

RAMSBURY & AXFORD PARISH COUNCIL

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Minutes of the Meeting which took place virtually on Zoom

Monday September 21st at 7.45pm

Present- D Barnett Vice Chair (DB), E Hodgson (EH), G Hawes (GH), R Greasley (RG), D Edwards (DE), C Morgan (CM), R Young (RY), S Glass (SG) Chairman, K Abbot (KA) S Smith(SS) C Standage Clerk, M Holdsworth (Minutes clerk)

- 1 APOLOGIES – H Lloyd -approved
- 2 DISCLOSURES OF INTEREST- None
- 3 MINUTES of the meeting held August 17th 2020 Prop SG, sec GH, **All approved**
- 4 MATTERS ARISING not included in agenda:

Street Lighting – The review of street lighting states that if a light goes out it will be replaced with a dark skies light. They will then review the other lights and these will be replaced systematically with dark skies lights. These lights will be able to be dimmed.

Hedge at Whittonditch has been cut back as has hedge on the other side of the road

- 5 NEW CORRESPONDENCE for discussion:

		SEPTEMBER 2020	Highlighted entries FOR DISCUSSION	Actions
A4103	13/08/20	Michelle Cleverley	RE: Festive Lighting invoice 2019-2020 - festive lighting invoice received Sheila Glass	Invoice has been paid. See Item 23 – I3313
A4104	13/08/20	Islescourt – C George	RE: Rat Problem – Isles Crt - an initial enquiry regarding a problem along the whole of Isles Road. Sheila Glass	The rat problem is now sorted. See A4128
A4105	14/08/20	Democratic and Member Services – Wilts Council	RE: Briefing Note 20-28 Planning Update August 2020. F/w to Councillors	SG and DB to reply to consultation by Oct 1 st . If any councillors wish to contribute to this please email SG before closing date.
A4107	15/08/20	RoSPA Play Safety Team	RE: Notification of play area inspection in September for Ramsbury & Axford Parish Council. Sheila Glass	No date for this inspection has been sent yet in spite of emails to RoSPA
A4114	19/08/20	Tim Eliot - Cohen	RE: Boundary Stone. Sheila Glass	See Item 6 C
A4116	19/08/20	Andrea Begent	RE: Waste bins Ramsbury. Sheila Glass	SG had asked for one of the bins from Mill Lane to be placed at the 7 Bridges on Newtown Rd and a large bin to be placed in Mill Lane. SG to follow up reply and again ask for a bin at 7 Bridges
A4117	20/08/20	Mary Moore – Wiltshire Council	RE: FAO Conservation Officer decommissioning phone box Ramsbury. Sheila Glass	See Item 16

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A4123	24/08/20	Susan Suchopar	RE: Map of Ramsbury.- We have recently been given an A1 size plan of Ramsbury, c.1778, compiled by Barbara Croucher and illustrated by Eric Kilner. requesting an appropriate location in the village where it could be hung F/w to Councillors	SG to ask the Memorial Hall Trustees if it could be put in the Hall.
A4127	25/08/20	Alison Fellows	RE: Approach about a development proposal. Sheila Glass	SG and DB had met with Mr & Mrs Gordon and Mr & Mrs Fellows, but until there is a planning application for the Walled Garden in Back Lane there is nothing to discuss.
A4128	25/08/20	Islescourt – C George	RE: Rat problem - Isles Road. - Thank you for your reply, the pest controller visited last Thursday Sheila Glass	Noted
A4129	25/08/20	Mary Moore – Wilts Council	RE: RESPONSE REQUIRED** British Telecom Proposed Payphones Removal Consultation 2020. Sheila Glass	See Item 16
A4131	01/09/20	Katie Fielding – Community First	RE: Employment briefing on salary scales. Sheila Glass	See Item 6B
A4134	02/09/20	Katie Fielding – Community First	RE: September newsletter attached along with NALC briefings on planning consultations. F/w to Councillors	See A4105
A4135	04/09/20	Katie Fielding – Community First	RE: Webinar: Website Accessibility Compliance Update - Friday 2nd October 2020 - by Zoom. Sheila Glass	HL will attend this meeting. Her place has been booked.
A4142	07/09/20	Wiltshire sewers – Wilts Council	RE: Query regarding gully clearance rota is still in operation full team are currently continuing with the service as per usual.. Sheila Glass	This service is still working. SG has sent several blocked drains requests to them
A4144	07/09/20	Katie Fielding – Community First	RE: webinar application form. Confirmation. Sheila Glass	See A 4135
A4145	07/09/20	Katie Fielding – Community First	RE: Planning White Paper and consultations. F/w to Councillors	See A4105

