park is no longer available, but MAB is investigating the possibility of replacing it. **Action: E. Hodgson to see if there is a suitable location for it in the village, should it become available.** There has been no response from the group who had a meeting with the Youth Committee to discuss a provision for skate boarding.
- c. **Future events for young people:** The Youth Committee are focusing on skate-boarding and the possibility of visits to skate board parks in the surrounding area, and there may be a further teen screen.
- d. **Young Person's Poster Competition.** This was for a poster to deter dog mess through the village and was judged at the Horticultural Society Show. **Action. D. Barnett to arrange for copies to be laminated for use in the village.**

Public Forum– Parish Council Standing Orders temporarily suspended for this item.

Youth Worker. Michael Edmonds of Baydon PC confirmed that Baydon had agreed to contribute £1500 subject to contract for the youth worker. He said that that details of how the arrangement would work in terms of dates and times would need to be discussed by the 3 councils.

8. Axford.

- a. **Bus Stop.** No further quotes have been received. **Action: S. Smith to accept quote already received.**
- b. **Verge along road side of car park.** **Action: Clerk to request that parish stewards cut the verge.**
- c. **Potholes.** Parish Stewards have filled some potholes in Axford.

9. Marlborough Area Board

- a. **Next MAB meeting** is on 06/09/11.
- b. **Marlborough Parish Forum meeting 19/07/11.**
 - **The Marlborough Area Community Resilience Plan** was discussed. See 7.E.
 - **Format of MAB meetings.** Parish Chairmen are asking for the format of MAB meetings to be changed to reduce the agenda and omit the reading out of documents already circulated to participants.
 - **Speeding.** Lockeridge use scarecrows with signs and white gates to tackle driving at an inappropriate speed through the village. They had held a public meeting which resulted in the forming a group of residents to pursue speed issues in the village. WC deal with a company that provide advisors for such initiatives. (See also Item 10 below)
 - **Expertise Sharing.** Winterbourne Bassett suggested that all PCs contribute to a list of assets such as memorial gardens, allotments and churchyards, to enable them to draw on each other's experience and expertise.
- c. **MAVCAP.** The last meeting was not quorate.

10. Speeding - Working Group?

It was agreed to form a working group to tackle inappropriate speed in the village. **Action: D. Barnett to obtain DVD on speeding.** The PC feels that Interactive Speed Indicators are the most effective way of tackling speeding. **Action: S. Glass to organise public meeting**

11. **Website.** The pilot web site can now be accessed from the front page of www.ramsbury.org. **Action: All contributors to check that information to be migrated to the new site is up-to-date.**

12. **Library.** Mrs. M. Cook sent a report saying that the library will be manned on a rota basis by 26 volunteers from 5th September. As all libraries in the county will close at 7pm from that date, Ramsbury is opening from 2-7pm on Monday. All volunteers have attended one of the four training sessions which have gone well on both sides.

13. **Allotments.** Arrangements are in hand to put in piping to water points at various locations through the site, as the single point is some distance away from many of the allotments.

14. **Telephone Kiosks.** Nothing to report.

15. **Best Kept Village Competition.** No news as yet from the county round.

16. Community bus**Chris Morgan**

- a. **Marlborough.** The Flyer now goes to Marlborough on the 1st Wednesday of the month. The timings are designed to fit in with scheduled bus services so that residents may go to Marlborough on the Community bus and return on the scheduled

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service or vice versa. Users of the service can get to Tesco using either the Flyer or the free bus service from Marlborough. There was a good response to the first trip.

- b. **Trips.** Organised trips have been very successful so the Flyer will be used for visits to National Trust properties. The first of these will be on 26th September and go to Tyntesfield.

17. **Vandalism.** On Saturday 13th - Sunday 14th August there were several incidents - two at the Rec. Centre – see 7.G and a litter bin has been wrenched from its fixings outside Saxon Forge. **Actions: Clerk to add all these to vandalism log and report litter bin to Adrian Hampton at WC.**

18. **Memorial Hall.** Nothing to report

19. **Public Conveniences.** Nothing to report

20. **Kennet Triangle.** The scheduled filming for a film on the civil war for the Edinburgh Festival has been done.

21. **Oral History.** All disks have now been copied for the archives. Most have now been labelled, with thanks to Ben Lloyd. Once the outstanding labels have been produced, the archives and an accompanying disk of information has been prepared they can be delivered to the archive locations and the original interviewees, who will each receive a copy of their interview.

22. **Patients' Rep.**

George Hawes

A new system for self-registration on arrival has been installed. A consultation on surgery services is to take place.

23. **Diamond Jubilee 2012.**

There will be 2012 beacons throughout the UK. WALC has suggested beacons on church towers and via bonfires in Wiltshire. It is not thought that a bonfire in Ramsbury would be appropriate. **Actions: 1.S. Glass to put information in the Parish mag and Diary, requesting volunteers. 2. Clerk to produce poster with same information.** (See also item 7.I.a)

24. **Accounts for Payment**

I1682	British Gas- Electricity for Public Conveniences (DD1).	87.49		4.20	No
I1683	PlusNet - Broadband Service(DD4)	9.99		1.66	No
I1684	Swindon Talking Newspapers for The Blind – donation in recognition of use of their disk copying facilities for oral history project	25.00		0	Yes
I1685	C. Morgan – Mileage for Buying Unlimited seminar, Oxford, 11/07/11 (72 miles@ 40p per mile)	28.80		0	No
I1686	Ramsbury Roxy - Teen screen Film Hire(Marley & Me) (£94.80 - £50.00 tickets sales)	44.80		0	No
I1687	R. A. Copp – grass cutting April - July	892.00		0	No
I1688	S. Blunt – no parking signs for use in narrow area Back Lane when there are events at church & school	16.54		2.76	No
I1689	Clear Copying Company L td – per copy charge	36.00		6.00	No
I1690	BR – Telephone charges	74.97		12.49	No

Total Payments = £1,215.59

25. **Payments Received - none**

26. **Bank Balance**

ON 04/8/11 CURRENT ACCOUNT - £5,018.68

ON 06/08/10 COMMUNITY RESERVE ACCOUNT - £25,058.61

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DATES OF NEXT COUNCIL MEETING

MONDAY 19th SEPTEMBER

at 7.45pm in

RAMSBURY MEMORIAL HALL

ALL PARISH COUNCIL MEETINGS ARE OPEN TO THE PUBLIC

YOU WILL BE VERY WELCOME - PLEASE COME