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A4146	08/09/20	Weather team – wilts council	RE: grit/salt bins. – Missing bin will be replaced Sheila Glass	SG has checked all the WC salt bins and all are full. One is missing from up above Marridge Hill. WC has said they will replace it.
A4148	09/09/20	Democratic and Member Services – Wilts Council	RE: Briefing Note 20-30 - Area Board Boundary Review. F/w to Councillors	The Area Board is changing SG is going to object to this as it is too Marlborough centric
A4153	17/09/20	Resident	RE: Mill Lane – Who is responsible for the overgrowth. F/w to Councillors	SG will make a site visit and respond

6 COMMITTEE REPORTS:

A Planning

Diann Barnett

PLANNING REPORT RAMSBURY AND AXFORD PARISH COUNCIL – September 2020

Planning Applications Processed since August 2020 Report –

NEW ITEMS:

Report date w/e	App. Number	Site location	Proposal	Comments Req. date
27.8.2020	20/07384/TC A	Rear of 36, Oxford St, Ramsbury	Fell 2 leylandii and 1 ash	19.9.2020
10.9.2020	20/07418/TC A	Westfield House, Mill Lane, Ramsbury	Pollard 2 willows, fell Portuguese hedge to ground level	2.10.2020
14.9.2020	20/07249/FU L	Westfield House, Mill Lane, Ramsbury	Erection of an orangery to SW elevation. Formation of 1 dormer window to NE elevation. Internal alterations.	7.10.2020
11.9.2020	20/07226/LB C	Brookside, Newtown Rd, Ramsbury	Replace some windows.	15.10.2020

* w/e 13.9.2020

STILL AWAITED:

Report date w/e	App Number	Site location	Proposal	status
21.7.2020	20/05464/FUL	3 Maslins Close, Back Lane, Ramsbury, SN8 2QQ	Second storey extension across 3 dormers (PC have concerns- commented)	18.8.2020
14.8.2020	20/06885/TCA	The Old Bakery, 1 Back Lane, Ramsbury	Reduce and shape holly tree	4.9.2020

w/e 13.9.2020

DECISIONS:

Report date w/e	App. Number	Site location	Proposal	Decision
20.4.2020	20/02753/OU T	Sawyers Cottage, Axford	Replacement dwelling house (PC object)	Approved
28.7.2020	20/06245/TPO	18 Isles Road, Ramsbury, Marlborough, Wiltshire, SN8 2RT	Lime – Re-pollard & reduce by a further 6 feet (no objection)	Approved
10.8.2020	20/06066/FUL	Crown and Anchor, Crowood Lane, Ramsbury.	Single storey extension and conversion of storage area into useable space, increasing area of b & b into 2 self contained bedsits	Approved

*w/e 13.9.2020

B Finance*Sheila Glass*

Clerk's salary and Minute taker's salary – the scale points have changed. This will mean an increase of 30p an hour for each back dated to April . SG Prop, sec DB that the new scale be adopted. **All councillors agreed. Action: new scale points to be implemented in October including backdating.**

Audit - the documents are on the website as required. The Auditors have not yet sent back the Audit completion documents

Budget- Need to begin budget setting. **Action: A Zoom meeting to be set up with the Finance Committee for the middle of October.**

Christmas lights – 29 trees were put up last year. SG prop that the PC would pay for the same amount of trees and new batteries for the lights if Ramsbury Estates would put them up .DB seconded this proposal. **All councillors agreed. Action SG to discuss with A Ewing.**

C Rights of Way

Boundary stone marker - A plaque is to be put on the Mill Stone marking the restarting of the Boundary Walk. Wording to be agreed by email

Action: SG to check the correct date and contact T Eliot-Cohen

CM reported that the bolts on one of the bridges at 7 bridges have been removed **Action: SG to contact Eastridge Estate**

D Play Areas & Seats*Denise Edwards*

DE has checked all the equipment - the swing seat is to be replaced 22/9/20 and a new surface has been put down round the fireman's pole at Whittonditch Play area.

Inspection – DE is awaiting a date for this. See A4107

F Recreation Centre*George Hawes*

Now open according to prevalent regulations

G Emergency Committee*Helen Lloyd/Sheila Glass*

Covid 19 report - Committee is ready for the 2nd wave

H Policy Committee*Sheila Glass***7 AXFORD***Diann Barnett*

Axford bus shelter-3 quotes were requested . No quotes received so far. Lee Davies has offered to complete the repairs FOC if people know that he has done the job. Proposed DB sec SG **All councillors approved Action- DB to contact L Davies, SG to inform to the other contractors**

SS reported that he had had notification that Ramsbury Estates are going to reseed, with meadow flowers, the area behind Kennet Rise and have requested that residents remove the rubbish tipped in this area.

8 CATG

Zoom meeting 17/9/20 – SG had attended this meeting. There is no money left in the budget until the end of the financial year. The budget for 2021-22 has not been announced A good deal of the budget had been spent on Froxfield Gateway.SG queried that originally the money was to be allocated for small projects. This was acknowledged. There seemed to be no explanation as to why this had not been referred for Substantial Fund money. The project for “pedestrians crossing” signs at Manor Crossing has not been progressed

Chilton Foliat have applied for the speed limit to be reduced to 50 mph or even 40 mph at the approach to the village. SG suggested that we try for a similar limit in Newtown Road **All agreed Action: SG to contact CATG**

9 MARLBOROUGH AREA BOARD

No meeting Next meeting on Zoom 29/9/20

There was a discussion about applying for funding for a roundabout for the disabled for the Knowledge Crescent Play Area. PC is usually unable to apply for a grant but it was agreed that we should apply for the difference between the cost of a regular roundabout and a roundabout for the disabled.

Action:DE and DB to research relative costs

10 ALLOTMENTS*Denise Edwards*

Allotments flourishing. DE had sourced some yew bushes which will be planted to shield the poly tunnel. The Allotment Association will be relaunching the plant sale

Compost 751 bags £6.50 a bag will be available at the end of Oct. Contact SG to order

11 PARISH STEWARDS

No rota received

12 VILLAGE MAINTENANCE (BKV)

*Karen Rees*BKV Wildflower Meadows:

1. Monitoring progress and occasionally watering of three wildflower meadows.
2. The Meadow at the Whittonditch play area has been cleared and we'll extend the length ready for next year. Unfortunately our little meadow sign was found broken.

Other tasks undertaken:

1. Tidied up grounds by the bridges on Springs Hill.
2. GB Clean for September - huge thanks to all our local heroes who have helped collect litter from our roads and byways. It's so encouraging when everyone pitches in to help clean up our village and makes such a difference to the environment and our wildlife. We have collected litter from Whittonditch Rd, the surgery and play area. We have used Facebook and Next Door to remind residents to support us with the clean up.
3. Occasional checks made on the WM watering system, all found to be in good working order.

Plans for next month:

1. Tidy up meadows and plant yellow rattle, weather permitting.
2. We've collected some poppy seeds which we'll sprinkle around the village footpaths again this year.

Of Note:

1. Overgrown hedges at the corner of Whittonditch Rd and Whitehill Close.
2. We understand Wiltshire Council cut the hedgerow on the way to the Manor. They did a fantastic job.
3. We've received offers of help to maintain the planters at Newtown and Whittonditch. Help with the planters over the road from the tennis courts has continued this year, though the planter by the road sign isn't supported. The more help and assistance we can get from residents, the better our village looks.

13 POLICE REPORT No report sent this month.

Action: Clerk to email M**Camilleri**

14 BRITISH LEGION

It has been refurbished, very smart and very clean and is open for business. Tea/coffee/cakes available at the weekends.- see the board in the Square.

15 MEMORIAL GARDEN

The plants are looking good thanks to the new watering system.

Action: SG to weed on 22nd Sept.

Pansies are ordered for the winter.

I Annan has been cutting the grass through the summer. SG recorded thanks to him

Action: SG to ask R Copp to resume grass cutting

16 TELEPHONE BOX IN HIGH STREET

Scheduled for decommissioning. Agreed we should resist this.

There are several reasons why the telephone box in the High St should not be decommissioned:

- (a) poor mobile phone reception in parts of the village
- (b) It is part of the Community Emergency plan
- (c) If there was a long power outage people not able to charge mobile phones
- (d) The one public landline in the village

Action: SG to reply to WC by 14th Oct.

17 PUBLIC CONVENIENCES

These are closed at the moment. Should they be open? SG has put bleach in all the tanks. Only cold water in the Gents **Action -DB,DE and SG will do a site visit on the 22nd Sept and assess the situation and report back to Council.**

18 MEMORIAL HALL

George Hawes

Now open under COVID conditions 2 dance classes

A new caretaker is required – see posters for details

19 NATURE RESERVE

Chris Morgan

20 WEBSITE

Updated regularly

21 VANDALISM 2 vans broken into and 1 car attempted in Ramsbury

22 PATIENTS REP

George Hawes

Flu clinics have started Saturday and Wed pm

There will be a Zoom meeting for Patients reps

23 ACCOUNTS FOR PAYMENT:

			PC 21/09/202		DD/BACS	
	Accounts for SEPTEMBER 2020	TOTAL	Net	VAT	DEB/FPI/CASH/BGC	£137
I3304	JRB Enterprise Ltd - Dispenser Bags	37.50	31.25	6.25	DEB (SG)	No
I3305	Viking - Toner for Printer	59.98	49.98	10.00	DEB (CS)	No
I3306	ZOOM Pro for Parish Council Meetings - ongoing Debit Card payment (SG) - COVID	14.39	11.99	2.40	DEB (SG)	No
I3307	British Gas - Electricity for Public Toilets for August 2020	27	25.71	1.29	DD	No
I3308	PlusNet Broadband Service August 2020 - Broadband	14.99	12.49	2.50	DD	No
I3309	1&1 IONOS Web Package Basic Fee August 2020 - website hosting service	8.39	6.99	1.40	DD	No
I3310	Carol Standage August 2020 Salary - Clerk Salary	405.19	405.19	0.00	BACS	No
I3311	Mary Holdsworth August 2020 Minute Taking – Staff Costs Other	91.25	91.25	0.00	BACS	No
I3312	Coral Westall - Office Cleaning Q2	32.50	32.50	0.00	BACS	No
I3313	SSE – Scottish and Southern Energy – Christmas Lights 2019	46.62	44.40	2.22	BACS	No
		737.81	711.75	26.06		

Final accounts Prop SG sec CM. All approved.

					DD/BACS/DEC/FPI/CASH/BGC	£137
	Payments received:					
R535	Returned monies - Debit Card used in error	5.59	5.59	0.00	Direct Transfer	No
	TOTAL	5.59	5.59	0.00		

BANKS BALANCE on 31ST August 2020:

CURRENT ACCOUNT £82809.72

NB This figure includes ring fenced funds of **£47,961** for long term capital projects, **£277** for defibrillators **£22,000** for Flyer plus allocated budget for the year and contingency

DATE OF NEXT COUNCIL MEETING
MONDAY OCTOBER 19TH 2020 7.45PM

PLANNING COMMITTEE MEETING MONDAY OCTOBER 5TH 7PM

**IN VIEW OF THE CURRENT COVID-19 SITUATION THE PARISH COUNCIL WILL
CONDUCT BUSINESS ONLINE. DETAILS OF BUSINESS WILL BE PUBLISHED
IN ACCORDANCE WITH GOVERNMENT GUIDELINES**

If you wish to attend a Zoom meeting contact the Clerk on parishcouncil@ramsbury.org
Public meetings are suspended until further notice.